

Liberal Arts Council Meeting
Campus Commons 2201
September 20, 2022 3:30-5:00 p.m.

MINUTES

Present: Azzarello, Beals, Byers, Casey, Couch, Geisendorfer, Holman, Houston, Kraver
Matchett, McClatchey, Staton, Steele, Youngs

Guests: Black, Bebee, Records

Absent: Creasy

Called to order at 3:31

Agenda: Approved without objection

Minutes of the Last Meeting (08/30/2022): Approved without objection

Announcements: Introduced Dr. Chad Bebee, Director of Assessment, Dr. Kim Black, AVP for Academic Effectiveness, Kathie Records (nursing) liaison for assessment methods

Reports

- Chair's Report (Muller)
 - Welcomed Suzette Youngs, Undergrad Council representative, welcomed Kim Creasy, EBS representative (not present), Caterina Azzarello (Student Senate)
 - [Text of Chair report available in Teams file]

Standing Reports

- GE Council (Matchett)
 - All UNC LAC submissions from last year have been approved at the state level.
 - Syllabus of course being questioned from another institution available on teams.
 - **SB22-192** requires stackable degrees, current focus not LAC relevant but may become so.
 - Core initiative: allows 4-year institutions to award but not deliver Associate degrees.
- AVP of Undergraduate Studies (Matchett)
 - Unfilled positions on the Council will remain vacant for the academic year
 - 8-week carousel LAC courses—need not be offered via Extended Campus
 - [Text of Combined GE Council/AVP Report Available in Teams File]
- Core Curriculum Committee Reports
 - Written Communication & World Languages – no report
 - History, Literature, & Humanities – no report
 - Philosophy & the Arts - no report
 - Social & Behavioral Sciences – no report

- Mathematics & Natural Sciences – no report
- International & Multicultural Studies – no report
- Ad Hoc Committee Reports
 - Assessment & Curriculum (Muller)
 - Seeking additional subcommittee m
 - If want to serve, let chair know by Friday 9/23
 - Chair may reach out to Council members
 - CCC chairs and committee members should review Relevant State Rubrics for direct assessment prior to next meeting:
<https://uncoedu.sharepoint.com/:f:/r/sites/LAC/Shared%20Documents/General/Assessment/Direct%20Assessment/State%20Rubrics?csf=1&web=1&e=cwgKmo>
 - Outreach & Communication (Kraver)
 - Seeking additional members
 - contact LAC chair or sub-committee chair if interested
 - May receive reach-out

Unfinished Business

New Business

- Chair reviewed the LAC Indirect Assessment Overview Handout and requested feedback by the end of the week to ensure that it is clear and useful for faculty.
- Direct Assessment, Discussion on LAC Policy

AVP Kim Black presented options for collecting assessment data for LAC courses as we move to direct assessment of student outcomes. Such assessment is both an HLC requirement and a UNC Board of Trustees requirement. HLC team will be coming to campus in the '24-'25 academic year. According to HLC roughly 40% of institutions encounter accreditation issues regarding assessment. UNC is at special risk because we do not currently have direct assessment. There must be an ongoing, sustainable practice of assessment of student learning in the Liberal Arts Curriculum. There are several decisions to be made about scheduling and rotation of courses. UNC is opting for a course-embedded assessment method. Once we have decided on a rubric, we still must determine what collection method will be used. The three options are detailed on a document in the Teams files. The biggest benefit would be using rubrics on the Canvas LMS, which would involve the least extra work for faculty and eventually an automated process where assignments and artifacts are already collected and in place. While this would entail that all LAC instructors use the Canvas gradebook, we have campus training resources and a robust support network already in place. Previous experience piloting assessment using Qualtrics proved very labor-intensive and time-consuming. It would also require the LAC to do the work of gathering and organizing the data. A third option would use SharePoint, which would also require a great deal of extra faculty work and multiple processes.

Casey made the following motion (Beals second): “The Liberal Arts Council requires all instructors teaching LAC courses to use Canvas Gradebook during direct assessment of required LAC competencies.” Approved unanimously.

Comments for the Good of the Order

Meeting was adjourned at 5:00.

Heidi L. Muller

Chair

Tom Smith

Vice –Chair and Acting Recording Secretary