



Liberal Arts Council

Council Meeting
Campus Commons 2300
February 4, 2020 3:30-5:00 p.m.
MINUTES

Present: Baird, Byrnes, DeCarlo, Geisendorfer, Granrud, Harraf, Heiny, Johnson, Kraver, Markowski, Matchett, Muller, Smith

Absent: Fitzpatrick, Leatherman, Urbach, Wood, Yamprai

Call to Order

- The meeting was called to order at 3:31pm.

Approval of the Agenda

- Approved without objection

Approval of the Minutes of the Last Meeting (12/03/2019)

- Approved without objection

Announcements

- Chelsea DeCarlo will attend as Brook Blair's substitute.
- Jittapim "Nan" Yamprai has agreed to step up as chair of the Philosophy & the Arts CCC.

Reports

- **Chair's Report** – Geisendorfer - No Report
- **Standing Reports**
 - *GE Council* (Matchett) – Fac2Fac conference at the end of month, focus on reviewing and revising statewide transfer articulation agreements (STAAs)
 - *IAP Report* (Matchett) – Transition to administrative service centers for college-wide support coming this year
 - *Core Curriculum Committee Reports*
 - **Language and Mathematics** (Wood) – No Report
 - **History, Literature, and Humanities** (Smith) – No Report
 - **Philosophy and the Arts** (Yamprai) – Matchett: Nan stepping in as chair; second representative needed from Philosophy
 - **Social and Behavioral Sciences** (Granrud) – At the end of last semester (12/09/19) ENG 219 was rejected from consideration for Area 5c. Mueller, chair of the English department, asks for the course to be reconsidered for inclusion. Betsy sent the department recommendations to update syllabus components.

DISCUSSION: Examine bylaws to see how to handle order of operations for course review and approval/denial between CCCs and full Council; determine how to best facilitate review process in the workflow. Full Council needs to review all recommendations (pro or con) of the CCCs. In the case of ENG 219, it had not been reviewed by the CCC at the time of 12/03/19 meeting.



- **Physical and Life Sciences** (Baird) – New item of business regarding course content overlap/loss of the two-prefix rule
- **International and Multicultural Studies** (Kraver) – No Report
- *Ad Hoc Committee Reports**
 - *Assessment and Curriculum have been removed until needed.
- **Outreach & Communication** (Kraver) – Videos posted to the website

Old Business

- **New Statement for the LAC Web Site on Our Curriculum Approval Process**
 - Curriculum Approval Process draft (approve to put on website)
 - Sample syllabi - Goal is to have one from each area
 - This task can be completed once requirements are finalized
 - IS/MS – Add note that these categories may be standalone or double count in Arts & Humanities, History, or Social & Behavioral Sciences categories
 - Clearly delineate LAC and gtP requirements
 - Links to LAC syllabus standards and LAC learning outcomes
 - Link to CDHE gtP matrix
 - gtP content criteria and competencies will also be explicitly listed on a future document outlining both LAC and gtP outcomes
 - Call for CCCs to review local criteria to ensure they align with mandatory state areas
- **Review and Revision of the Liberal Arts Core Syllabus Standards Checklist**
 - Clarify fourth bullet
 - Split out to two bullets for LAC and gtP
 - link to documents when available
 - Add statement to the new gtP bullet
 - Update reference to Disability Resource Center

New Business

- **Loss of the two-prefix rule** – memo to departments - Baird
 - Departments need to examine course content to make sure there are no courses with the same prefix sharing content that is too similar
 - Two routes to address issue:
 - Make courses mutually exclusive
 - Change course content
 - Course content changes would go through LAC curriculum workflow; course changes to become mutually exclusive would not need LAC review
 - CCC will identify any potential problematic courses and send to IAP for follow up with departments
- **LAC/CCC proposed changes – Board Policy Manual**
 - Reviewed proposed changes and compared to current version
 - Redistribute area groups and membership
 - Would like to have the new committee structure in place for next Fall

MOTION: Baird – It is moved to approve changes to the structure of CCCs as presented.

SECOND: Granrud

VOTE: Approved by voice vote

- Betsy asked Baird to prepare a revised document with highlight/strikethrough



- **Memo to academic units regarding curriculum changes**
 - Every undergraduate degree program and 4-year plan needs to be updated for the 21/22 catalog to reflect the credit change in the new Liberal Arts Curriculum
 - Change from 40 required credits to 31 credits
 - Adjust electives or additional major requirements
 - Geisendorfer will draft a memo with input from the Registrar's Office for review at the next meeting
 - Post on LAC website and notify deans/chairs

Comments for the Good of the Order

- Heiny - Curriculum workflow will be back up April 1st.

Adjournment

- The meeting was adjourned at 5:09pm.

Nancy Geisendorfer
Chair

Betsy Kienitz
Recording Secretary