

Liberal Arts Council Meeting  
Campus Commons 2201  
November 15, 2022 3:30-5:00 p.m.  
Minutes

Present: Azarello, Beals, Bebee, Beyers, Casey, Geisendorfer, Holman, Houston, Kraver, Matchett, McClatchey, Muller (Chair), Records, Staton, Steele, Youngs

Meeting was called to order at 3:35.

Approval of the Agenda: Approved without objection.

Approval of the Minutes of the Last Meeting (11/1/2022): Approved with objection.

Announcements

Reports

- Chair's Report (Muller)
  - Indirect Assessment: have encountered a few courses not taught in two years. If encounter questions about that, direct to [Nancy.Matchett@unco.edu](mailto:Nancy.Matchett@unco.edu) and myself. Per state, LAC courses have to be taught at least once every two years.
  - Course Approval: May have a very full list of courses to review at Dec 6 meeting
  - CCC Chairs: once course approved by committee email Betsy at [LAC@unco.edu](mailto:LAC@unco.edu) and CC myself at [Heidi.Muller@unco.edu](mailto:Heidi.Muller@unco.edu), issues in process under new business
  - CCC Chairs: If course received after 11/1, review only as time allows.
- Standing Reports
  - GE Council (Matchett): Discussed STAAs. Specifically addressed Associates degrees with designation. 4-years with degree programs must align with statewide articulation. Metro added a B.S. in Psychology. Two colleges (CCD and CCA) are eliminating degrees with designation in certain programs. Matchett will inform UNC programs of the changes. There was some discussion about having a more generic model of degrees with designation (e.g., social sciences, humanities, etc.). Updated STAA for Communication has been approved. Revisions are in process on the Biology STAA, and the progress has been slow on some issues. Certificates: the question is in the Attorney General's office for clarification about the statutory status of certificate programs. State is participating in a number of grant-funded programs focused on streamlining transfer. The big idea at the state revolves around retroactive credentialing. A big study is being produced by SHEEO covering transfer-in and transfer-out numbers for Colorado.

- AVP of Undergraduate Studies (Matchett): BOT has approved our proposed two-year retroactive degree awarding. BOT manual language on the LAC bylaws is available for markup.
- Core Curriculum Committee Reports
  - Written Communication & World Languages (Holman)
  - History, Literature, & Humanities (Smith) 2 items under new business
  - Philosophy & the Arts (Casey) 2 items under new business
  - Social & Behavioral Sciences (Beals) 1 item under new business
  - Mathematics & Natural Sciences (Steele)
  - International & Multicultural Studies (Kraver): Has a measurably large quantity of work to do.
- Ad Hoc Committee Reports
  - Assessment & Curriculum (Muller)
    - Played around with rubrics in Canvas shells to better understand process
  - Updates from Director of Assessment: Bebee was able to import the assessment rubric into a Canvas assignment. Seems to be working. Instructors should be careful not to remove or modify LAC required outcomes. Opportunity exists to get involved in the national Value Initiative conversation once we are up to speed.
    - Outreach & Communication (Kraver): Would like to know what issues/complaints people are having with the website. Seems that some people are not properly using the templates.

#### Unfinished Business

- Board Policy Updates – update bylaws for no more Life of Mind Representative on Council (16 voting members), CCC rename to Category Curriculum Committee, and add Director of Assessment as Ex-Officio Council Member (February deadline for next steps)
- Formal Memo for Course Accepted into LAC highlighting Indirect and Direct Assessment Requirements, in process, draft will be reviewed by assessment sub-committee
- Updates to LAC Curriculum Approval Process Website

#### New Business

- Course Approval
- HON 185 – Philosophy and the Arts CCC Recommends Approval for inclusion in the LAA 3. Steele moved approval (Geisendorfer second). Unanimously approved.
- HON 180 – Recommended for inclusion in LAA 2 and IS designation. Casey moved approval (Kraver second). Unanimously approved.
- HON 182 – Recommended for inclusion in LAA 2 and MS designation. Steele moved approval (Kraver second). Unanimously approved.
- PVA 220 – Recommended for inclusion in LAA 1. Casey moved approval (Kraver second). Unanimously approved.
- PSCI 110 – Recommended for inclusion in LAB 1 and IS designation. Steele moved approval (Kraver second). Unanimously approved.

DNCE 130 – Recommended for inclusion in LAA 1 (MS designation?) Kraver noted that the CCC has not yet completed review and has concerns about the MS chart. Casey moved (Kraver second) to approve for LAA 1 only, with the MS approval vote yet to come. Unanimously approved.

- CCC Review Process, strategies for making this process work. Members discussed issues around unanimity, full participation of CCC members. Matchett urged attention to nonparticipating colleagues, with an eye to creating CCCs with an engaged membership.
- Board Policy Change – Should we add an Honors Program representative to replace the eliminated Life of the Mind position? After discussion, it was

Comments for the Good of the Order

Adjournment: Meeting adjourned at 4:35.

Thomas Smith,  
Vice-Chair and Recording Secretary