

Professional Administrative Staff Council (PASC)

University of Northern Colorado

Meeting Minutes

January 4, 2005

Council members present:

McLean, Brachtenbach, Carter, Gray, Peterson

1. *Call to order*
McLean called the meeting to order at 11:37am
2. *Review and approval of December Meeting Minutes*
Minutes approved.
3. *Officer Reports*
 - a. *Co-Chairs*- no report
 - b. *Vice Chair Treasurer*-Peterson shared the most recent Treasurer's Report with the group. Football parking revenue has not yet been added to the total. There is an expense item listed as Revenue Control on the Treasurer's Report, Peterson to check on the validity of this expense and report to the council in February.
 - c. *Secretary*- no report
4. *Committee Reports*
 - a. Bylaws—Julie Posselt
No report
 - b. Communications – Lori Brachtenbach
No report
 - c. Community Service – Lori Brachtenbach
The meal to be served by PASC at the Guadalupe Center will take place the 5th of January.
 - d. Elections – Montez Butts
No report
 - e. Employee of the Year – Corey Edwards
No report
 - f. Fundraising – Chris Peterson & Scott McLean
McLean reported that he feels fundraising efforts are complete for this year, an adequate amount was earned by the group thru Football Parking.
 - g. Grants & Scholarships – Corey Edwards
No report
 - h. Professional Development Brown Bags –McLean and Gray are coordinating the February Brown Bag with Marshall Parks, HR Director, and Lesley Compagnone, Director of Marketing & Strategic Communications, on new employee orientation.
 - i. Recognition Event – Corey Edwards
The Recognition Event has been scheduled for May 23rd. McLean to contact Nancy Kauffman to see if she is interested in helping with the event again this year.

- j. Recognition Awards – Scott McLean
No report

5. *Liaison Reports*

- a. Board of Trustees – Nancy Gray
Gray reported that during the December BOT meeting President Norton spoke about the passage of Referendum C and how this affects the University.
- b. Faculty Senate – Julie Posselt
No report
- c. Parking Advisory – Montez Butts
No report
- d. Presidents Planning Council – Scott McLean
No report, the next meeting is scheduled for 1/31/06.
- e. Student Representative Council – Vince Carter
No report
- f. State Personell Employees Executive Council (SPEEC) – Lori Brachtenbach
The next meeting is set for January 12th, no report.
- g. Alumni Association – Michelle Tyson
No report
- h. UC Advisory Board – Montez Butts
No report
- i. Campus Rec Center Advisory Board – Montez Butts
The Campus Recreation Center will celebrate it's 10th Anniversary on Thursday, January 12, 2006 from 4-6PM. Invitations to this event will be sent out to faculty and staff in the next few days.
- j. Center for the Advancement of Teaching Learning Advisory Board – Jenna Finley
No report

6. Old Business

April Brown Bag topic-to be determined at the next PASC meeting. PASC support for Xeric Park- The group would be very interested in promoting and taking part in a gardening day at the Xeric Park.

7. Adjourn

McLean moved to adjourn at 12:08.

Respectfully Submitted,
Lori Brachtenbach
PASC Secretary