

PASC

Below are the minutes of the January 14, 2004, PASC meeting held in Spruce B & C at the University Center at 12:00 pm.

Members Present: Diane Algiene-Henry, Sean Broghammer, Chris Downen, Sandi Coleman, Nancy Gray, Jennifer Griffin, Debra Holman, Garry Huffines Joan Lamborn, Sherrie Moser, Scott Schuttenberg, and Dan Socall.

Members Absent: Craig Rasmuson, Tobias Rush, and Teresa Sellmer.

1. Moser called the meeting to order at 12:05 pm.
2. The December 10, 2003, minutes were read and approved.
3. Officer Reports:
 - a. Chair
 - 1) Board of Trustees – Griffin reported on the recent Board of Trustees meeting.
 - The Faculty Senate proposed that standard search committee procedures be adopted for the presidential hiring process. The Board, however, said that it will continue to use and develop presidential search procedures on a case-by-case basis.
 - The School of Nursing was approved to offer a doctorate in Nursing Education.
 - A budget update was given for the university.
 - 2) President's Council – Griffin reported on the council's recent meeting.
 - President Norton is planning to hold a campus-wide meeting to provide updates and information on the state legislative process for this year.
 - A website has also been created to keep the campus community informed on legislative actions. The address is www.unco.edu/pres/legislative/. A weekly update will be posted to the site each Monday, with the current update replacing the previous week's news.
 - A bill has been introduced in the Colorado State Legislature to allow the university to opt out of the State Classified System.
 - A recent report from CU Boulder projects that the state's General Fund for Education will have been expended by 2009. Because changes to the fund must be made at the constitutional level, President Norton believes that we need to build a coalition to carry our message and promote the necessary changes to the fund's management to insure its long term viability.
 - Kathleen Rountree has resigned as Dean of the College of Performing and Visual Arts. An announcement concerning the appointment of an interim dean for the college is expected next week.
 - A 150 page rough draft of the NCA self report has been completed. It will be made available online; the campus community will be able to make public comments on the draft; and open forums are planned for later this spring. The finished report will need to be submitted to NCA in June 2004. The NCA campus visit will be held on September 22, 2004.

- 3) Charting the Future (CTF)
 - The Leadership Summit on December 15, 2003, helped frame the priorities for CTF. The list of priorities has been posted online at <http://www.unco.edu/pres/charting/>.
 - Comments to CTF can still be submitted by e-mail.
 - Two campus-wide open forums will be held this month on January 20 and 29, 2004.
 - The Governance Groups meeting will be held on February 4, 2004.
 - The next Leadership Summit is scheduled for February 6, 2004.
- b. Vice Chair/Treasurer
 - 1) Treasurer's Report – The report was read and approved; the current balance is \$5,249.64. The current PASC Scholarship account balance is \$1,525.79.
 - 2) Fundraising – Broghammer reported that only one bobble head bear remains to be sold. Deposits for the other bear sales have been made, but the company from which PASC purchased the bears still needs to be paid.
 - 3) Team UNC – A majority of PASC's elected representatives met in mid-December to get Team UNC pledge forms and agree to share in the duties of contacting all professional administrative staff on campus and ask them to pledge in support of PASC. To date, the response from staff appears to be good.
- c. Secretary – no report.
4. Committee Reports and Representative Reports:
 - a. SPEEC
 - 1) "Dump & Run" Fundraiser – Downen reported that SPEEC will once again sponsor the "Dump & Run" yard sale near Bishop-Lehr Hall the weekend following the end of the Spring Semester. Items that have been thrown out or left by students moving out of the dorms will be priced on May 8, 2004, and sold on May 15, 2004. Any items not sold will be donated to charity.
 - 2) Request for Letter of Support – Downen and Algiene-Henry reported that SPEEC is sending a letter to President Norton asking that a university-wide taskforce be assembled to study and share information on the proposed State Classified System reforms and the impact the reforms could have on UNC. Lamborn motioned that, in recognition of the potential institutional impact of the proposed changes to the State Classified System, PASC should draft a letter of support for SPEEC's proposal to create a taskforce to examine the issues being raised by the Colorado Commission on Civil Service and to open campus-wide communication on the proposed reforms. Schuttenberg seconded, and the motion was approved. Downen agreed to draft the letter and share it with the full council before mailing it to President Norton.
 - 3) Salary Equity/Recognition of PASC by the Board of Trustees – Downen reported that no action has yet been taken on PASC's proposals concerning issues of salary equity and recognition of PASC by the Board of Trustees.
 - b. PASC Recognition Luncheon – Gray reported that planning continues on the luncheon, which has been scheduled for May 18, 2004.
 - c. PASC Employee of the Year – Lamborn reported that the application process will begin soon. Lamborn will see that an announcement is posted to the PASC Listserv asking two professional administrative staff to serve on the review board.

- d. PASC Grants & Scholarships – Schuttenberg reported that the application process for grants and scholarships will also begin soon.
 - e. PASC Procedures Manual – Moser reported that work on the procedures manual will continue this semester. Moser requested that PASC Committee chairs forward her a summary of their committee's purpose and any forms they have developed by February 15, 2004.
5. Old Business:
- a. Bobble Head Bear to Drew Soicher – A bobble head bear was sent to Drew Soicher at Channel 9 News on December 17, 2003. To date, no one has yet seen the bear mentioned on air.
6. New Business: There was no new business.
7. Announcements/Department Updates:
- a. Noah Ethan Rush – Griffin announced that Tobias Rush and his wife have recently welcomed the addition of Noah Ethan Rush to their family.
 - b. Recreation Center Vacancy – Schuttenberg announced that a Coordinator of Intramural and Club Sports will soon be hired. An open forum with the candidates will be held this Friday, January 16, 2004, at 2 pm.
 - c. Retirement Party – A retirement party for Susan Tallman will be held at the Women's Resource Center on January 30, 2004, from 3 – 5 pm.
 - d. PASC Brown Bag Lunches – The schedule for the Spring PASC Brown Bags is almost complete. All lunches will be held from 12 – 1:30 pm at the UC. To date, the schedule is as follows:

| | |
|-------------------|--|
| January 29, 2004 | “Can We Get Along Connecting the Generations: A Look at the Differences of Baby boomers, Generation X'ers and the Millennials” Presented by Therese Lask |
| February 26, 2004 | “Prescription Medications and the Psychological Effects on Students” Presented by Jerri Hancock |
| March 2004 | TBD |
| April 2004 | TBD |
| May 2004 | Presentation by Robbyn Wacker |
8. The meeting was adjourned at 1:05 pm.

Respectfully submitted by Debra K. Holman.