



UNIVERSITY OF  
**NORTHERN COLORADO**

Liberal Arts Council

Council Meeting  
**Campus Commons 2204**  
February 1, 2022 3:30-5:00 p.m.  
MINUTES

**Present:** Beyers, Denny, Geisendorfer, Houston, Kraver, Leatherman, Matchett, Muller, Smith, Steele, Uglean Jackson, Urbach, Wood, Yamprai

**Absent:** Beals (McMahan), McClatchey, Staton

**Guest:** Couch

Call to Order

The meeting was called to order at 3:31pm.

Approval of the Agenda

Approved without objection.

Approval of the Minutes of the Last Meeting (12/7/2021)

Approved without objection.

Announcements

Reports

• **Chair's Report** (Wood)

- Report on LAC Policy Exemption reviewed over Winter Break
  - Moore – request to waive LAC 7 due to mis-advisement, *Approved*
- Overview of indirect assessment process and expectations
  - See 2/1/2022 Chair's Report in SharePoint.

• **Standing Reports**

- *GE Council* (Matchett)
  - GE Council is developing an implementation plan for the work-based learning (WBL) bill. The bulk of the work will fall to community colleges, since WBL credit will primarily map to vocational programs. Four-year institutions are required to accept WBL credit as transfer credit from other institutions' transcripts and to award credit where appropriate based on portfolio evaluation.
  - GE Council is the working group in Colorado for the State Higher Education Executive Officers Association (SHEEO). SHEEO works to promote college transferability between states.
  - Advanced Placement (AP) presented four new courses.
- *AVP of Undergraduate Studies* (Matchett)
  - One of the courses approved by the LAC last semester was listed as repeatable for credit, which is not an option for LAC courses. The department agreed to change the course to not be repeatable.
  - Degree Planner: All programs will need to develop four-year plans with placeholders for each LAC category. The four-year plan placeholders are not binding but having



them provides a way to enable us to plan more effectively for the number of seats we need to offer in each LAC category in any given semester.

- The decision was made to close the French and German programs in World Languages. Unfortunately, the program could no longer be supported due to lack of enrollment.
- *Core Curriculum Committee Reports*
  - **Written Communication & World Languages** (Wood) – We have items under new business.
  - **History, Literature, & Humanities** (Smith) – Indirect assessment review is underway.
  - **Philosophy & the Arts** (Yamprai) – Indirect assessment review is underway.
  - **Social & Behavioral Sciences** (McMahan) – Jieun Lee is replacing Rebecca Beals as chair for this semester.
  - **Mathematics & Natural Sciences** (Steele) – No Report.
  - **International & Multicultural Studies** (Kraver) – No Report.
- *Ad Hoc Committee Reports*
  - **Assessment & Curriculum** (Wood) – The committee will meet next week.
  - **Outreach & Communication** (Kraver) – No Report.

### Unfinished Business

### New Business

#### • **Course Mapping expectations**

- With the implementation of indirect assessment this year, the Council began discussion about what expectations are appropriate regarding course mapping on teaching syllabi.
  - Because the course mapping requirement was implemented just last year, many of the syllabi under review for indirect assessment may not include course mapping.
  - The Council seeks to determine a consistent standard to apply to all LAC offerings.
- Wood provided a list of possible options:
  - Option 1: Require all LAC courses to include mapping charts on their syllabus.
  - Option 2: Require all LAC courses to include mapping of some kind on their syllabus (chart as an option but not requirement).
  - Option 3: Recommend mapping but don't require it.
  - Option 4: Require mapping chart AND a chart (separate from the syllabus) similar to what IS/MS requires.
  - Option 5: Require mapping on all LAC courses and only require the additional chart for IS/MS.
- Wood asked for perspectives/feedback and will bring a proposal at a later meeting.

#### DISCUSSION:

- The point is to demonstrate how the SLOs are being met, how assignments meet the objectives.
- Faculty will likely push back against a rigid mapping framework.
- What are the differences between the expectations for representative/model syllabi (that go through the curriculum approval process) and teaching syllabi?
- What information/level of detail is pertinent to faculty/assessment versus pertinent to students?
- In terms of gtP, every teaching syllabus must fulfill state requirements.

#### • **Indirect Assessment reporting – Written Comm & World Languages**

- Courses under review: ENG 122, ENG 123, ENG 225, and ENG 323.



- Wood presented the Written Communication & World Languages CCC's findings, which included tables cataloging each review element that show where updates are needed.

#### DISCUSSION:

- The Council discussed developing a communication plan to notify units of the findings.
  - Communication should be comprehensive and, in the case of courses that carry multiple designations, include the findings from both CCCs.
  - Communication will be sent from Tara/Betsy to units by the end of the Spring semester.
- The Council agreed to finalize the plan for course mapping before moving to accept/endorse the CCC's findings.

#### • Policy Exemption Requests

- **McDougall** – request to count transfer courses toward LAC 6/lab
  - Student took BIOL 1011, 1012, & 1013 at UCCS; none of the courses are gtP, nor do the courses have lab components.
  - The courses have been reviewed as departmental electives with no LAC credit.
  - The State requires completion of a lab.

MOTION: Wood – It is moved to deny McDougall's request to count UCCS transfer courses BIOL 1011, 1012, & 1013 toward LAC Area 6/lab.

VOTE: Approved by voice vote.

- **Rogers** – request to count 100-level Spanish transfer course toward LAIS
  - Student took SPA 101 & 102 at Chandler-Gilbert CC (AZ); the courses transferred to UNC as SPAN 101 and 102, which do not hold LAIS designation.
  - The student matriculated Fall 2021 and has only been subject to the 21/22 catalog (i.e., this is not an Area 7 'grandfather' situation).
  - The student has sophomore status and still needs to complete Arts & Humanities; the student could take an Arts & Humanities course that double-dips with LAIS.

MOTION: Wood – It is moved to deny Rogers' request to count Chandler-Gilbert CC transfer courses SPA 101 & 102 toward LAIS.

VOTE: Approved by voice vote.

#### Comments for the Good of the Order

- Matchett - Regarding recent weather-related closures, if in-person courses are cancelled, faculty cannot *require* their in-person courses to meet virtually. Offering an online option/substitute assignment on a snow day for in-person classes is fine.

#### Adjournment

The meeting was adjourned at 4:21pm.

Tara Wood  
Chair

Betsy Kienitz  
Recording Secretary