



Preselect Dietetic Internship Application Checklist

For UNCO DPD students or alumni

Please combine all of the items below into one PDF (unless otherwise specified) and send your application to dietetic.internship@unco.edu by December 18th by 5:00pm MST. This checklist should be completed and included as the first page in your application.

Applicant Name:

1. Completed and signed *Preselect Dietetic Internship Application Checklist*
2. Personal Statement
3. Declaration of Intent to Complete Degree Form submitted by the Program Director of the Didactic Program in Dietetics where applicant is currently enrolled.
“or”
Verification of Completion of Program Form if applicant has already graduated (submitted by DPD Director).
4. Three Confidential Letters of Reference submitted to dietetic.internship@unco.edu directly from the reference. These should not be included in your application packet. The subject should include "LOR for LAST NAME, FIRST NAME". One reference must be from a current or former employer, one from a dietetics professor, and the third is your choice.
5. Resume
6. Unofficial Transcript(s) from each institution of higher learning should be sent with your application. Wait until Fall Semester grades are posted to request. If you are accepted, you will need official transcripts for final grades and graduation.
7. Program application fee of \$60.00 paid before application due date.

Items 8-12 are for DI only, not for MSDI applicants:

8. Essay question if GPA equal to or below 3.0.
9. Completed *Rotation Summary Form*
10. *Preceptor/Facility Forms* or for UNCO approved preceptors, statements acknowledging that they have committed to being a preceptor for you.
11. List the name of the graduate program you have completed or are in the process of completing, and graduation date/expected graduation date:
12. If you are in the process of completing your graduate degree: Letter from graduate school sent directly to: dietetic.internship@unco.edu stating that you will have 2 or fewer semesters remaining by June 1.

*By signing this document, I acknowledge that if accepted, I will send final transcripts to dietetic.internship@unco.edu, I agree to attend University of Northern Colorado DI or MSDI, and I will not apply to any other DI or MSDI program. If accepted into the DI program, I must complete 2 online review courses and attend the 3-day mandatory online orientation prior to starting rotations. If accepted to MSDI, I must attend the 3-day mandatory online orientation prior to starting rotations.

Signature

Date