

PASC Meeting Minutes  
October 15, 2002, 3:30 p.m.  
Cassidy Hall, Counseling Center Conference Room

PRESENT: Christina Aguilera, Kim Black, Karen Dwyer, Tammie Etl, Nancy Gray, Jennifer Griffen, Melissa Hoffner, Kelly Miller, Sherri Moser, Ricky Mott, Megan Sax (SRC Representative), Scott Schuttenberg, and Jack Temkin (Faculty Senate Representative).

Guest: President Kay Norton

1. Christina Aguilera called the meeting to order.
2. President Kay Norton addressed the PASC committee on the university's current fiscal condition and the 2003-2004 forecasted fiscal budgets. She expects to continue a line of communication with PASC to aid in campus-wide information transfer as related to the up-coming difficulties in meeting budget restrictions. The budget process will begin early and the PASC chair will serve on a budget review committee, which will meet three times this year. President discussed that the current mission is to define what our critical functions are since they do not anticipate making unilateral budget cuts.
3. The PASC meeting scheduled for November 19<sup>th</sup> will be held in the Council Room at the University Center and will include a presentation from Provost.
4. Officer and Representative Reports:

Salary Equity Committee will include Chris Downen, Committee Chair, Nancy Gray, and Kelly Miller. It was stated that exempt employees who are not currently serving on PASC are eligible to serve on this committee.

The President's Merit and Service Award – (Moser) this award is given to students that demonstrate leadership qualities. Christina represented PASC in selecting this year's student recipient.

Board of Trustees (Aguilera) – Meeting primarily focused on budget concerns. Reported that we will no longer have the use of Co-Gen funds. The 03-02 budget year will be the most difficult with respect to meeting the State required budget reductions, which will need to be base cuts.. Hank Brown to become President Emeritus

President's Council (Moser/Aguilera) - The council discussed Bonnie Dean's branding platform. They also covered the issue of every department's emergency response plan and knowing the plan of action for your building and area.

Treasurer's Report (Schuttenberg) - Scott is in the process of getting FRS access to the 8-account. \$300 was spent on the PASC retreat.

Faculty Senate (Gray) - The meeting included discussion of summer pay, teaching load, and a report on ordering text books. The budget process will start October 28<sup>th</sup>. There will be 5 faculty representatives on the committee and meetings will be

open to the campus community. There was a motion to merge the Faculty Defense Fund with Faculty Senate. The money is used for Independent Council to represent the entire faculty collectively.

SRC (Sax) – The Student Representative Council is in the process of revamping the SFAP procedure.

6. Committee Reports:

New Employee Welcome will be held October 25<sup>th</sup>

The Bylaws Committee made the recommended changes to by-laws and this was presented to council for review. A final vote will be taken next meeting.

7. Adjournment: 5:00 p.m.

Respectfully submitted,  
Tammie Etl, Secretary

Next meeting date: Tuesday, November 19<sup>th</sup>, 3:30 p.m.,  
Council Room, University Center