



UNIVERSITY OF
NORTHERN COLORADO

Liberal Arts Council

Council Meeting

Remote Meeting - Teams

April 23, 2020 3:30-5:00 p.m.

MINUTES

Present: Baird, Byrnes, DeCarlo (Blair), Geisendorfer, Harraf, Heiny, Kraver, Leatherman, Markowski, Matchett, Muller, Smith, Urbach, Wood, Yamprai

Absent: Fitzpatrick, Granrud, Johnson

Guest: Clavir

Call to Order

- The meeting was called to order at 3:31pm.

Approval of the Agenda

- Approved with addition of LAC policy exemptions.

Approval of the Minutes of the Last Meeting (04/07/2020)

- Approved without objection.

Announcements

Reports

- **Chair's Report** (Geisendorfer) – No Report
- **Standing Reports**
 - *GE Council* (Matchett) – The GE Council has been mostly focused on providing guidance for admissions and transfer coursework in response to the pandemic. They are monitoring the “C-“ threshold for GTP coursework as it relates to the P/F grading options many institutions are implementing. No SAT/ACT standardized testing is happening right now, which may be relevant to some courses/programs. IB test scores this Spring will be based on input from schools. No updates from AP/CLEP; testing will be closed until at least May 1st. The lack of CLEP testing impacts many graduating students who were counting on test scores to finish up requirements. The timeline for developing workforce credit is delayed because of staff time devoted to the pandemic response. I’ve communicated with the relevant departments regarding five new courses offered by CCCS.
 - *IAP Report* (Matchett) – The All Faculty Meeting and a special meeting of the BOT were held this week. Discussion centered on impacts of the pandemic on university operations, admissions, enrollment, retention, and the budget. The administration wants to make a call about Fall delivery (online/in-person/hybrid options) in early July. It’s time to elect CCC chairs. Tara, Tom, Nan, Graham, and Jeri will be continuing as chairs; that leaves Social & Behavioral Sciences as the only CCC for which we haven’t confirmed a chair.
 - *Core Curriculum Committee Reports*
 - **Language and Mathematics** (Wood) – No Report



- **History, Literature, and Humanities** (Smith) – No Report
- **Philosophy and the Arts** (Yamprai) – One member, Montemayor, is moving to another university. Matchett can make an appointment (must be a member of PVA).
- **Social and Behavioral Sciences** (Granrud) – No Report
- **Physical and Life Sciences** (Baird) – Item under new business.
- **International and Multicultural Studies** (Kraver) – Will follow up next Fall to be sure IS/MS designations are appropriately assigned.
- **Ad Hoc Committee Reports***
 - *Assessment and Curriculum have been removed until needed.
- **Outreach & Communication** (Kraver) – No Report

Unfinished Business

- **LAC & gtP outcomes combined document**
 - The CDHE recently updated their website; linked pages will need to be updated to the new web addresses.
 - There are no changes to the GTP requirements, just the web locations have moved.
 - Once the draft document is ready, we will send to the CCCs for their review.
- **Revision of Required Specific LACs**
 - The Council reviewed a curriculum workflow template from the Registrar's Office.
 - Programs broken down into three parts:
 - Liberal Arts Curriculum – noting any recommended LAC courses
 - Required Major Credits – noting which major courses also fulfill LAC
 - University-Wide Credits
 - Having a consistent template for each program will be helpful for advisors, especially those handling multiple programs in the advising centers.

New Business

- **Physical & Life Sciences CCC – memo to LAC regarding loss of the two-prefix rule**
 - Summarizes the work of the CCC to see whether any issues would crop up as far as LAC Area 6 course content overlap within units.
 - Most prefixes don't have a problem, and the ones that do have agreed to make overlapping courses mutually exclusive.
 - They'll follow up in Fall to make sure updates are submitted through the curriculum workflow.
 - Since the courses aren't new to the LAC, they won't go through the LAC portion of the workflow.
- **LAC Policy Exemptions - Matchett**
 - Matchett asks the Council for guidance on how to handle policy exemption requests related to the Liberal Arts Core.
 - Example: A student who took BIO 111 before the course was approved for LAC Area 6 is now asking for the course to be granted an Area 6 attribute.
 - Consideration for whether the course content met Area 6 requirements at the time it was completed.
 - It would be helpful if the student provided the course syllabus to demonstrate the area content was covered.
 - Matchett can coordinate with the relevant CCC to leverage their expertise in review.



Comments for the Good of the Order

- Heiny – Thanks for everyone’s patience as we work with the vendor on the curriculum workflow. Our updates were not carried over when the new enhancements were implemented.

Adjournment

- The meeting was adjourned at 4:11pm.

Nancy Geisendorfer
Chair

Betsy Kienitz
Recording Secretary