

Professional Administrative Staff Council (PASC)

University of Northern Colorado

Meeting Minutes

April 5, 2006

Council members present:

McLean, Brachtenbach, Gray, Peterson, Myers, Butts, Finley

Gray called the meeting to order at 11:35am

1. *Review and approval of March Meeting Minutes*
Minutes approved.
2. *Special Guest: Marshall Parks – Director Human Resources*
Marshall shared information with the group about the compensation committee which will have having a meeting April 21st. The administration is working to push forward a 3% raise for faculty and exempt staff, much more will be known after May 5th. Marshall also told the group that there will be no April medical or dental insurance premium for exempt staff. An announcement will be made to the campus very soon with this information.
3. *Officer Reports*
 - a. *Co-Chairs*- no report
 - b. *Vice Chair Treasurer*- no report
 - c. *Secretary*- no report
4. *Committee Reports*
 - a. Bylaws—Julie Posselt
No report
 - b. Communications – Lori Brachtenbach
Myers to provide a draft of the new PASC brochure at our next monthly meeting, he is having a student intern work on this project with supervision from himself.
 - c. Community Service – Lori Brachtenbach
The Xeric Park gardening day took place on March 25th from 9-12.
 - d. Elections – Montez Butts
Brachtenbach and Butts will move forward with the PASC election, a call has been made to Human Resources for the list of exempt employees to determine proportionality for representation. The deadlines set currently for the election is that nominations will be taken April 10-April 21, elections will be held April 26-May 9. Brachtenbach to confirm with current PASC members (those completing a 2 yr term) of their intentions for next year. Peterson, McLean, Butts and Brachtenbach, Posselt all will be leaving the PASC Council.
 - e. Employee of the Year – Corey Edwards
No report
 - f. Fundraising – Chris Peterson & Scott McLean
No report
 - g. Grants & Scholarships – Corey Edwards
No report
 - g. Professional Development Brown Bags – Graff
No report, Gray to contact Graff about possible April/May Brown Bags.

- i. Recognition Event – Corey Edwards
The Recognition Event has been scheduled for May 23rd. Brachtenbach to email all members to see who is interested in being on this subcommittee and the first meeting will take place the week of April 10th. Nancy Kauffman has agreed to help with this project.
- j. Recognition Awards – Scott McLean
McLean will come forth with plans/ideas for the awards at the May meeting.

5. *Liaison Reports*

- a. Board of Trustees – Nancy Gray
The Board of Trustees is now heavily involved with budgets.
- b. Faculty Senate – Julie Posselt
No report
- c. Parking Advisory – Montez Butts
No report
- d. Presidents Planning Council – Scott McLean
No report
- e. Student Representative Council – Vince Carter
Jen Griffin will attend the 4/5/06 Student Council Meeting, Carter is unable to attend. One item which will be voted on at the SRC meeting is to see if Copirg (a student organization) should be allowed to receive student fees.
- f. State Personell Employees Executive Council (SPEEC) – Lori Brachtenbach
The SPEEC/PASC picnic will take place on May 17th from 11:30-1:00pm in the UC Ballroom, flyers and more information will be sent out in the next few weeks. The yard sale is set for May, no specific date has been announced.
- g. Alumni Association – Michelle Tyson
Gray reported that the Greeley Chapter of the Alumni Association has been resurrected and Bears After House events have been held and planned for the first Thursday of every 3rd month.
- h. UC Advisory Board – Montez Butts
No report
- i. Campus Rec Center Advisory Board – Montez Butts
Butts reported that during their meeting they discussed the facility improvements and new programs. A Spring Fest 2006 handout was made available with activities listed, this occurs from 4/16-4/26, 2006.
- j. Center for the Advancement of Teaching Learning Advisory Board – Jenna Finley
It might be a good idea for the Center to come speak with PASC about their services, perhaps in the fall.

6. Adjourn

Gray moved to adjourn at 1:00PM.

Respectfully Submitted,
Lori Brachtenbach
PASC Secretary