

Liberal Arts Council Meeting  
Campus Commons 2201  
October 4, 2022 3:30-5:00 p.m.  
Minutes

Present [present via Zoom]: Azzarello (z), McClatchey (z), Steele (z), Staton (z), Beals, Casey, Creasy, Holman, Geisendorfer, Youngs, Beyers, Kraver, Creasy, Smith, Matchett, Muller (z)  
Guests: Bebee  
Absent: Houston

Call to Order: Meeting called to order after some technical difficulties at 3:38

Approval of the Agenda: approved without objection.

Approval of the Minutes of the Last Meeting (09/20/2022)

- Including an adjustment to include formal wording for the use of Canvas motion [revised and corrected language now reflected in minutes of 9/22]
  - Motion (Casey, Beals second) to amend the language in the previous minutes as follows: “The Liberal Arts Council requires all instructors teaching LAC courses to use Canvas Gradebook during direct assessment of required LAC competencies.” Approved unanimously.

Announcements

Reports

- Chair’s Report (Muller)
  - New sub-committee members & still seeking, follow-up email sent to unit leader and deans, in the process of distributing the starter memos for 22-23 indirect assessment,
- Standing Reports
- - GE Council (Matchett)
- *GEC* is working on STAA revisions: PHIL and Business are done; Elementary Education is undergoing revisions this fall for improved alignment, but approval expected..
- *CCHE* strategic plan: Still messaging ‘ROI’ will be central; still no details on formula but general idea is that cost of attendance plus foregone wages while completing the degree should be less than additional lifetime earnings made possible from the degree.
- Update on CORE Initiative: expect Senate to affirm participation next week. CORE allows 4yr institutions to *award* but *not offer/deliver* Associates degrees to eligible students. To be eligible, students must have
  - *not* attended any institution for 2 semesters or more
  - Completed 70+ credit hours including at least 15/31 (for AGS/AA) LAC credits

- AVP of Undergraduate Studies (Matchett)
  - Course Enrollment Dashboard on Power BI is a useful tool
  - General Campus Reminders/Updates
- Update on Senate Admin Asst position -- posted this week. Betsy will stay in Curriculum Workflow until new person fully onboarded but we are directing registrar to send LAC questions to Heidi or me (and we will forward to relevant CCC Chair as appropriate).
- New guaranteed admissions policy is a change in practice not standards. (Note: up 653 applications and 200 admits compared to this time last year).
- Content of LACurriculum
  - 3 old MIND courses being retooled as HON prefix and UNIV 101 coming through workflow for sure.
  - master/sample syllabi used to approve the course should indicate where there can be flexibility on teaching syllabi (but all teaching syllabi must include the specific course outcomes and all the required LAC/gtP elements).
  - Berniece Mitchell is Communications Specialist for UGS units and can assist with LAC website updates. All templates updated with prompt for course prefix as requested last meeting!
- Assessment of our curriculum
 

Dept chairs in your areas:

  - i. Master/Sample syllabus used to approve course should be in approved format (if not, please update) and should indicate where instructors have flexibility.
  - ii. All teaching syllabi must conform to the approved syllabus.
  - Core Curriculum Committee Reports
    - Written Communication & World Languages (Holman) N/R
    - History, Literature, & Humanities (Smith) N/R
    - Philosophy & the Arts (Casey) N/R
    - Social & Behavioral Sciences (Beals) N/R
    - Mathematics & Natural Sciences (Steele) N/R
    - International & Multicultural Studies (Kraver) Departments needing to resubmit have been contacted.
  - Ad Hoc Committee Reports
    - Assessment & Curriculum (Muller)
      - See Unfinished Business
    - Outreach & Communication (Kraver) We've been working with Marketing on the video to ensure that it aligns with UNC's creative guidelines. An initiative is in the works to encourage taking summer LAC courses to accelerate progress to degree.

### Unfinished Business

- Using State Competency Rubrics for Direct Assessment (possible action item). After discussion, Geisendorfer moved: "UNC will adopt the state's Value Rubrics to assess state competencies.
- Spring 2023 Direct Pilot – history and one department in natural sciences should be the subjects of the pilot for competencies. Steele agreed that MATH 127 will be the course used in the pilot.

### New Business

- WE need to agree upon a process for addressing backlog of “grandfathered” classes that have not been approved into LAC since started requiring course mapping and revised IS/MS criteria/chart. Muller will send a memo to chairs.
- Board Policy Updates – no more Life of Mind Representative on Council, What should we call CCC’s now that we no longer have a Core in the Core Curriculum Committees?
- A formal memo to departments, highlighting the requirements for indirect and direct assessment, should be drafted and made part of our process to accompany approval of LAC courses, whether new or revised.

### Comments for the Good of the Order

Adjournment Meeting was adjourned at 4:50.