

# May 2024

Deadlines Subject to Change: Final Version E-Mailed Monthly

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
PAY ID	Work Cycle	Time Entry Date	Payday	SM10 & MN5 Open for Entry		
SM9	04/16 – 04/30	04/16 – 05/06	05/15 Wed			
SM10	05/01 – 05/15	05/01 – 05/21	05/31 Fri			
MN5	05/01 – 05/31	05/01 – 05/21	05/31 Fri			
SM11	05/16 – 05/31	05/16 – 06/05	06/14 Fri			
5	6	7	8	9	0	11
	SM9 Entry Closes at Noon	SM9 Deduction Upload by Noon <b>Approvals by 3:00</b>			UNC CLOSED at 1:00pm	
12	13	14	15	16	17	18
	GATA MN5 EPAFs Completed <b>BOM</b> FLAC Entry by 1:00 PM		Contracts/PSAs Due in Payroll  <b>PAYDAY SM9</b>	SM11 Open for Entry	UNC CLOSED at 1:00pm	
19	20	21	22	23	No Manual Cks 24	25
	<b>HRS</b> Faculty FLAC/EPAFs Submitted by 1:00 PM	SM10 & MN5 Entry Closes at Noon	SM10 & MN5 Deduction Upload by Noon <b>Approvals by 3:00</b>		UNC CLOSED at 1:00pm	
26	No Manual Cks 27	No Manual Cks 28	29	30	31	
	UNC/BANKS CLOSED Memorial Day				UNC CLOSED at 1:00pm  <b>PAYDAY SM10 &amp; MN5</b>	