



Liberal Arts Council

Council Meeting  
**Campus Commons 2204**  
March 1, 2022 3:30-5:00 p.m.  
MINUTES

**Present:** Beals (McMahan), Beyers, Denny, Geisendorfer, Houston, Matchett, McClatchey, Muller, Smith, Steele, Urbach, Wood

**Absent:** Kraver, Leatherman, Staton, Uglean-Jackson, Yamprai

**Guest:** Couch

Call to Order

The meeting was called to order at 3:33pm.

Approval of the Agenda

Approved without objection.

Approval of the Minutes of the Last Meeting (02/15/2022)

Approved without objection.

Announcements

Reports

• **Chair's Report** (Wood)

- Reminder to CCC chairs about indirect assessment timeline and materials, available in the Assessment Sub-Committee folder in SharePoint.
  - See 03/01/2022 Chair's Report in SharePoint.
- We will hold LAC officer elections soon; elections must be completed by the April 5<sup>th</sup> meeting. Please consider serving.

• **Standing Reports**

- *GE Council* (Matchett)
  - Per State statute, all gtP courses must be offered at least once every two years. Matchett recommended explicitly messaging to units that gtP courses will have their status revoked if not offered every two years. Since most LAC courses also hold gtP status, she also recommends the Council consider a policy making LAC status subject to the same two-year rule.
- *AVP of Undergraduate Studies* (Matchett)
  - There is funding in the AVPUGS budget for one course release for the LAC Chair.
  - Emphases to concentrations: We are updating the terminology from emphases to concentrations for the AY23 catalog. Using the term "concentration" is consistent with how the information is already presented on transcripts and in Degree Works. Registrar staff is completing the updates; units do not need to submit anything in the workflow.
  - Summer Bridge program: The recommendation from stakeholders is that the selection committee for the LAC offering should include the SAASC Director, LAC Chair,



the Libraries Teaching & Outreach Head, and (possibly) the UGC Chair. There are a couple questions we'd like to address today under new business:

- Who should send the call for LAC nominations?
- Who should receive the call for LAC nominations?
- *Core Curriculum Committee Reports*
  - **Written Communication & World Languages** (Wood) – No Report.
  - **History, Literature, & Humanities** (Smith) – We have items under new business. Smith asked about the method for replacing CCC members.
    - The AVP of Undergraduate Studies, with the advice of unit leaders and deans, appoints CCC members. The appointments are approved by Faculty Senate.
  - **Philosophy & the Arts** (Yamprai) – No Report.
  - **Social & Behavioral Sciences** (McMahan) – No Report.
  - **Mathematics & Natural Sciences** (Steele) – No Report.
  - **International & Multicultural Studies** (Kraver) – No Report.
- *Ad Hoc Committee Reports*
  - **Assessment & Curriculum** (Wood) – We are working with Kim Black for potential grant funding.
  - **Outreach & Communication** (Kraver) – No Report.

### Unfinished Business

### New Business

#### • **Summer Bridge program**

- Members discussed the annual recruitment timeline/process for selecting the LAC instructor.
  - Having a three-member selection team of the SAASC Director, LAC Chair, and the Libraries Teaching & Outreach Head might be the most efficient for review.
    - Ask UGC whether they would like the UGC Chair to also be involved.
  - Members agreed that the LAC Chair can send the call for self-nominations to the relevant deans, unit leaders, and CCC chairs (who can then distribute the call among their eligible faculty).
- Members discussed the key information for faculty self-nominations.
  - Remove “Rank of Assistant Professor or higher” from the minimum qualifications and replace with “Full-time faculty status”.
  - Add “At least three years’ experience teaching at UNC” to the preferred qualifications.
  - Remove “Demonstrated commitment to student success through intense engagement in course content and delivery” from the preferred qualifications.
  - To apply, applicants should send an email describing their interest/qualifications for teaching the Summer Bridge LAC course and attach the course syllabus (which must meet LAC syllabus requirements).
    - Unit leaders should be notified/copied on the application.
  - Members agreed that HR Specialist Margaret Kelley would be an appropriate person to receive the self-nominations.

MOTION: Wood – It is moved to approve the proposal with the changes discussed.

VOTE: Approved by voice vote.

#### • **Indirect Assessment reporting – History, Literature, & Humanities**

- Courses under review: AFS 100, AFS, 101, AFS 201, AFS 205, ASIA 216, CHIN 216, ELIT 290, and ENG 131.



- The Council reviewed the History, Literature, & Humanities CCC's findings, which included tables cataloging each review element that show where updates are needed.

DISCUSSION:

- ELIT 290 is missing current LAA2 competencies/SLOs and still lists outdated global SLOs in Arts & Humanities.
- ELIT 290 is not gtP, but since the current LAC content criteria/competencies/SLOs are a 1-to-1 match for the corresponding gtP category, once the syllabus is updated, it would effectively meet the criteria for gtP (with the addition of the CDHE statement).
- The Council needs to decide whether to require all LACs to also be gtP.
- Add a recommendation statement under the table for each course.

MOTION: Smith – It is moved to accept the HLH CCC recommendations regarding the indirect assessment findings with the necessary follow up regarding ELIT 290.

VOTE: Approved by voice vote.

Comments for the Good of the Order

Adjournment

The meeting was adjourned at 4:50pm.

Tara Wood  
Chair

Betsy Kienitz  
Recording Secretary