

# September 2025

**Deadlines Subject to Change**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	SM18 & MN9 Open for Entry  UNC/BANKS CLOSED Labor Day			SM17 Entry Closes at Noon	SM17 Deduction Upload by Noon <b>Approvals by 3:00</b>	
7	8	9	10	11	12	13
			<b>BOM</b> FLAC Entry by 1:00 PM	GATA MN9 EPAFs Completed		
14	15	16	17	18	19	20
	Contracts/PSAs Due in Payroll  PAYDAY SM17	SM19 Open for Entry		<b>HRS</b> Faculty FLAC/EPAFs Submitted by 1:00 PM	SM18 & MN9 Entry Closes at Noon	
21	22	23	No Manual Cks 24	No Manual Cks 25	26	27
	SM18 & MN9 Deduction Upload by Noon <b>Approvals by 3:00</b>					
28	29	30	<div>PAY ID</div> <div>SM17</div> <div>SM18</div> <div><b>MN9</b></div> <div>SM19</div> <div>Work Cycle</div> <div>08/16 – 08/31</div> <div>09/01 – 09/15</div> <div><b>09/01 – 09/30</b></div> <div>09/16 - 09/30</div> <div>Time Entry Date</div> <div>08/16 – 09/04</div> <div>09/01 – 09/19</div> <div><b>09/01 – 09/19</b></div> <div>09/16 – 10/03</div> <div>Payday</div> <div>09/15 Monday</div> <div>09/30 Tuesday</div> <div><b>09/30 Tuesday</b></div> <div>10/15 Wednesday</div>			
		PAYDAY SM18 & MN9				