

# **Professional Administrative Staff Council (PASC)**

## **University of Northern Colorado**

Meeting Minutes  
October 5, 2005

### **Council members present:**

McLean, Butts, Meyers, Tyson, Carter, Edwards, Posselt, Finley, Brachtenbach, Peterson, Graff, Spoon

1. *Call to order*  
McLean called the meeting to order at 11:40pm
2. *United Way Presentation*  
Eva Keaton of United Way did a presentation for PASC about what services they are providing and to encourage PASC to give to United Way through Colorado Combined Campaign. Eva spoke of the 3 main items UW focus' on, 1) children/youth of the community 2) 211, the phone number used to reach all the different UW services 3) helping individuals reach self-sufficiency. Brachtenbach encouraged everyone to attend the CCC chili cook-off on October 6<sup>th</sup> from 11:30-1:30 at the UC Longs Peak Ballroom.
3. *Review and approval of September Meeting Minutes*  
Minutes approved as amended.
4. *Officer Reports*
  - a. *Co-Chairs*- no report
  - b. *Vice Chair Treasurer*  
Peterson provided a balance summary for the two PASC accounts:  
General account has \$3,032.79  
Scholarship account has \$1,926.10  
PASC will be paid for its Football Parking fundraiser at the end of the football season.
  - c. *Secretary*- no report
5. *Committee Reports*
  - a. Bylaws—Julie Posselt  
No report
  - b. Communications – Lori Brachtenbach  
No report
  - c. Community Service – Lori Brachtenbach  
The Colorado Combined Campaign Chili Cook-off will be 10/6 from 11:30-1:30 in the UC Ballrooms. Brachtenbach will be doing a vegetarian chili representing PASC.
  - d. Elections – Montez Butts  
No report
  - e. Employee of the Year – Corey Edwards  
No report
  - f. Fundraising – Chris Peterson & Scott McLean (Parking Lot Cashiers for Athletics)  
McLean reported that we have enough volunteers to finish out the football season for our Parking Lot Cashier Fundraiser and he will look into the Bobble head Bear idea a little more closely.
  - g. Grants & Scholarships – Corey Edwards  
No report

h. Professional Development Brown Bags – Jennifer Griffin

The Governance Social will take place on Wednesday, October 26<sup>th</sup> from 1:30-3:00PM at the UC Spruce A Room.

Julie Trujillo and Cheryl Kent will lead a fitness walk and balance discussion on Oct. 21st. They have yet to confirm their time or meeting location.

November will bring a presentation on the Compensation Committee. Tentatively we are looking at November 15th, but are waiting to hear back from one of the presenters. Once the date is set, Nancy Gray will coordinate with the presenters.

Other Brown Bags that are in the works are one on the UNC Conservation Program with Kelley Gonzales and a History of UNC Buildings by Scott McLean.

i. Recognition Event – Corey Edwards

No report

j. Recognition Awards – Scott McLean

No report

6. *Liaison Reports*

a. Board of Trustees – Nancy Gray

The next BOT meeting will be November 14<sup>th</sup>.

b. Faculty Senate – Julie Posselt

Posselt reported she has attended the Faculty Senate meeting and that James Moore of the Foundation gave a presentation on UNC fundraising to the Senate.

c. Parking Advisory – Montez Butts

Has not met yet. No report.

d. Presidents Planning Council – Scott McLean will attend next meeting.

e. Student Representative Council – Vince Carter

Vince discussed several items from the SRC recent meetings including discussions about changing the grading system to A, A/B, B, B/C, C, C/D etc. This is a grading system that has been adopted by other colleges recently.

f. State Personnel Employees Executive Council (SPEEC) – Lori Brachtenbach

Next meeting date 10/13/05 no report.

g. Alumni Association – Michelle Tyson

No report

h. UC advisory Board – Montez Butts

No report

i. Campus Rec Center Advisory Board – Montez Butts

No report

7. Old Business

Discussion on Fund Executive Volunteers for United Way of Weld County

It does not appear that PASC will be able to find any volunteers for the United Way of Weld County for this year. McLean to contract Eva Keaton with United Way to see if having a volunteer from UNC is even feasible at this late date.

8. New Business  
PASC member Finley volunteered to serve on the Advisory Board for the Center Enhancement of Teaching and Learning.
9. Adjourn  
McLean moved to adjourn at 12:40.

Respectfully Submitted,

Lori Brachtenbach  
PASC Secretary