

PASC

Below are the minutes of the April 14, 2004 PASC meeting held in the UC Council Room at 12:00 p.m.

Members Present: Diane Algiene-Henry, Sean Broghammer, Nancy Gray, Jennifer Griffin, Deb Holman, Joan Lamborn, Craig Rasmuson, Tobias Rush, Scott Schuttenberg, and Teresa Sellmer.

Members Absent: Sandi Coleman, Chris Dowen, Gary Huffines, Sherri Moser, and Dan Socall.

1. Griffin called the meeting to order at 12:05 p.m.
2. The February 11, 2004 minutes were read and approved. (The March meeting was cancelled.)
3. Officer Reports:
 - a. Chair: (Griffin)
 - In accordance to the CTF Transition Plan, PASC will complete the development of its bylaws and submit them to the Board of Trustees no later than March 1, 2005.
 - Members were asked to share how CTF affected them and their units.
 - Board of Trustees (2/2/04 & 3/19/04): CoPIRG presented its "New Voters" project to the Board; during the February meeting, President Norton reported that, to date, 49% of the budget had been spent.
 - Bobblehead Bears will be displayed and sold at the PASC Recognition Luncheon and the SPEEC/PASC Picnic.
 - A proposal from Ken McConnellogue has been presented to President Norton concerning a combined retirement event for faculty and staff. The proposal suggests that each semester the President hosts a luncheon for the retirees, only, and that she present a gift to each retiree.
 - PASC officer elections will be held during the June meeting.
 - b. Vice Chair/Treasurer: (Broghammer) The treasurer's report was read and approved; the current balance is \$4019.26; this amount does not reflect Team UNC monies. Payment has already been made to SPEEC for our portion of picnic expenses.
4. Committee Reports and Representative Reports:
 - a. Recognition Luncheon: (Gray) The Recognition Luncheon is scheduled for May 18th from 11:30a.m. to 1:00p.m. Provost Huang has agreed to provide the welcome and Vice President Schoneck has agreed to present awards. Nancy Kauffman, Deb Buffington, and Pat Noteboom have volunteered to help the committee complete its tasks.
 - b. PASC Recognized Employees: The council voted to retain the fiscal year guideline for PASC years-of-service; years-of-service are based on a fiscal year of July 1 to June 30th
 - c. Employee of the Year: (Lamborn) Deadlines for nominees are April 19th. It was suggested that the Bylaws committee address the issue concerning the eligibility of PASC Council members as nominees for employee of the year; presently, the feeling of the Council is that he or she must decline the nomination.

- d. PASC Elections: (Schuttenberg) Ballots will be sent to PASC members by April 20th. Because of the lack of participation during the nominating process, it was suggested that the Bylaws committee review Article Two regarding the election process for PASC and the equal distribution of the 13 Council members from the administrative areas.
- e. SPEEC: (Algiene-Henry) 1) The legislation that would have allowed institutions of higher education to "opt out" of the state classified system has died in the senate. Changes for classified employees could still be on the horizon as other legislation (HB 04-1373) is still going strong. This contains recommendations from the Civil Service Reform Commission Report and would need to be approved by 2/3 of both the senate and house to be put on the ballot in November for a public vote. These changes must go to the voters because they involve constitutional changes. 2) The Long Bill as it currently stands includes the following base salary increases for classified employees for FY 04/05: 2% across the board for all classifications (salary survey) and pay for performance awards at 1/2 of a percent for "exceeds expectations" and 1.5% for "superior achievement." Pay for Performance awards would be base building as long as an employee was not at his or her classification pay maximum. 3) Thanks to the great success of the "Silent Auction" at the SPEEC Banquet, SPEEC will be able to award seven scholarships for next year. Each recipient, one classified employee and six classified employee dependents, will receive a \$500 scholarship. SPEEC greatly appreciates the participation of PASC members, exempt employees, and faculty in making this possible. 4) SPEEC greatly appreciates the support for the picnic on May 13th. This year food servers will include classified employees and exempt employees. Volunteers are still needed for 11:30 - noon, noon- 12:30, and 12:30 pm - 1:00 pm. To volunteer, contact Diane Algiene-Henry.
- f. Alumni Association: (Holman) Alumni Association Meeting - 4/8/04 President Norton was at the meeting to update the association on the campus Charting the Future process. Reports and updates were given for activities in SRC, PASC, SPEEC, and the UNC Foundation. The Judy Farr Center is scheduled to undergo some renovations and expansion this coming summer and fall to better utilize space and provide for the planned move of the Alumni Association into the center. Included in the construction plans is a new reception area on the east side of the building and a large outdoor patio area along the south side of the building.
- g. Faculty Senate: (Sellmer) The Office of Academic Affairs has appointed a task force consisting of faculty, students, and administration to review the Undergraduate Student Course/Instructor Survey and make recommendations as to the survey's effectiveness. The decision last year to publish the schedule of classes and catalogs on-line has been reversed. Discs will be provided unless a hard copy is requested. Hard copies will be available for parents, students, faculty, and advising centers. The Midterm Grade Policy was passed. Effective Fall 04, faculty are required to report midterm grades for the following students: freshman, undergraduate first-term transfer students, students on probation, and student athletes. Midterm grades will be processed for fall and spring terms for full term courses only and will be reported on Webster. In addition to a grade, optional comments in a drop box would provide additional information that would

help the various centers, e.g., academic advising or CHE, to work with the students. The policy will be revisited in one year to see how it is working and in three years to check if it is aiding in retention.

5. Old Business:

- a. SPEEC “Dump and Run” Project: (Algiene-Henry) SPEEC will handle this event this year.

6. New Business: No new business was introduced.

7. Announcements/Department Updates:

a. Upcoming Events:

- i. Brown Bag Luncheons--May 3rd, 12:00-1:30p.m., Spruce A & B: “Caring for Your Aging Parents—How to Help, How to Survive.” Presented by Robbyn Wacker.
- ii. SPEEC/PASC Picnic—May 13th, 11:30-1:00p.m.
- iii. PASC Recognition Luncheon—May 18th.

8. The meeting adjourned at 1:40 p.m.