



Liberal Arts Council

Council Meeting  
**Campus Commons 2204**  
October 19, 2021 3:30-5:00 p.m.  
MINUTES

**Present:** Beals (McMahan), Beyers, Denny, Geisendorfer, Houston, Kraver, Leatherman, Matchett, McClatchey, Smith, Steele, Uglean Jackson, Urbach

**Absent:** Muller, Staton, Wood, Yamprai

**Guest:** Couch

Call to Order

The meeting was called to order at 3:35pm.

Approval of the Agenda

Approved without objection.

Approval of the Minutes of the Last Meeting (10/05/2021)

Approved without objection.

Announcements

Reports

- **Chair's Report** (Wood) – Smith is chairing the meeting on behalf of Wood.
- **Standing Reports**
  - *GE Council* (Matchett) – The GE Council is continuing refinements on the implementation of the work-based learning (WBL) plan for general education credit. A detailed PowerPoint can be made available if members are curious. Students may submit portfolios for evaluation toward WBL credit at two-year and four-year schools; however, most are likely to come through the community colleges. Institutions receiving transcripts with WBL credit must accept all gtP credit for transfer. Independently of gtP, institutions may decide whether to credential WBL as equivalent to specific courses. Institutions must include WBL as an option to fulfill requirements, including for gtP. Departments should be thinking about what WBL might mean in the context of their programs, and departments need to assess WBL for credit when students submit a request.
  - *AVP of Undergraduate Studies* (Matchett) – We have several applications for the Schulze Chair position. UGC and HFAC will be reviewing the applications and making a recommendation to the AVP of Undergraduate Studies.
  - *Core Curriculum Committee Reports*
    - **Written Communication & World Languages** (Wood) – No Report.
    - **History, Literature, & Humanities** (Smith) – We are reviewing two courses: ENG 207 and HIST 250.
    - **Philosophy & the Arts** (Yamprai) – The committee is reviewing FILM 120.
    - **Social & Behavioral Sciences** (McMahan) – The committee reviewed MCS 101



under new business.

- **Mathematics & Natural Sciences** (Steele) – No Report.
- **International & Multicultural Studies** (Kraver) – We are reviewing a few course proposals. MCS 101 should have a positive recommendation from the committee.
- *Ad Hoc Committee Reports*
  - **Assessment & Curriculum** (Wood) – We met on the 16<sup>th</sup> and discussed indirect assessment. We have the following recommendations:
    - Determine where syllabi are archived in each college (Digital Measures or elsewhere).
      - Each college has their own process for syllabus storage, but it would be ideal if the process was standardized across colleges in the future.
      - Matchett mentioned that standardization of syllabus storage has been explored by our HLC officer, and it has been decided that colleges may determine their own process for storing syllabi. Each college must maintain an archive of teaching syllabi.
    - Use random sampling to begin collecting syllabi targeted for year one indirect assessment.
      - The syllabi can be stored in the LAC Teams/SharePoint.
    - Make a list of each CCC's courses for review in Spring 2022.
      - Begin review work in the order the syllabi are received.
  - **Outreach & Communication** (Kraver) – Wood sent the Council's feedback to the JMS video team.

### Unfinished Business

### New Business

#### • **Course Review**

##### ○ **MCS 101**

- SBS CCC does not recommend approval in LAB3, as the course takes more of a historical approach than a Social Sciences approach.
  - Feedback has been shared with the originator with recommendation to either revise the course to embody a Social Sciences approach or pursue a different designation (perhaps History).
- IS/MS CCC members have not finalized their vote but anticipate a positive recommendation for approval in LAMS.
- The course needs a primary designation (not just LAMS) to be considered for inclusion in the LAC.
- The Council determined no action should be taken during this meeting, as the originating unit may wish to provide further revisions.

#### • **Requests for Exemptions**

- **Brown** – request to waive IS/MS requirement due to completion of LAC Areas 7 & 8
  - **King** – request to waive MS requirement due to completion of LAC Area 8
- Both exemption requests above are approved per action taken below.*

#### • **Catalog changes impacting IS/MS completion**

- Matchett asked the Council to consider whether to make a policy recommendation that will allow the Registrar's Office to 'grandfather' completion of the IS/MS requirements for students who completed LAC Areas 7/8 with courses that were not carried over to the new IS/MS designations.



- Students who change their catalog year (through a change of major or otherwise) may find that their IS/MS requirements are unmet due to having taken courses for Areas 7/8 that were not carried over to IS/MS.
- The Council reviewed the list of LAC Area 7/8 courses for reference.
  - Area 7/8 courses that did not have an additional LAC designation were not carried over to the new Curriculum.
  - Many are 100-level language courses, which are not eligible for gtP.

DISCUSSION:

- Areas 7/8 and IS/MS are UNC-specific designations outside of State mandate.
- As changes of major result in moving forward to the new catalog, any student who changes their major may find themselves in this situation, after having taken their Area 7/8 courses in good faith.
  - Example: Education majors may find themselves in the situation of having to change their majors if they are unable to complete licensure requirements.
- The Registrar's Office can manually complete such exemptions in Degree Works after students submit a policy exemption request.
- The Council's decision should be communicated to advising staff, so students and advisors know what to expect.

MOTION: McClatchey – It is moved to allow the Registrar's Office to 'grandfather' completion of the IS/MS requirements for students who completed LAC Areas 7/8 with courses that were not carried over to the new IS/MS designations.

VOTE: Approved by voice vote.

Comments for the Good of the Order

Adjournment

The meeting was adjourned at 4:26pm.

Tom Smith  
Acting Chair

Betsy Kienitz  
Recording Secretary