

PROFESSIONAL ADMINISTRATIVE STAFF COUNCIL (PASC)

JANUARY 15, 2002, 3:30 p.m.

TOBEY-KENDEL HALL, PEGGY HAINES ROOM

PRESENT: Christina Aguilera, Mike Churchill, Cris de la Torre, Jeff Dunbar, Carla Engels, Rob Hallquist, Kathleen Hoerner, Melissa Hoffner, Jennifer Rasmuson, Karen Raymond, and Stephanie Torrez; Guest — Judy Zewe

1. Jeff Dunbar called the meeting to order at 3:39 p.m.
2. Minutes from the November 20, 2001, meeting were approved.
3. Co-Chair Report (Rasmuson) — budget hearings, scheduled for March and April, will be open, with a special participatory invitation extended to governance groups. No reply has been received from the President's Office on the salary survey issue. The University holiday schedule for 2002-2003 has been established.
4. Treasurer's Report (Aguilera) — no report.
5. Professional Development — a definite topic needs to be chosen. Judy Zewe mentioned that Watson Wyatt or Tom Peters' consulting group at Regis University might be available at nominal or no charge. Committee member De la Torre volunteered to share his expertise in the area of estate planning.
6. PASC Recognition Luncheon — the consensus is to continue with this special event. There was considerable discussion on the matter of recognition awards.
7. Committee Reports:
 - a. Board of Trustees (Dunbar) — much time was spent on Childcare Center issues.
 - b. Bookstore Advisory — no report.
 - c. Faculty Senate (Aguilera) — no report.
 - d. President's Council (Rasmuson) — the State has rescinded some budgetary allocations and will likely rescind more.
 - e. SRC (Dunbar) — SRC supports the Faculty Senate position not to move UNC's cultural centers.
 - f. SPEEC (Engels) — the SPEEC Banquet will take place February 26th.
 - g. University Planning — no report.
 - h. UC Advisory Board — no report.
8. Update from Judy Zewe, Director of Human Resources — comments on the continuation/discontinuation of the University's observance of the Martin Luther King, Jr. holiday may be made to the President's Office.

9. Committee member Torrez asked whether an orientation program for new exempt employees could be put together. Judy Zewe pointed out that Human Resources already makes certain options available in this area. Raymond, Torrez, and Zewe will meet to study this topic further.

10. Next meeting date: ???, Peggy Haines Room

11. Adjournment: 4:57 p.m.

Respectfully submitted,

Rob Hallquist, secretary