

PROFESSIONAL ADMINISTRATIVE STAFF COUNCIL (PASC)

October 9, 2001

TOBEY-KENDEL HALL, PEGGY HAINES ROOM

PRESENT: Christina Aguilera, Mike Churchill, Cris de la Torre, Carla Engels, Tammie Etl, Tiffany Geolfos, Rob Hallquist, Melissa Hoffner, Ken McConnellogue, Jennifer Rasmuson, and Rich Trahan; Guest — Judy Zewe

1. Jennifer Rasmuson called the meeting to order at 3:36 p.m.
2. Cris de la Torre (Faculty Representative) was introduced and welcomed to membership.
3. Minutes from the September 18th meeting were tabled, as not all members had been able to access them via e-mail attachment.
4. Co-Chair Report — the letter from PASC Co-Chairs regarding banding and retitling of positions should go out within two weeks.
5. New PAS Employee Welcome Program — will take place Friday, October 26th, beginning at 9:00 a.m. in the University Center's Spruce A & B Rooms.
6. Governance Social — will be scheduled for Wednesday, November 14th. SRC and SPEEC have confirmed their interest in co-sponsoring the event; Cris will ask Faculty Senate about their desire to take part.
7. Committee Reports:
 - a. Architectural Standards and Campus Beautification (McConnellogue) — tours have been conducted at U.C. and D.U., as well as UNC. Standards are being set.
 - b. Board of Trustees (Rasmuson) — a retreat was held last month.
 - c. Discrimination Review Board — no report.
 - d. Faculty Senate (Aguilera) — recent discussion has centered around summer issues, faculty salaries, and possible administrative cuts.
 - e. Parking Advisory — no report.
 - f. SRC (Geolfos) — training sessions for SFAP Program Directors will be held Thursday and Friday, October 11th and 12th. There has been much discussion of the repeat/delete proposal in SRC. Jennifer Rasmuson will not be able to serve as the standing representative to SRC this year.
 - g. SPEEC (Engels) — voting will soon take place to select the Employee of the Term.
 - h. University Planning — no report.

i. UC Advisory Board — no report.

j. Professional Development (Aguilera) — leadership is still being worked on as this year's theme.

k. Salary Equity — no report.

l. Bookstore Advisory Committee (Etl) — remodeling will soon take place.

8. Update from Judy Zewe, Director of Human Resources — there was considerable exchange on a variety of HR topics. Zewe pointed out that UNC has the largest exempt staff of any Colorado school. She also mentioned that the decision not to use CUPA comparative data in recent studies was the President's. The President is also not approving new staff positions with annual salaries greater than \$30,000. There will be an increase in health insurance premiums for UNC: faculty and exempt employees may expect a 16% increase; classified staff should look for an even higher figure.

9. Next meeting date: November 20, 2001, Peggy Haines Room

10. Reminders:

Homecoming — October 19th, 20th, and 21st

Make-A-Difference Day Kick-Off — October 27th, 7:30 a.m. (Rec Center)

11. Adjournment: 5:10 p.m.

Respectfully submitted,

Rob Hallquist, secretary