ARE YOU READY TO MOVE TO YOUR NEW HOME?

We’ve gathered some info for you to help make your move to campus a good experience. Additional information and specific campus updates will be sent to your BearMail, bearmail.unco.edu. You can also log back into your housing contract to view your housing and roommate status through your Ursa account, ursa.unco.edu.

Your parents and/or guardians will be receiving updates through our Parent Newsletter if their email address is listed on your account.

PREPARING FOR THE MOVE TO CAMPUS

• In July, each student will receive an email a specific date and time for their move in. This assigned date and time is when you can start to move your belongings into your new home.

• Official UNC Move-In Process for the residence halls starts 7 a.m. on Thursday, August 19. When you arrive for your specific check-in time, visit your check-in location to receive your room inventory. Once your complete your room inventory, you will be able to receive a key for your room or encode your UNCID for your room. Residents who live in Wiebking, Harrison, North, South and Turner Halls will select a PIN, encode their UNC ID card at the front desk and then their card will be activated to open their room door.

• UNC ID cards will be activated to open the exterior doors of the building. If you have any trouble gaining access to your building contact your neighborhood front desk.

• Move-In volunteers can help you move in.

• Dollies and large moving carts will be available for use on both Central and West campus. Please disinfect carts before and after use.

• Elevators can only be used in Brown, Harrison, Lawrenson, North, South and Turner Halls.
WHO’S YOUR ROOMMATE?

You’ll want to check with your roommate(s) to discuss who is bringing what. You may be able to share items and save some room in your new pad—there’s no need (or space) for two of everything. Be sure to check out your floor plan online to help plan your room amenities. To find your roommate(s) and contact them, log back into your housing contract starting July 1 to view their info and contact through BearMail.

Here are some things to discuss with your roomie:

• Do you want to split the cost of renting a refrigerator/microwave combo?
• What items are you sharing and who is bringing what? TV, Blu-ray/DVD player, microwave, coffee pot, etc.?
HOW TO GET YOUR BEAR ID

We'd like to get your UNC ID Card to you as soon as possible. Your UNC ID Card will be mailed to the address on file with the University. You must do this by request and submitting a photo to the Card Office to receive your ID in the mail prior to move-in. Please follow these instructions to send us your appropriate photo and a picture of your government issued identification, and we will be happy to get your all in one UNC ID Card out in the mail to you as soon as possible.

From your BearMail account, email card.office@unco.edu with the following information:

- Your Bear Number and a phone number where you can be reached.
- Attach a copy of your driver's license or government issued I.D. for verification of your identity.
- Also attach a jpg photo of yourself using the following criteria:
  - Be sure your photo is facing to the front and on a solid background
  - Color photo only
  - Format to approximately 2x2 inches (51x51 mm) in size
  - Only head and shoulder shot taken within the last 6 months
  - Photo must be taken in front of a solid plain white or off white, light gray, or light blue background
  - Photo should be in a jpg format and saved with first and last name dot jpg (ex: juliasmith.jpg)
  - Do not include friends, pets, or props in the photo
  - No headphones or wireless devices - only photo of student in the picture
  - Take photo with a natural smile, and with both eyes open
  - Uniforms, clothing that looks like a uniform, and camouflage attire should not be worn in photos except in the case of religious attire that is worn daily. Take photo with your daily attire clothing.
  - No Hats – no headbands. You may only wear a hat or head covering if you wear it daily for religious purposes. Your full face must be visible and your head covering cannot obscure your hairline or cast shadows on your face.
  - If you normally wear glasses, a hearing device or similar articles, they may be worn for your photo. No dark glasses and no glasses with dark lenses.

BEFORE YOU ARRIVE

- Download the UNC Mobile App to have updates and information at your fingertips. Learn more at unco.edu/app.
- Read the Student Code of Conduct and other campus policies, rules and regulations at unco.edu/student-affairs/policy as well as the students' rights and responsibilities at unco.edu/dean-of-students/pdf/Student-Code-of-Conduct.pdf.
- Contact your roommate and start discussing items that can be shared.
- Bring masks, cleaning and disinfectants.
- Check your BearMail for important information regarding move-in and campus updates.
- Familiarize yourself with Greeley and the surrounding area. Locate your favorite places to eat and/or go shopping. Learn more at greeleygov.com.
- Obtain your Bear ID Card prior to arrival to campus by emailing, through your BearMail, your request and all documentation to card.office@unco.edu.
ARRIVING ON CAMPUS: CHECK-IN

The Basin Check-In Locations
Students living in the Basin halls will check in at their respective locations:
- Harrison Hall: East main entrance 13
- Turner Hall: West main entrance 14

The Ridge Check-In Locations
- Lawrenson Hall: South Hall 17
- North Hall: West main entrance 16
- South Hall: South Hall 17

The Mesa Check-In Locations
Check in at the Wiebking Hall West main entrance for the following halls:
- Belford Hall 1
- Brown Hall 3
- Bond Hall 2
- Decker Hall 4
- Dickeson Hall 5
- Gordon Hall 6
- Luján Hall 8
- Sabin Hall 9
- Snyder Hall 10
- Wiebking: West main entrance 11

Apartments and University Owned Houses
Those living in the Arlington Park Apartments and 10th Ave. Houses will check in at the Arlington Park main entrance for Building One. For those living in Florio, Martin, Trotter, and Warren houses will check in at Wiebking Hall at the West main entrance.
Twenty-minute loading areas will be available during your move-in time. As long as you are not parked in an ADA Accessible space, service space, fire lane or 20-minute loading zone, Parking Services will not be ticketing during move-in times. They will begin enforcing parking permits on the first Monday of classes. Parking permits can be purchased online at unco.edu/parking/permits or by visiting Parking Services at the University Center. If you have any questions, contact parking services at 970-351-1971.
RESIDENTIAL NEIGHBORHOODS & YOUR COMMUNITY SUPPORT

Our residential halls are broken into three neighborhoods. These neighborhoods and the Arlington Park Apartment and houses feature a front-desk operation, study rooms, social lounges and community engagement centers. You have access to these things using your UNC ID Card to get into the buildings.

OUR PROFESSIONAL RESIDENTIAL STAFF WILL ALSO SUPPORT IN YOUR NEIGHBORHOODS:

- **Community Engagement Center:** This is a community development and engagement space located within each neighborhood where students can congregate with friends, explore campus resources, engage in skill development, and participate in events and activities hosted by your community.

- **Front Desk Operation:** Each neighborhood has multiple front desks that are open on a staggered staffing schedule. However, in our Community Engagement Centers for each neighborhood you will find a 7 day, 8 am – 2 am a week front desk where you can find someone who can answer your questions or connect you to a campus resource when you need it.

- **Resident Assistants (RA):** Student staff whose primary role is to connect with residents, build community, aid your transition to UNC, and be a resource to you throughout your on campus living experience.

- **Neighborhood Coordinators:** Each neighborhood has two Masters level live-in Neighborhood Coordinators that supervise the day to day operations of the community. Your Neighborhood Coordinator is a great resource for you while living on campus and if they can’t answer your questions, they always know who can! In addition to the basics of managing their communities, each Neighborhood Coordinator also has an area of emphasis they also focus on:
  - **Neighborhood Coordinator for Community Engagement:** Our Neighborhood Coordinator for Community Engagement oversees the programming and community development efforts of our Community Engagement Centers.
  - **Neighborhood Coordinator for Community Standards:** Our Neighborhood Coordinator for Community Standards works closely with our Dean of Students and Community Standards and Conflict Resolution office to meet with students and help to enforce standards of student conduct and to promote a safe and respectful living and learning environment.

- **Faculty in Residence:** Faculty in Residence (FIRs), are UNC faculty who teach across a variety of disciplines and have applied, interviewed, and chosen to live in the residence halls. Our FIRs bridge academic experience with social and community building by hosting dinners, guest speakers, community activities and events.

RESIDENTIAL NEIGHBORHOODS

- **The Mesa Neighborhood**’s Community Engagement Center is located in Wiebking. The Mesa Neighborhood includes Belford, Bond, Brown, Decker, Dickeson, Gordon, Luján, Sabin Hall, Snyder Hall, and Wiebking Hall as well as Arlington Park Apartments & University Owned Houses.

- **The Ridge Neighborhood**’s Community Engagement Center is located in South Hall. The Ridge Neighborhood is composed of Lawrenson Hall, North Hall, and South Hall.

- **The Basin Neighborhood**’s Community Engagement Center is located in Harrison Hall. The Basin Neighborhood features Harrison Hall and Turner Hall.
SAFETY AND SECURITY

UNC has many procedures in place to make campus safe and secure, whether you are inside the buildings or walking across campus. Review these campus safety tips below and learn more about security processes you can follow to help keep campus safe.

CAMPUS SAFETY TIPS

• Program the UNC’s Police Department into your cellphone, 970-351-2245. In an emergency on campus, call UNC PD, not 911, for faster response.
• Always close and lock your door whenever you are leaving your room/apartment/house, even if it is just to go down the hall.
• Never prop or leave an exterior door open. This can jeopardize the safety of all students living in the building.
• If you lose your UNC ID, report it immediately to the UNC Card Office and to your roommate or suitemates.
• If you encounter an unauthorized person in the building, contact a staff member or UNC PD immediately.
• When a fire alarm sounds, vacate the building immediately. Even if you think it’s a drill or false alarm, it may not be.

CORONAVIRUS UPDATES

View institutional messages on the UNC Coronavirus University Messages page. You can submit your questions to coronavirus@unco.edu or UNC’s Coronavirus Hotline at 970-351-4848. The health and safety of our campus community is our primary concern in this fluid situation, and the university is making decisions as warranted following guidance from the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO), state government, and state and county health departments. unco.edu/coronavirus/

Note: Hammocks are allowed on-campus (outside), but not indoors in the residence halls. If you bring a hammock it is prohibited to hang in anywhere in the residence halls.
HOUSING TIPS
REPAIRS, MAINTENANCE, WORK ORDERS

For nearly all maintenance and repairs students can visit fmservicedesk.unco.edu to submit a work request. Please select your building, and your room (or the area that needs maintained) be descriptive and provide details to your request. We encourage students to use their UNC email address to receive email notification once the request has been received and updates about work completion.

JETZ LAUNDRY

Jetz Service Co. provides laundry service for the university, you can learn more here: unco.edu/housing/current/laundry.aspx. For repairs or issues with your on campus laundry, call Jetz Service Co at 1-800-530-5692 or visit JetzService.com and click Report A Problem or use the Jetz Service App (Available for Android and Apple devices).

AT YOUR NEIGHBORHOOD FRONT DESK

- Package pick-up
- Select cleaning/moving supplies
- Bear Print: Arlington Park Building 1, Hansen-Willis, Harrison, Lawrenson, North, South, Turner, and Wiebking Halls
- Music room access (varies by neighborhood)
- Gaming stations/game supplies for check-out (varies by neighborhood)
- Bunking pins/rubber mallets
- Campus/community information

CONNECT WITH RESOURCES

Find resources on campus for help, support, and community. Visit unco.edu/student-affairs and click on “Student Support and Resources.”

Asian/Pacific American Student Services (A/PASS)
970-351-1909
unco.edu/asian-pacific-american-student-services/

Assault Survivors Advocacy Program Office
970-351-1490, 24 Hr Hotline: 970-351-4040
unco.edu/assault-survivors-advocacy-program/

Bookstore
970-351-2135
www.bkstr.com/northerncoloradostore/home/en/

Card Office
970-351-2821
unco.edu/card-office/

Center for Career Readiness
970-351-2127
unco.edu/career/

Center for International Education
970-351-2398
unco.edu/center-international-education/

Center for Women’s and Gender Equity
970-351-1492
unco.edu/center-womens-and-gender-equity/

César Chávez Cultural Center
970-351-2424
unco.edu/cesar-chavez-cultural-center/

Counseling Center
970-351-2466
unco.edu/counseling-center/

Disability Resource Center
970-351-2289
unco.edu/disability-support-services/

Equity & Inclusion
970-351-1944
unco.edu/equity-inclusion/

Financial Aid (Bear Central)
970-351-4862
unco.edu/financial-aid/

Gender and Sexuality Resource Center
970-351-2906
unco.edu/gender-sexuality-resource-center/

Health Center
970-351-2412
unco.edu/student-health-center/

Marcus Garvey Cultural Center
970-351-2351
unco.edu/marcus-garvey-cultural-center/

Native American Student Services (NASS)
970-351-1909
unco.edu/native-american-student-services/

Parking Services
970-351-1971
unco.edu/parking/

Psychological Services
970-351-1645

Registrar’s Office (Bear Central)
970-351-4862
unco.edu/registrar/

Student Billing and Accounts (Bear Central)
970-351-4862
unco.edu/bursar/

Student Legal Services
970-351-2001
unco.edu/student-life/legal-services.aspx

Student Life
970-351-2871
unco.edu/student-life/

Technology Help Desk
970-351-4357
unco.edu/information-management-technology/

Tutorial Services
970-351-1904 or 970-351-1906
unco.edu/tutoring/

UNC PD
970-351-2245 or 911
unco.edu/safety/

Writing Center
970-351-2056
unco.edu/writing-center/
TIPS

MAILING PACKAGES
To send mail via USPS, UPS, FedEx or other provider, please use our guidelines to ensure your mailing arrives in a timely manner. Please do NOT put “UNC” or “University of Northern Colorado” on any of the mail. This will redirect the mail to the UNC general mail room for faculty, staff and department mail. Hall mailing addresses can be found at unco.edu/living-on-campus/housing/mail-information.aspx

TECHNOLOGY & BEARPRINT
Wireless and wired connections are provided in student bedrooms. For devices that have a wired network connection, an ethernet cable is always advised for the most reliable and fastest connections. We encourage students not to bring a printer and instead take advantage the BearPrint stations. Read more about BearPrint at unco.edu/inside-unc/campus-community/dsa-bear-print.aspx. Students who bring a printer should purchase a wired printer to be connected directly a computer by USB cable rather than a wireless one. Internet connected game stations, Smart TVs, DVD/Blue Ray Players, Apple TVs, Roku devices etc. can generally be connected to the UNC network through a wired connection after being enabled by Information Management & Technology (IMT). Contact IMT’s help desk at 970-351-4357 or help.unco.edu for support and next steps.

CONNECT WITH WIFI
- Search for available networks and select: UNC-STUDENT
- Keycode: UNCStudent (capitalization does matter; needed only the 1st time you set-up each device)
- Username and password are your UNC student (Ursa) login and password

INTERNET ISSUES AND TECHNICAL SUPPORT
UNC’s Information Management and Technology can provide assistance with Wired and Wireless Internet and anything technology-related. They can be contacted at help.unco.edu or 970-351-4357 (970-351-HELP).

CONNECT WITH CAMPUS
facebook.com/universitynortherncolorado
@unc_colorado
@unc_colorado
unc_colorado
youtube.com/unortherncolorado