

Laura Uglean Jackson
University of Northern Colorado
University Libraries
(970) 351-2333
Email: laura.ugleanjackson@unco.edu

Education

MS, Simmons College, 2007.
Area of Study: Information and Library Science

BA, Colorado State University, 2004.
Area of Study: Art History

Professional Academic Experience

Archives and Special Collections Librarian/Assistant Librarian, University of Northern Colorado. (2017 - Present).

Accession, create finding aids, and take conservation actions for preservation and accessibility of university archives collections. Spearhead a department-wide project to develop online DACS finding aids and MARC records for every university archives collection (approximately 100), making the materials discoverable to patrons and better managed for staff. Serve on library committees, including the Library Digital Initiatives Group which sets priorities for digitization and creates workflow and policy on the management of digital collections. Develop programming and instruction for students and community members. Appraise and acquire collections from university units. Meet with administrators at all levels to discuss department records and the transfer process. Direct student employee projects and supervise interns.

Assistant University Archivist/Associate Librarian, University of California Irvine. (2014 - 2017).

Chiefly responsible for the accessioning, processing, preservation, and management of materials in all formats housed within University Archives including university records and faculty papers. Metadata lead for university archives collections, included creating and editing DACS-compliant EAD finding aids using ArchivesSpace and Dublin Core metadata for digital objects. Participated in the design and implementation of digital library resources and digital projects related to university archives. Directed major project to digitize 10,000 35mm slides, audio-visual tapes, and publications. Coordinated ingest and description for born digital and digitized records in Merritt preservation repository and DSpace institutional repository. Managed disk image creation using digital forensics workstation and transfer of purely born digital materials using Baggar. Served as lead for ePADD grant in partnership with Stanford University, included coordinating, testing, and implementing ePADD for appraisal, processing, and discovery of email archives. Led web archiving efforts for the UCI web archive; included selecting sites, running crawls, enhancing description and access points. Used and interpreted UC Records Retention Schedule in appraising unit records. Provided excellent, responsive reference service for faculty, university staff, and community patrons. Participated in instruction and exhibition activities of the department. Participated in

numerous outreach events for which I coordinated logistics, created displays, and spoke with guests.

University Archivist and Processing Archivist/Associate Archivist (2013 - 2014), Assistant Archivist, (2008 - 2013), University of Wyoming.

As processing archivist, responsible for processing collections of all formats using minimal processing techniques. Cataloged collections in OCLC World Cat and Millennium. Created EAD-XML finding aids using Oxygen software, incorporating metadata standards such as DACs and LC authority headings. Increased access to university archives collections by prioritizing the processing of uncataloged collections. As the university archivist, appraised and selected material of historical, administrative, and legal value to UW in part by creating collecting policies and retention schedules. Assisted staff and faculty with managing, selecting, transferring, and describing analog and electronic materials. Used the Duke Data Accessioner to automate ingest and description of born digital materials. Supervised student employees, interns, and volunteers in processing collections and assisting with university archives responsibilities. Responsible for collection development in under documented communities subject area; included building relationships with donors, appraising materials, and assisting with transfer and accession. Served on AHC committees and task forces including the Faculty Use Committee, Web 2.0 Committee, and Born Digital Records Committee.

Research Scientist, University of Wyoming. (2007 - 2008).

Reappraised manuscript collections for potential deaccession and summarized collection and biographical information to acquisitions committee on a weekly basis. Followed legal procedures to deaccession collections, including corresponding with donors and other repositories to transfer collection material. Created EAD finding aids using Oxygen 8.0 and cataloged manuscript collections in MARC21 format with OCLC. Responsible for shipment of all deaccessioned collections.

RESEARCH, SCHOLARSHIP, AND CREATIVE WORKS

Publications

Journal Articles

Uglean Jackson, L., McKinley, M. (2016). "It's How Many Terabytes?! A case study on managing large born digital audio visual acquisitions". *International Journal of Digital Curation*, 11(2).

Uglean Jackson, L., Thompson, D. C. (2010). But You Promised: A Case Study of Deaccessioning at the American Heritage Center, University of Wyoming. *American Archivist*.

Book Chapters

Uglean Jackson, L. (2015). Documenting an Aftermath: The Matthew Shepard Web Archive. *Queers Online: LGBT Digital Practices in Libraries, Archives, and Museums*. Library Juice Press.

Uglean Jackson, L. (2015). So Much to Do, So Little Time: Prioritizing to Acquire Significant University Records. *Appraisal and Acquisition, Innovative Practices for Archives and Special Collections*. Rowman & Littlefield.

Book Reviews

Uglean Jackson, L. (2014). *Review of "An Improbable Pioneer: The Letters of Edith S. Holden Healy, 1911-1950,"*. Annals of Wyoming.

Uglean Jackson, L. (2013). *Review of "Polished Corners of the Temple Wall: A History of the Jane Iverson Memorial Hall, The Cathedral School for Girls,"*. Annals of Wyoming.

Uglean Jackson, L. (2009). *Review of "Staking Her Claim: Women Homesteading in the West"*. Annals of Wyoming.

Encyclopedia entry

Uglean Jackson, L. (2015). Deaccessioning. In Luciana Duranti and Patricia C. Franks (Ed.), *Encyclopedia of Archival Science*. Rowman & Littlefield.

Professional Presentations

Uglean Jackson, L., Spring, K. (Author & Presenter), "An Archivist Walks Into a Backlog," Society of California Archivists. (September 19, 2017).

Uglean Jackson, L. (Author), Huggard, M. (Author), Archives: alike/different, "The State of Reappraisal and Deaccessioning in Archives," Society of American Archivists, Portland, OR. (July 2017).

Uglean Jackson, L., New Media, Same Process, "Beyond "This material is unprocessed": Minimally describing and processing born digital collections," Society of California Archivists, Pasadena, CA. (April 28, 2017).

Uglean Jackson, L., Endless Images, "Is the Original Better than the Remake? Raw Camera Moving Image Files," Visual Resources Association, Southern California, Laguna Beach, CA. (2016).

Uglean Jackson, L., Evolution and Innovation, "ePADD: An Anteatr's Experience," Society of California Archivists, Santa Rosa, CA. (2016).

Uglean Jackson, L., Web Archives 2015: Capture, Curate, Analyze, "Out of the Backlog and into the Wayback," University of Michigan, Ann Arbor, MI. (November 12, 2015).

Uglean Jackson, L., "It's Not You, It's My New Collecting Policy," Mid-Atlantic Regional Archives Council, Philadelphia, PA. (November 9, 2013).

Uglean Jackson, L., International Council on Archives, Section on University and Research Institution Archives, "Administrative Email in U.S. Public Universities: Prize or Peril?," International Council on Archives, Section on University and Research Institution Archives, Bridgetown, Barbados. (June 27, 2013).

Uglean Jackson, L., American Heritage Center Board of Advisors Meeting, "125 Years in the Making: A History of UW as Told in the Archives," University of Wyoming, Jackson, WY. (June 1, 2013).

Uglean Jackson, L., Hot Topic Monthly Call, "Deaccessioning (and Reappraisal, too!)," International Sports Heritage Association. (April 30, 2013).

Uglean Jackson, L., "Preserving the Brown and Gold: The University Archives and Records Management Program," Laramie Lyceum, Laramie, WY. (October 23, 2012).

Uglean Jackson, L., "From a Dirty Word to Accepted Practice: Developing Professional Guidelines for Reappraisal and Deaccessioning," Association of Canadian Archivists, Whitehorse, Yukon, Canada. (June 8, 2012).

Uglean Jackson, L., Preservation Week, "Preserving Your Personal Electronic Records," University of Wyoming American Heritage Center, Laramie, WY. (April 24, 2012).

Uglean Jackson, L., "What the Tech is That?," Wyoming Library Association, Cheyenne, WY. (September 29, 2011).

Uglean Jackson, L., Shepard Symposium, "Controversy on Campus: Documenting Social Justice Issues at the University of Wyoming," University of Wyoming, Laramie, WY. (April 7, 2011).

Uglean Jackson, L., Sustainable Archives, "Archiving Matthew Shepard: Acquiring and Appraising Web 2.0 Content," Society of American Archivists, Austin, TX. (August 14, 2009).

Uglean Jackson, L., Monthly Meeting, "University Archives: Preserving UW's History," Albany County Historical Society, Laramie, WY. (May 16, 2009).

Uglean Jackson, L., Monthly Meeting, "Preserving Family Papers and Photographs," Daughters of the American Revolution, Albany County Chapter, Laramie, WY. (September 22, 2008).

Uglean Jackson, L., Family History Day, "Preserving Family Papers and Photographs," The Church of Jesus Christ of Latter Day Saints, Evanston, WY. (September 20, 2008).

Uglean Jackson, L., ARCHIVES 2008: Archival R/Evolution & Identities, "Not Afraid to Let Go: Procedures for Deaccessioning," Society of American Archivists, San Francisco, CA. (August 30, 2008).

Professional Exhibits

Uglean Jackson, L., Palmer, C. (Co-curators), "Ready, Set, Zot! UCI Athletics since '65," Irvine, CA. (September 2015 - April 2016).

Research in Progress

"Experiences in Deaccessioning: Reappraising and Removing Archival Materials" (On-Going).
Editor for book of case studies, perspectives, and research into various topics related to archival deaccessioning. Book contract signed December 2017. Expected publication fall 2019.

Uglean Jackson, L., Huggard, M. A Practice in Progress: The State of Reappraising and Deaccessioning in Archives. *American Archivist*. Submitted Nov. 1, 2018.

Uglean Jackson, L. Reappraising and Deaccessioning. *Archival Accessioning*. Audra Yun, ed. Society of American Archivists. Submitted Dec. 5, 2018.

TEACHING

Directed Student Learning

Internship Advisor. (September 2018 - December 2018).
Advised: Katalyn Lutkin

Internship Advisor. (June 2018 - August 2018).
Advised: Lisa Hartman

Internship Advisor. (May 2018 - August 2018).
Advised: Lynde McCaleb

Internship Advisor. (January 2018 - May 2018).
Advised: Erin Lascot

Internship Advisor. (October 2016 - December 2016).
Advised: Caytlin Smith

Internship Advisor. (October 2015 - December 2015).
Advised: Samantha Engler

Internship Advisor. (May 2015 - August 2015).
Advised: Erin Nakasone

Internship Advisor. (October 2014 - December 2014).
Advised: Dulce Guerrero

Internship Advisor. (2013).
Advised: Caitlin Lampman

SERVICE

University Service

Appeal reader, Appeal Readers, Dean of Students. (October 2018 - Present).

Committee Member, Faculty Perceptions of Administrators Committee. (November 2017 - Present).

Committee Member, Librarians Association of the University of California Diversity Committee. (October 2015 - August 2017).

Committee Member, University of California Irvine, Academic Senate, Council on Student Experience. (October 2015 - August 2017).

Committee Member, University of California, Irvine 50th Anniversary Historical Documentation Subcommittee. (2014 - 2015).

Member, Board of Advisors, University of Wyoming Social Justice Research Center. (2011 - 2014).

Committee Member, University of Wyoming, Faculty Senate, Budget Committee. (August 2010 - May 2014).

Committee Member, University of Wyoming Email Task Force. (2009 - 2010).

College Service

Committee Member, Digital Initiatives Group. (February 2018 - Present).

Committee Member, Library M&Ms Committee. (September 2017 - Present).

Committee Member, Libraries Sabbatical Ranking Committee. (November 2018).

Committee Member, Library Technician II Selection Committee. (June 2018).

Committee Member, DEC Lecturer Evaluation Subgroup. (February 2018).

Committee Member, University of California, Irvine, Festival of Discovery Planning Group. (June 2015 - September 2015).

Committee Member, University of California Irvine Libraries Diversity Task Force. (October 2014 - September 2015).

Committee Chair, University of California Irvine Libraries, Search Committee for Archivist for Special Collections. (October 2014 - December 2014).

Committee Member, University of California Irvine Libraries Search Committee for 50th Anniversary Historian. (August 2014 - September 2014).

Task Force Chair, University Archives Collection Policy Task Force. (2012 - 2013).

Professional Service

Member, ArchivesSpace Trainers Group. (February 2018 - Present).

Officer, Treasurer, Society of Rocky Mountain Archivists. (December 14, 2017 - Present).

Mentor, Society of American Archivists Mentor Program. (November 2017 - Present).

Committee Member, SAA Archival Innovator Award Selection Committee. (August 2017 -

Present).

Member, Born Digital Processing Framework Group. (July 2016 - August 2018).

Committee Chair, University of California Libraries Born-Digital Content Common Knowledge Group. (2016 - July 2017).

Committee Chair, Technical Subcommittee for Guidelines on Reappraisal and Deaccessioning. (August 2012 - July 2017).

Session Chair, Society of American Archivists, Atlanta, GA. (2016).

Officer, President/Elect/Past, Society of American Archivists, Acquisition and Appraisal Section. (August 2011 - August 2014).

Interest Group Leader, Wyoming Library Association New Technology Interest Group. (2012 - 2013).

Committee Member, Society of American Archivists, Key Contact Sub-Committee. (2008 - 2013).

Committee Chair, Wyoming Library Association Awards and Grants Committee. (2010 - 2012).

Committee Chair, Society of American Archivists Deaccessioning and Reappraisal Development and Review Team. (August 2009 - August 2012).

Member at large, Wyoming Historical Society, Albany County Historical Society Board. (2009 - 2010).

Committee Member, Society of American Archivists Records Management Roundtable. (2008 - 2009).

Committee Member, Wyoming Library Association, Academic and Special Libraries Section, Nominating Committee. (2008 - 2009).

DEVELOPMENT ACTIVITIES ATTENDED

"Visit to American Heritage Center, University of Wyoming," Laramie, WY. (December 4, 2018).

Webinar, "Building Diversity in the Workforce," NISO. (November 14, 2018).

Conference Attendance, "Audio Visual Media," Society of Rocky Mountain Archivists, Denver, CO. (November 2, 2018).

Conference Attendance, "Archives * Records," Society of American Archivists, Washington, DC. (August 15, 2018 - August 18, 2018).

Conference Attendance, "Convergence (RBMS annual conference)," Rare Books and Manuscripts Section (ACRL), New Orleans, LA. (June 20, 2018 - June 22, 2018).

Workshop, "Born Digital Access Bootcamp," ACRL, Rare Books and Manuscripts Section, New Orleans, LA. (June 19, 2018).

Conference Attendance, "Archives as Activism," Society of Rocky Mountain Archivists, Boulder, CO. (June 7, 2018).

Webinar, "The Evolution of the Finding Aid," ArchivesSpace. (May 16, 2018).

Visit to Colorado State Archives, Denver, CO. (March 14, 2018).

Webinar, "How Cultural Intelligence Makes a Difference in the Information Profession: Are You Culturally Competent?," American Library Association. (February 21, 2018).

Webinar, "Creating a Big Bucket Retention Schedule: A Case Study of the University of California," National Association of Government Archives & Records Administrators (NAGARA). (November 2, 2017).

Webinar, "ArchivesSpace PUI Overview and Implementation Strategies," ArchivesSpace. (October 26, 2017).

Workshop, "Grant Writing: Tips and Tricks for Successful Proposal Preparation," University of Northern Colorado CETL, Greeley, CO. (October 25, 2017).

Webinar, "100 Year Archive Survey: Ten Years Later," Storage Networking Industry Association. (October 17, 2017).

Conference Attendance, "Archives alike/different (SAA Annual Meeting)," Society of American Archivists, Portland, OR. (July 23, 2017 - July 29, 2017).

Conference Attendance, "New Media, Same Process (Annual General Meeting)," Society of California Archivists, Pasadena, CA. (April 27, 2017 - April 29, 2017).

Conference Attendance, "Archives*Records 2016 (SAA Annual Meeting)," Society of American Archivists, Atlanta, GA. (August 4, 2016 - August 6, 2016).

Leadership Institute, "Archives Leadership Institute," National Historic Publications and Records Commission, Berea, KY. (June 19, 2016 - June 25, 2016).

Conference Attendance, "Evolution and Innovation (Annual General Meeting)," Society of California Archivists, Santa Rosa, CA. (April 7, 2016 - April 9, 2016).

Conference Attendance, "Web Archives 2015: Capture, Curate, Analyze," University of Michigan, Ann Arbor, MI. (November 12, 2015 - November 13, 2015).

Conference Attendance, "Archives 2015 (SAA Annual Meeting)," Society of American Archivists, Cleveland, OH. (August 16, 2015 - August 22, 2015).

Webinar, "The Archival Advantage: Integrating Archival Expertise into Management of Born-digital Library Materials," OCLC. (August 11, 2015).

Conference Attendance, "IIPC General Assembly," International Internet Preservation Consortium, Palo Alto, CA. (April 27, 2015 - April 28, 2015).

Webinar, "Racial and LGBT Microaggressions- An Introduction for Library Leaders," American Library Association. (March 18, 2015).

Webinar, "EAD3," Society of American Archivists. (February 25, 2015).

Webinar, "Migrating Content into ASpace," University of California Archival Management Systems User Group. (January 14, 2015).

Workshop, "Appraisal of Born-Digital Records," Society of American Archivists, Riverside, CA. (November 14, 2014).

Workshop, "Copyright of Digital Materials," Society of American Archivists, Malibu, CA. (October 24, 2014).

Conference Attendance, "Archives*Records: Ensuring Access (SAA Annual Meeting)," Society of American Archivists, Washington, DC. (August 20, 2014 - August 23, 2014).

Workshop, "Arranging and Describing Born-Digital Material Part II," Society of American Archivists, Laramie, WY. (October 21, 2013).

Conference Attendance, "Annual Conference," Wyoming Library Association, Cheyenne, WY. (October 3, 2013 - October 4, 2013).

Conference Attendance, "Archives (SAA Annual Meeting)," Society of American Archivists, New Orleans, LA. (August 14, 2013 - August 17, 2013).

Workshop, "PREMIS Tutorial," Society of American Archivists, New Orleans, LA. (August 13, 2013).

Webinar, "Caring for Digital Materials: Preventing a Digital Dark Age (series of 5 webinars)," Institute of Museum and Library Services. (April 2, 2013 - April 15, 2013).

Workshop, "Digital Repositories," Society of American Archivists, Seattle, WA. (March 8, 2013).

Workshop, "Arranging and Describing Born-Digital Materials," Society of American Archivists, Laramie, WY. (December 2012).

Workshop, "Advocacy, Archives, and Archivists," Society of American Archivists, Laramie, WY. (October 15, 2012).

Conference Attendance, "Celebrate Our Past, Create Our Future," Wyoming Library Association, Casper, WY. (September 26, 2012 - September 28, 2012).

Webinar, "Standards for Digital Archives," Society of American Archivists. (June 2012).

Webinar, "Serving Deaf Patrons in the Library," American Library Association. (February 2012).

Workshop, "Managing Electronic Records in Archives and Special Collections," Society of American Archivists, Pasadena, CA. (December 15, 2011 - December 16, 2011).

Workshop, "Basics of Managing Electronic Records," ARMA, Wyoming Chapter, Cheyenne, WY. (October 2011).

Conference Attendance, "Wyoming's Heritage Online," Wyoming Library Association, Cheyenne, WY. (September 28, 2011).

Webinar, "RDA Basics," Wyoming State Library. (September 13, 2011).

Conference Attendance, "Archives 360 (SAA Annual Meeting)," Society of American Archivists, Chicago, IL. (August 22, 2011 - August 27, 2011).

Conference Attendance, "Beyond Borders (SAA Annual Meeting)," Society of American Archivists, San Diego, CA. (August 8, 2011 - August 11, 2011).

Conference Attendance, "Handheld Librarian Online Conference IV," University of Wyoming Libraries, Laramie, WY. (February 23, 2011).

Conference Attendance, "Archival Outreach in the Modern Era," Society of Rocky Mountain Archivists, Laramie, WY. (October 2010).

Conference Attendance, "Cowboy Up: Leadership for Wyoming Libraries," Wyoming Library Association, Casper, WY. (September 2010).

Conference Attendance, "DC 2010: Archives/Records (SAA Annual Meeting)," Society of American Archivists, Washington, DC. (August 2010).

Webinar, "University Record Retention Guidelines: What to Save and What to Dump," Higher Ed Hero. (November 2009).

Conference Attendance, "Reaching New Heights (WLA Annual Conference)," Wyoming Library Association, Laramie, WY. (October 2009).

Conference Attendance, "Web 2.0- Archives, Social Media, and Opportunities for Reference, Access, and Outreach," Society of Rocky Mountain Archivists, Golden, CO. (October 2009).

Conference Attendance, "Sustainable Archives (SAA Annual Meeting)," Society of American Archivists, Austin, TX. (August 2009).

Workshop, "Appraisal," Society of American Archivists, Laramie, WY. (March 2009).

Workshop, "Donor Relations," Society of American Archivists, Laramie, WY. (February 2009).

College course, "History of Wyoming (History 1251)," University of Wyoming, Laramie, WY. (September 2008 - December 2008).

Conference Attendance, "Fostering Accomplishment and Possibility in WLA (WLA Annual Conference)," Wyoming Library Association, Casper, WY. (October 2008).

Conference Attendance, "Archives R/Evolution & Identities (SAA Annual Meeting)," Society of American Archivists, San Francisco, CA. (August 2008).

Conference Attendance, "Connecting to Collections," Institute of Museum and Library Services and Heritage Preservation, Denver, CO. (June 2008).

Conference Attendance, "Reprocess Processing," Society of Rocky Mountain Archivists, Ft. Collins, CO. (October 2007).

PROFESSIONAL MEMBERSHIPS

Society of Rocky Mountain Archivists. (September 2017 - Present).

Society of American Archivists. (July 2007 - Present).

Society of California Archivists. (January 2015 - December 2017).

Wyoming Library Association. (January 2009 - December 2014).