

PASC

Below are the minutes of the October 8, 2003 PASC meeting held in the UC Council room at 12:00 p.m.

Members Present: Diane Algiene-Henry, Sean Broghammer, Nancy Gray, Jennifer Griffin, Deb Holman, Gary Huffines, Joan Lamborn, Sherri Moser, Tobias Rush, Scott Schuttenberg, Teresa Sellmer, and Dan Socall.

Members Absent: Craig Rasmuson and Chris Downen

Guests: Laura Hulsey and Kathy Luker from Colorado Combined Campaign and Chris Gardner from UNC's Colorado Combined Campaign.

1. Griffin called the meeting to order at 12:05 p.m. and welcomed Gary Huffines, Faculty Senate Representative to PASC.
2. The September 10, 2003 minutes were read and approved.
3. Griffin introduced Hulsey, Luker, and Gardner who spoke about UNC's involvement with the Colorado Combined Campaign, which is managed by state employees. All mentioned the importance of giving and explained the process of making a contribution to 80 different organizations.
4. Officer Reports:
 - a. Chair: Moser informed the Council that no one was nominated for the vacant University Advancement council seat. Griffin said Sandi Coleman is interested in the position. Schuttenberg agreed to email ballots to this area. Griffin discussed the timeline for the Charting the Future report. She suggested that PASC hold two open sessions for PASC members to gather input for the report. Meetings have been set for Oct. 15th from 2-3:00 p.m. in Spruce A & B and Oct. 30th from 8:30-9:30 a.m. in Spruce A & B. Griffin also mentioned that we should encourage PASC members to send their ideas to the Charting the Future website. The final PASC report, said Griffin, will be reviewed by the Council before it is sent to the Design Team.
 - b. Vice Chair/Treasurer: The treasurer report was read and approved; the current balance is \$4333.44; this amount does not include football program sales of approximately \$370.00. Broghammer said that a detailed income/expense report would be included with his report each month.
 - c. Secretary: no report
5. Committee Reports and Representative Reports:
 - a. Faculty Senate: Griffin reported that she had received a letter from Faculty Senate asking that PASC endorse the resolution statement on the ethical responsibilities of UNC employees. Schuttenberg moved to endorse this statement. Socall seconded the motion. The motion passed unanimously.
 - b. Governance Social: Griffin spoke to all governance chairs and presidents; they are interested in a Governance Social this year. The social will be an informal gathering in late November or early December. Griffin will meet with the governance chairs and presidents to finalize the details.
 - c. Fall Reception: The reception was held on September 30th with 45 PASC member in attendance. All new hires attended Marshall Parks' presentation for

new employees. Fifteen members volunteered for various committees. Griffin said Parks suggested that we change the format for new employees to a campus tour as many of them had already attended a new employees orientation.

- d. By-laws Committee: Gray presented a draft of the By-laws with revisions in bold. She said the most significant changes involved the election process found in Article II and the clarification of the joint transition meeting found in Article III, section A. Gray urged the Council members to send comments and concerns to Moser and Griffin. A second reading of the By-laws is scheduled for the November meeting.
 - e. Alumni Association: Holman discussed the agenda for the Sept. 14th meeting of the Alumni Association Board, which included a report from President Norton concerning the university budget and Charting the Future. Holman informed the council that Totem Teddy will be leaving UNC for Alaska in mid-October. She also said that the Alumni Association is selling license plate certificates for \$25; an additional cost of \$25 is incurred when the certificate is presented to motor vehicles.
 - f. PASC Listserv: Lamborn and Holman reported that 67 PASC members have subscribed to the PASC listserv.
6. Old Business:
- a. Committee Budgets for 2003-2004: The Council discussed budget line items and goals for fundraising. Approval of committee budgets was tabled until the November meeting pending a discussion concerning fundraising. To ensure continuous funds, Schuttenberg asked the council to consider designating a set amount of monies each year for the Grants & Scholarships fund. Moser added that the Council should promote giving through Team UNC. Griffin asked for volunteers for a fundraising committee; Schuttenberg, Gray, and Moser volunteered.
 - b. Football Game: Moser mentioned that volunteers are needed for the Oct. 11th football game.
7. New Business:
- a. Brown Bag Lunches: Griffin said 9 people have volunteered to present at the Brown Bags.
 - b. Fundraising Ideas: Moser ask Council members to email fundraising ideas to her before the November meeting.
8. Announcements/Department Updates: Moser said that the SRC is in need of a PASC representative for the Merit Award selection committee. The SPEEC session on Stress in the Workplace by Dan Socall and Marshall Parks was announced by Algiene-Henry.
9. The meeting adjourned at 1:30 p.m.