



SUMMER AND INTERIM ASSIGNMENTS

Summer and Interim teaching assignments for faculty are paid separately and are not included in a faculty member's academic base salary. University Regulations govern the amount of pay received for these positions.

Variations in the payment schedule for summer assignments may occur depending upon the hiring department's process for recording summer work and by agreement between the faculty member and the hiring department on the nature of the summer assignment and how it will be paid.

Generally summer instructional assignments are paid in June and July to accommodate the Registrar's Add/Drop dates for summer sessions. Non-instructional summer assignments may be paid over the course of the summer, including payments in May and August. Interim assignments are generally paid in January.

SUMMER AND INTERIM ASSIGNMENTS ON PAY STUBS

The following are general guidelines for verifying summer and interim assignments on faculty pay stubs:

In the **Job** section of the pay stub:

A summer position will be noted with a position number followed by "-S0", "-S1", "-S2", etc., where "S" denotes a Summer position and the number following the "S" distinguishes one position from another. There may be multiple summer positions.

An interim position will be noted on the January pay stub by a position number followed by "-I0". Generally there is only one interim position and payment will appear on the January pay stub.

In the **Earnings** section of the pay stub:

Both summer and interim positions will be noted as "Reg Faculty Summer/Interim."