



Liberal Arts Council

Council Meeting
Remote Meeting - Teams
April 7, 2020 3:30-5:00 p.m.
MINUTES

Present: Baird, Byrnes, DeCarlo (Blair), Fitzpatrick, Geisendorfer, Harraf, Heiny, Johnson, Leatherman, Markowski, Matchett, Muller, Smith, Urbach, Wood, Yamprai

Absent: Granrud, Kraver

Guest: Clavir

Call to Order

- The meeting was called to order at 3:32pm.

Approval of the Agenda

- Approved without objection

Approval of the Minutes of the Last Meeting (03/03/2020)

- Approved without objection

Announcements

Reports

- **Chair's Report** (Geisendorfer) – No Report
- **Standing Reports**
 - *GE Council* (Matchett) – Item under new business: revision of required specific LACS.
 - *IAP Report* (Matchett) – Thanks to faculty undertaking remote learning this semester in response to the pandemic. At this time, enrollment numbers are looking down for Fall. A Spring 2020 S/U grading option will be announced soon.
 - *Core Curriculum Committee Reports*
 - **Language and Mathematics** (Wood) – The English department has developed its first CO3 syllabus and will submit soon.
 - **History, Literature, and Humanities** (Smith) – No Report
 - **Philosophy and the Arts** (Yamprai) – No Report
 - **Social and Behavioral Sciences** (Granrud) – No Report
 - **Physical and Life Sciences** (Baird) – We had two members whose terms were ending who are willing to continue another term. Baird will send the names to Matchett for appointment. Baird was re-elected as Chair.
 - **International and Multicultural Studies** (Kraver) – No Report
 - *Ad Hoc Committee Reports**
 - *Assessment and Curriculum have been removed until needed.
 - **Outreach & Communication** (Kraver) – No Report

Unfinished Business

- **Memo to academic units regarding curriculum changes**



- The Council reviewed the latest draft.
 - Refer to Multicultural Studies and International Studies as designations.
 - Add the year to the date listing when the curriculum workflow opens.
 - The Council accepts the updates without objection.
 - The memo will be sent from the Provost's Office to Deans and Chairs for dispersal among academic units.
- **LAC & gtP outcomes combined document**
 - Still under construction.

New Business

- **Revision of Required Specific LACs**
 - Per the GE Council, we cannot require students to take particular courses to fulfill the State's six general education categories.
 - This means we need to change how course requirements are listed in the catalog.
 - The language "required LAC" is problematic and has already been a cause of complaints among students not realizing that a course is required for their major regardless of whether a particular LAC area has been satisfied.
 - Courses can simply be listed as degree requirements and note any LAC status courses carry.
 - This will require a change in catalog procedure going forward.
 - Since all undergraduate programs will be undergoing changes this cycle, it will be a good time to address how major requirements are listed.
 - The Registrar's Office can look into examples of how other schools are handling catalog updates and start working with Matchett on a template for the curriculum workflow.
 - Template change can be listed on the Registrar's Office website when ready.
 - To cut down on confusion, the Council determined to keep the LAC curriculum update memo to departments separate from any notification about changing required LACs.

- **Elections for Chair and Vice Chair**

- Jeri Kraver nominates Tara Wood for Chair, and Wood accepts the nomination.

VOTE: Approved by voice vote.

- Nancy Geisendorfer self-nominates for Vice Chair.

VOTE: Approved by voice vote.

- **Board Policy Manual – additional updates**

- Beside the changes to the CCC structure, 2-3-107(2) needs to be combed for any updates needed regarding the change from the Core to the Curriculum.
- Add to Fall agenda for the LAC.
- We will continue using the existing committee structure for CCC appointments and elections for the coming year.

Comments for the Good of the Order

- Due to the All-Faculty Meeting scheduled at 4:00pm on Tuesday, 4/21, the Council decided to reschedule the 4/21 meeting to Thursday, 4/23 from 3:30-5:00pm.



- Thanks to Tara and Nancy for their willingness to serve as officers next year.

Adjournment

- The meeting was adjourned at 4:54pm.

Nancy Geisendorfer
Chair

Betsy Kienitz
Recording Secretary