



Re-entry Guide

Categories	PHASE 1 Current	PHASE 2 June 1	PHASE 3 August 2/ August 16
Employee Capacity (university-wide)	50% transition up to 75% over next 6 weeks	80% of Staff Return to campus*	100% of Campus Remaining Staff (8/2) Faculty (8/16)**
Work-from-home	At supervisor's discretion	Limited Requires VP approval	Return to normal WFH policies
CLASSROOM INSTRUCTION			
Capacity	30%-50%	30%-50%	100%
Social Distancing	6 Feet	6 Feet - Reduce as guidance allows	No Requirements
EVENTS			
UNC Hosted	Limited Capacity; COVID checklist & approval required	Limited Capacity; COVID checklist & approval required	Full Capacity
Community	As space allows	Summer camps & conferences	Full Capacity
In-person Meetings	Limited	Permitted w/social distancing or hybrid arrangements	Permitted
SAFETY PROTOCOL			
Face Coverings	Required indoors & outdoors when others around	Required indoors	Continue as recommended by health officials
Cleaning Protocols	Pandemic Protocol	Pandemic Protocol	Routine cleaning including daily high touch areas
Hand Wipes/Hand Sanitizer Provided	Yes	Yes	Yes
Social Distancing - Furniture Setup	6 Feet	6 Feet - Reduce as guidance allows	No Requirements
Business Travel	Domestic Travel allowed. International considered on case-by-case basis	Domestic Travel allowed. International considered on case-by-case basis	Domestic Travel allowed. International considered on case-by-case basis
COVID Testing On Campus	Yes	Continued Availability	Continued Availability
Mail Delivery	Yes; once per day	Yes; once per day	Yes; normal service

*For questions about your specific return to campus, please contact your supervisor. New, temporary flexible workplace agreements need to be created if not returning to full on campus work on 6/1. All flexible workplace agreements need approval of the supervisor and vice president in the area.

**Please visit <https://www.unco.edu/human-resources/employee-resources/flex-work/> To review options for telecommuting or flex workplace arrangements beyond 8/2/21.