

Professional Administrative Staff Council (PASC)
University of Northern Colorado

Meeting Minutes

March 1, 2006

Council members present:

McLean, Brachtenbach, Gray, Peterson, Carter

1. *Call to order*
McLean called the meeting to order at 11:41am
2. *Review and approval of February Meeting Minutes*
Minutes approved.
3. *Officer Reports*
 - a. *Co-Chairs*- no report
 - b. *Vice Chair Treasurer*-Peterson shared the most recent Treasurer's Report with the group. Football parking revenue has been added to the total. Discussion was brought up on how to split the \$834 parking revenue between the general account and the scholarship account. The Council decided to increase the scholarship to \$500 and have two Professional Development Grants at \$300 each.
 - c. *Secretary*- no report
4. *Committee Reports*
 - a. Bylaws—Julie Posselt
No report
 - b. Communications – Lori Brachtenbach
Myers and Brachtenbach met on Wednesday, February 8th to discuss the PASC brochure, Myers to take the verbiage from the brochure and create a completely new look. Hopefully a draft will be available at the April PASC meeting.
 - c. Community Service – Lori Brachtenbach
PASC members served a meal at the Guadalupe Center on February 2nd. The Xeric Park gardening day is scheduled for March 25th from 9-12 with a rain day set up for April 1st, 9-12.
 - d. Elections – Montez Butts
No report, McLean to contact Butts about Election status.
 - e. Employee of the Year – Corey Edwards
No report, Mclean to contact Edwards about Employee of the Year status.
 - f. Fundraising – Chris Peterson & Scott McLean
No report
 - g. Grants & Scholarships – Corey Edwards
No report, McLean to contact Edwards about Grants & Scholarships status.
 - h. Professional Development Brown Bags – Graff working on possible April dates for a brown bag, April 6th or 13th from 11:30-1:00PM on the Emergency Response Plan.
 - i. Recognition Event – Corey Edwards
The Recognition Event has been scheduled for May 23rd. McLean to contact Edwards about the Recognition event. A sub-committee will need to be formed to start planning this event.

- j. Recognition Awards – Scott McLean
No report

5. *Liaison Reports*

- a. Board of Trustees – Nancy Gray
The BOT meeting involved looking at plans/aspirations for the Housing and Athletic Projects and the budget.
- b. Faculty Senate – Julie Posselt
No report
- c. Parking Advisory – Montez Butts
No report
- d. Presidents Planning Council – Scott McLean
No report
- e. Student Representative Council – Vince Carter
Wes Song will be replacing Kacie Morgan as the SRC Representative to PASC. The SFAP process starts March 1 and will continue during the March 8, 2006 meeting. Final decisions will be made after Spring Break.
- f. State Personell Employees Executive Council (SPEEC) – Lori Brachtenbach
No report
- g. Alumni Association – Michelle Tyson
No report
- h. UC Advisory Board – Montez Butts
No report
- i. Campus Rec Center Advisory Board – Montez Butts
No report
- j. Center for the Advancement of Teaching Learning Advisory Board – Jenna Finley
No report

6. Adjourn
McLean moved to adjourn at 12:30PM.

Respectfully Submitted,
Lori Brachtenbach
PASC Secretary