ARE YOU READY TO MOVE TO YOUR NEW HOME?

We’ve gathered some info for you to help make your move to campus a good experience. Additional information and specific campus updates will be sent to your BearMail, bearmail.unco.edu. You can also log back into your housing contract to view your housing and roommate status through your Ursa account, ursa.unco.edu.

Your parents and/or guardians will be receiving updates through our Parent Newsletter if their email address is listed on your account.

PREPARING FOR THE MOVE TO CAMPUS

• Due to the coronavirus pandemic we’ve extended our move-in process over a week to provide a healthy and safe move into the residence halls. Each student will receive a specific date and time that will allow a 30-minute check-in and move-in time to practice social distancing. This assigned date and time is when you can start to move your belongings into your new home.

• Official UNC Move-In Process for the residence halls starts 8 a.m. on Friday, August 14. When you arrive for your specific check-in time, visit your check-in location to receive your room inventory. Once your complete your room inventory, you will be able to receive a key for your room. Residents who live in Wilson, Wiebking, Harrison, North, South and Turner Halls will select a PIN, encode their UNC ID card at the front desk and then their card will be activated to open their room door.

• UNC ID cards will be activated to open the exterior doors of the building. If you have any trouble gaining access to your building contact your neighborhood front desk.

• Move-In volunteers can help you move in. We are allowing students to bring two support people from their family unit to help them move into their rooms.

• Dollies and large moving carts will be available for use on both Central and West campus. Please disinfect carts before and after use.

• Elevators can only be used in Brown, Harrison, Lawrenson, North, South and Turner Halls.
UNC has prepared a COVID-19 Campus Reopening Guide which specifies campus guidelines and best practices for opening campus that incorporates direction from the State of Colorado, the U.S. Centers for Disease Control (CDC), and the World Health Organization (WHO). These guidelines are in place to deliver a college experience that is healthy and safe. Students will receive an email with a link to the completed guide to review before arriving on campus. Review the following campus expectations before arriving to campus so you’re prepared and know what to anticipate when you move into your residence halls and start your classes. These are shared responsibilities the campus community must do to reduce the likelihood of becoming sick while also reducing the chances we might make someone else sick should we be infected and not know it.

COVID-19 MASK POLICY FOR UNC MOVE-IN

MASKS AND FACE COVERINGS
The University requires students, employees, and visitors to wear face coverings at all times while in public or in shared spaces on campus. Masks are not needed outdoors while socially distanced or in private settings. Students who are living on campus are expected to bring enough cloth masks to wear a clean mask every day. This is the appropriate protection for most campus community members and should be laundered in a washing machine daily after use.

SOCIAL DISTANCING (THE 6-FOOT CAMPUS)
By modifying shared spaces with staggered seating and buffer zones, teams can continue to operate in the classroom and workplace while still maintaining a healthy physical distance from one another.

INCREASED SANITATION
We’ve implemented heightened cleaning measures to ensure the health and well-being of our community. We are disinfecting common areas more frequently and are providing sanitation products.

BEHAVIORAL SIGNAGE
New cleaning standards and capacity protocols will be reinforced with strategically-placed signage and way-finding—friendly reminders to community members and guests that the well-being of our community depends on us to do our part.

PERSONAL PROTECTIVE EQUIPMENT (PPE) AND HYGIENE
Good hand hygiene and use of appropriate Personal Protective Equipment (PPE), including mandatory wearing masks or face coverings, will be essential to preventing person-to-person transmission of COVID-19 in our community.

CONSISTENT COMMUNICATION
Sharing of timely, accurate, and pertinent information will be essential to engaging the UNC community in measures to prevent the spread of COVID-19 within our campus community.

HEALTH MONITORING AND CONTACT TRACING
Students and employees will be required to perform a daily self-check when on campus to attest that they have no symptoms of COVID. In the event of an outbreak on campus, UNC and the Weld County Department of Public Health and Environment will be responsible for contact tracing—the process of determining who each sick person might have come into contact with.
WHAT TO BRING OR NOT

COVID-19 ESSENTIALS

Students will need to bring enough masks to wear at least one clean mask per day, as well as bring Environment Protection Agency (EPA)-approved cleaning and disinfecting supplies to clean rooms daily. Housing will provide cleaning guidelines and recommendations for your room.

APPROVED

• Bed linens for standard twin
• Bathroom linens and toiletries
• Posters/pictures/decor (hang all wall decor with 3M products)
• A place setting (plate, bowl, cup, silver-ware)
• Organizers/storage bins/shower caddy
• School/office/desk supplies
• Laptop/computerprinter (optional, Bear Print printers are conveniently located in each of the residential neighborhoods)
• Plants/Fish (20 gallon tank max.)
• Alarm clock/radio/MP3 player
• Surge protector/ Ethernet cord
• Bike/Bike lock (U-lock recommended)
• Coffee maker/Tea kettle
• Microwave (2 cubic feet, 1250 watts max.)
• Refrigerator (6 cubic feet, 1.3 amps max.)
• Safe/Lock-box

DON’T HAVE A FRIDGE, SAFE, OR BED LINENS?

Help us be sustainable and rent an energy efficient refrigerator/microwave or buy a safe from the Residence Hall Association at collegeproducts.com/store/unco/
You can also purchase your bed linens and other great dorm items at unco.ocm.com

NOT APPROVED

• Combustible decor, lampshades or light fixtures
• Modified or homemade light fixtures
• Halogen lamps
• Extension Cords
• George Foreman Grills/Crock Pots/Waffle Irons/Hot Plates/Air Fryers
• Open-coil cooking devices
• Rice Cookers/Slow Cookers
• Space heaters
• Toaster ovens
• Pets other than fish (with the exception of the Lawrenson Hall pet friendly floors)

For a full list of items, visit unco.edu/housing/future/what-to-bring.aspx

WHO’S YOUR ROOMMATE?

You’ll want to check with your roommate(s) to discuss who is bringing what. You may be able to share items and save some room in your new pad—there’s no need (or space) for two of everything. Be sure to check out your floor plan online to help plan your room amenities. To find your roommate(s) and contact them, log back into your housing contract starting July 1 to view their info and contact through BearMail.

Here are some things to discuss with your roomie:

• Do you want to split the cost of renting a refrigerator/microwave combo?
• What items are you sharing and who is bringing what? TV, Blu-ray/ DVD player, microwave, coffee pot, etc.? 

COVID-19 NOTE: To honor physical distancing and limit staff entry of student residence halls rooms, we have suspended the bed bunking, raising and lowering program this year. All beds will be set at the medium height (approximately 32” to the top of the mattress from the floor). If special accommodations need to be made, we will ask students to work with our team and the Disability Resource Center as needed to ensure your room works for you.
HOW TO GET YOUR BEAR ID

We’d like to get your UNC ID Card to you as soon as possible. Your UNC ID Card will be mailed to the address on file with the University. You must do this by request and submitting a photo to the Card Office to receive your ID in the mail prior to move-in. Please follow these instructions to send us your appropriate photo and a picture of your government issued identification, and we will be happy to get your all in one UNC ID Card out in the mail to you as soon as possible.

From your BearMail account, email card.office@unco.edu with the following information:

- Your Bear Number and a phone number where you can be reached.
- Attach a copy of your driver’s license or government issued I.D. for verification of your identity.
- Also attach a jpg photo of yourself using the following criteria:
  - Be sure your photo is facing to the front and on a solid background
  - Color photo only
  - Format to approximately 2x2 inches (51x51 mm) in size
  - Only head and shoulder shot taken within the last 6 months
  - Photo must be taken in front of a solid plain white or off white, light gray, or light blue background
  - Photo should be in a jpg format and saved with first and last name dot jpg (ex: juliasmith.jpg)
  - Do not include friends, pets, or props in the photo
  - No headphones or wireless devices - only photo of student in the picture
  - Take photo with a natural smile, and with both eyes open
  - Uniforms, clothing that looks like a uniform, and camouflage attire should not be worn in photos except in the case of religious attire that is worn daily. Take photo with your daily attire clothing.
  - No Hats – no headbands. You may only wear a hat or head covering if you wear it daily for religious purposes. Your full face must be visible and your head covering cannot obscure your hairline or cast shadows on your face.
  - If you normally wear glasses, a hearing device or similar articles, they may be worn for your photo. No dark glasses and no glasses with dark lenses.

BEFORE YOU ARRIVE

- Download the UNC Mobile App to have updates and information at your fingertips. Learn more at unco.edu/app.
- Read the Student Code of Conduct and other campus policies, rules and regulations at unco.edu/student-affairs/policy as well as the students’ rights and responsibilities at unco.edu/housing/pdf/hre_handbook.pdf.
- Contact your roommate and start discussing items that can be shared.
- Bring masks, cleaning and disinfectants.
- Check your BearMail for important information regarding move-in and campus updates.
- Familiarize yourself with Greeley and the surrounding area. Locate your favorite places to eat and/or go shopping. Learn more at greeleygov.com.
- Obtain your Bear ID Card prior to arrival to campus by emailing, through your BearMail, your request and all documentation to card.office@unco.edu.
ARRIVING ON CAMPUS: CHECK-IN

West Campus Check-In Locations

Students living in the following halls will check in at their respective locations:
- Harrison Hall: East main entrance, right door
- South Hall: North main entrance, right door
- Turner Hall: Northeast door (not main entrance)
- Lawrenson Hall: Southwest single door (not main entrance)
- North Hall: West main entrance, right door

Central Campus Check-In Locations

Check in at the Snyder main entrance and station for the following halls:
- Belford Hall
- Decker Hall
- Sabin Hall
- Snyder Hall
- Gordon Hall

Check in for the following halls will check in at their respective locations:
- Hansen-Willis: East main entrance
- Wilson: South main entrance
- Wiebking: West main entrance

Check in the North entrance of Luján (where the ADA ramp is) for Presidents Row Halls:
- Brown Hall
- Dickeson Hall
- Bond Hall
- Luján Hall

Apartments and University Owned Houses

Those living in the Arlington Park Apartments and 10th Ave. Houses will check in at the Arlington Park main entrance for Building One. For those living in Florio, Martin, Trotter, and Warren houses will check in at Wiebking Hall at the West main entrance.

EARLY ARRIVAL MEAL PLANS

The campus meal plans are activated on August 20, 2020, at 4 p.m. and students can start using their meal plans in the dining halls. Students who are assigned to move-in prior to this date may purchase an Early Arrival Meal Plan which is $25 per day for three meals.
Twenty-minute loading areas will be available during your move-in time. As long as you are not parked in an ADA Accessible space, service space, fire lane or 20-minute loading zone, Parking Services will not be ticketing during move-in times. They will begin enforcing parking permits on the first Monday of classes. Parking permits can be purchased online at unco.edu/parking/permits or by visiting Parking Services in Gray Hall. If you have any questions, contact parking services at 970-351-1971.
RESIDENTIAL NEIGHBORHOODS & YOUR COMMUNITY SUPPORT

Our residential halls are broken into three neighborhoods. These neighborhoods and the Arlington Park Apartment and houses feature a front-desk operation, study rooms, social lounges and community engagement centers. You have access to these things using your UNC ID Card to get into the buildings.

OUR PROFESSIONAL RESIDENTIAL STAFF WILL ALSO SUPPORT IN YOUR NEIGHBORHOODS:

- **Community Engagement Center**: This is a community development and engagement space located within each neighborhood where students can congregate with friends, explore campus resources, engage in skill development, and participate in events and activities hosted by your community.

- **Front Desk Operation**: Each neighborhood has multiple front desks that are open on a staggered staffing schedule. However, in our Community Engagement Centers for each neighborhood you will find a 7 day, 8 am – 2 am a week front desk where you can find someone who can answer your questions or connect you to a campus resource when you need it.

- **Residential Assistants (RA)**: Student staff whose primary role is to connect with residents, build community, aid your transition to UNC, and be a resource to you throughout your on-campus living experience.

- **Neighborhood Coordinators**: Each neighborhood has two Masters level live-in Neighborhood Coordinators that supervise the day to day operations of the community. Your Neighborhood Coordinator is a great resource for you while living on campus and if they can’t answer your questions, they always know who can! In addition to the basics of managing their communities, each Neighborhood Coordinator also has an area of emphasis they also focus on:
  - **Neighborhood Coordinator for Community Engagement**: Our Neighborhood Coordinator for Community Engagement oversees the programming and community development efforts of our Community Engagement Centers.
  - **Neighborhood Coordinator for Community Standards**: Our Neighborhood Coordinator for Community Standards works closely with our Dean of Students and Community Standards and Conflict Resolution office to meet with students and help to enforce standards of student conduct and to promote a safe and respectful living and learning environment.

- **Faculty in Residence**: Faculty in Residence (FIRs), are UNC faculty who teach across a variety of disciplines and have applied, interviewed, and chosen to live in the residence halls. Our FIRs bridge academic experience with social and community building by hosting dinners, guest speakers, community activities and events.

- **The Mesa Neighborhood**: Community Engagement Center is located in Wiebking. The Mesa Neighborhood features the traditional residential halls including Presidents Row Residential Halls (Bond, Brown, Dickeson, Luján), Belford Hall, Gordon Hall, Sabin Hall, Snyder Hall, Wilson Hall, Wiebking Hall, and Hansen Willis Hall.

- **The Ridge Neighborhood**: Community Engagement Center is located in South Hall. The Ridge Neighborhood is composed of North Hall, South Hall, and Lawrenson Hall.

- **The Basin Neighborhood**: Community Engagement Center is located in Harrison Hall. The Basin Neighborhood features Turner Hall and Harrison Hall.

- **Arlington Park & University Owned Houses**: have its Community Engagement Center located in Arlington Park.
SAFETY AND SECURITY

UNC has many procedures in place to make campus safe and secure, whether you are inside the buildings or walking across campus. Review these campus safety tips below and learn more about security processes you can follow to help keep campus safe.

CAMPUS SAFETY TIPS

• Program the UNC’s Police Department into your cellphone, 970-351-2245. In an emergency on campus, call UNC PD, not 911, for faster response.
• Always lock your door whenever you are leaving your room/apartment/house, even if it is just to go down the hall.
• Never prop or leave an exterior door open. This can jeopardize the safety of all students living in the building.
• If you lose your UNC ID, report it immediately to the UNC Card Office and to your roommate or suitemates.
• If you encounter an unauthorized person in the building, contact a staff member or UNC PD immediately.
• When a fire alarm sounds, vacate the building immediately. Even if you think it’s a drill or false alarm, it may not be.

CORONAVIRUS UPDATES

View institutional messages on the UNC Coronavirus University Messages page. You can submit your questions to coronavirus@unco.edu or UNC’s Coronavirus Hotline at 970-351-4848. The health and safety of our campus community is our primary concern in this fluid situation, and the university is making decisions as warranted following guidance from the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), state government, and state and county health departments.

Note: Hammocks are allowed on-campus (outside), but not indoors in the residence halls. If you bring a hammock it is prohibited to hang in anywhere in the residence halls.
HOUSING TIPS

REPAIRS, MAINTENANCE, WORK ORDERS

For nearly all maintenance and repairs students can visit fmservicedesk.unco.edu to submit a work request. Please select your building, and your room (or the area that needs maintained) be descriptive and provide details to your request. We encourage students to use their UNC email address to receive email notification once the request has been received and updates about work completion.

JETZ LAUNDRY

Jetz Service Co. provides laundry service for the university, you can learn more here: unco.edu/housing/current/laundry.aspx. For repairs or issues with your on campus laundry, call Jetz Service Co at 1-800-530-5692 or visit JetzService.com and click Report A Problem or use the Jetz Service App (Available for Android and Apple devices).

AT YOUR NEIGHBORHOOD FRONT DESK

- Package pick-up
- Select cleaning/moving supplies
- Bear Print (North, WebKing, Wilson, Hansen-Willis, Harrison, Turner, South, Lawrenson, Arlington Park)
- Music room access (varies by neighborhood)
- Gaming stations/game supplies for check-out (varies by neighborhood)
- Bunking pins/rubber mallets
- Campus/community information

CONNECT WITH RESOURCES

Find resources on campus for help, support, and community. Visit unco.edu/student-affairs and click on “Student Support and Resources.”

Asian/Pacific American Student Services (A/PASS) 970-351-1909 unco.edu/asian-pacific-american-student-services/

Assault Survivors Advocacy Program Office 970-351-1490, 24 Hr Hotline: 970-351-4040 unco.edu/assault-survivors-advocacy-program/


Card Office 970-351-2821 unco.edu/card-office/

Center for Career Readiness 970-351-2127 unco.edu/career/

Center for International Education 970-351-2398 unco.edu/center-international-education/

Center for Women’s and Gender Equity 970-351-1492 unco.edu/center-womens-and-gender-equity/

César Chávez Cultural Center 970-351-2424 unco.edu/cesar-chavez-cultural-center/

Counseling Center 970-351-2436 unco.edu/counseling-center/

Disability Resource Center 970-351-2289 unco.edu/disability-support-services/

Equity & Inclusion 970-351-1944 unco.edu/equity-inclusion/

Financial Aid (Bear Central) 970-351-4862 unco.edu/financial-aid/

Gender and Sexuality Resource Center 970-351-2906 unco.edu/gender-sexuality-resource-center/

Health Center 970-351-2412 unco.edu/student-health-center/

Marcus Garvey Cultural Center 970-351-2351 unco.edu/marcus-garvey-cultural-center/

Native American Student Services (NASS) 970-351-1909 unco.edu/native-american-student-services/

Parking Services 970-351-1971 unco.edu/parking/

Psychological Services 970-351-1645

Registrar’s Office (Bear Central) 970-351-4862 unco.edu/registrar/

Student Billing and Accounts (Bear Central) 970-351-4862 unco.edu/bursar/

Student Legal Services 970-351-2001 unco.edu/student-life/legal-services.aspx

Student Life 970-351-2871 unco.edu/student-life/

Technology Help Desk 970-351-4357 unco.edu/information-management-technology/

Tutorial Services 970-351-1904 or 970-351-1906 unco.edu/tutorial/

UNC PD 970-351-2245 or 911 unco.edu/safety/

Writing Center 970-351-2056 unco.edu/writing-center/
TIPS

MAILING PACKAGES

To send mail via USPS, UPS, FedEx or other provider, please use our guidelines to ensure your mailing arrives in a timely manner. Please do NOT put “UNC” or “University of Northern Colorado” on any of the mail. This will redirect the mail to the UNC general mail room for faculty, staff and department mail. Hall mailing addresses can be found at unco.edu/housing

TECHNOLOGY & BEARPRINT

Wireless and wired connections are provided in student bedrooms. For devices that have a wired network connection, an ethernet cable is always advised for the most reliable and fastest connections. We encourage students not to bring a printer and instead take advantage the BearPrint stations. Read more about BearPrint at unco.edu/inside-unc/campus-community/dsa-bear-print.aspx. Students who bring a printer should purchase a wired printer to be connected directly a computer by USB cable rather than a wireless one. Internet connected game stations, Smart TVs, DVD/Blue Ray Players, Apple TVs, Roku devices etc. can generally be connected to the UNC network through a wired connection after being enabled by Information Management & Technology (IMT). Contact IMT’s help desk at 970-351-4357 or help.unco.edu for support and next steps.

CONNECT WITH WIFI

• Search for available networks and select: UNC-STUDENT
• Keycode: UNCStudent (capitalization does matter; needed only the 1st time you set-up each device)
• Username and password are your UNC student (Ursa) login and password

INTERNET ISSUES AND TECHNICAL SUPPORT

UNC’s Information Management and Technology can provide assistance with Wired and Wireless Internet and anything technology-related. They can be contacted at help.unco.edu or 970-351-4357 (970-351-HELP).

CONNECT WITH CAMPUS

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youtube.com/unortherncolorado