



Liberal Arts Council

Council Meeting
Campus Commons 2201
March 21, 2023 3:30-5:00 p.m.
Minutes

Present: Bebee, Beyers, Casey, Couch, Geisendorfer, Holman, Matchett, McClatchey, Muller
(Chair), Smith, Steele

Present via Zoom: Azarello, Beals, Houston, Kraver, Records, Staton

Absent: Creasy, Wood

Call to Order: The meeting was called to order at 3:31pm.

Approval of the Agenda

Approved by unanimous voice vote.

Approval of the Minutes of the Last Meeting (3/7/2023)

Approved by unanimous voice vote.

Announcements

Reports

- Chair's Report (Muller)
 - OER, LAC Indirect Assessment Follow-Up Ideas, 23-24 LAC Leadership, Timeline
 - LAC website update as a Summer workshop project.
 - Indirect assessment follow up: we will build a cache of "good examples" of syllabi that meet criteria.
- Standing Reports
 - GE Council (Matchett): There is a new African American advanced placement course now. I sent names to the State and will give feedback at the April 21st Zoom meeting.
 - The State's definition of "verbatim" does not include traditional numbering, but we may recommend it as a best practice.
 - Several new syllabi were approved for gtPathways, which will then be communicated to the specific colleges.
 - Child Development Associate certification is equivalent to Early Childhood Education course.
 - Computer Science course is equivalent to CS 1060.
 - AVP of Undergraduate Studies (Matchett): I have two items on the agenda today. Summerbridge has two applications pending that will be made available to the committee; recommendations will be forthcoming.
 - CETL has updated their webpage to link to UNC LAC curriculum webpage, but BIO 110 has old Area 6 information.
 - About 27% total LAC headcount are seats in dual enrollment courses.



- Funding is still available for assessment mini grants; perhaps LAC could apply.
- Syllabus boot camp will be held in late summer.
- Mary Houston and Heidi Muller will need to be re-elected.
- Core Curriculum Committee Reports
 - Written Communication & World Languages (Holman): I learned my sabbatical precludes CCC Chair. All nominees I invited, declined except Tara Wood.
 - History, Literature, & Humanities (Smith): No report, two seats are expiring.
 - Philosophy & the Arts (Casey): One committee member whose term is expiring, will be finding a replacement. My term expired, but I renewed it. I will be thinking of ways to better communicate with faculty and train faculty on the assessment process.
 - Social & Behavioral Sciences (Beals): The results of our indirect assessment (IA) are under New Business. My seat is expiring, and I am looking for a replacement. Our Econ term is expiring but he will continue his work. Geography person will be going on a one semester sabbatical, so they are looking for a proxy. I asked about Teri and we are still in discussions.
 - Mathematics & Natural Sciences (Steele): Angela is willing to be CCC Chair again. Laura Stewart is not renewing, Jan is renewing her term and possibly Chair, Michael Mosher is retiring, so we will need to back fill this term.
 - International & Multicultural Studies (Kraver): I will ask Mary Hamilton about renewing her term soon. I am happy to try to recruit new candidates from all the various colleges.
- Ad Hoc Committee Reports
 - Assessment & Curriculum (Muller): We are meeting next week with a full agenda.
 - Update from Director of Assessment (Bebee): Please email me directly re: mini grants. The assessment liaison position is currently open which provides 3 credit hours each semester.
 - Outreach & Communication (Kraver): No report.

Unfinished Business

- Bylaws, Acceptance Memos, Website, Tabled Pending Recommend Brought to Council
- Revisit Indirect Assessment Report – Arts and Philosophy - Casey showed the committee the updated Philo and Arts CCC findings report with comparison chart showing re-reviews, this year's reviews and findings.

MOTION: Approve Philo and Arts CCC report.

VOTE: Steele firsts and Geisendorfer seconds, motion passes unanimously.

- Revisit Indirect Assessment Report –Written Communication and World Languages

New Business

- Indirect Assessment Report – Social and Behavioral Sciences (Beals): We finished our IA for Social and Behavioral Science (SBS), consisting of nine re-reviews from last year, and ten new reviews for this year. The results are throughout the report; but I also included a summary report at the end of each section. Last year's re-reviews had two whose revisions were good and seven still missing information and need to add information about being an LAC course. I reminded folks that syllabi are randomly pulled, so all syllabi must meet criteria. This year's new reviews either included everything or were missing everything. ASIA course had CDHE statement but was missing the first and last sentences. Beals agreed to work on obtaining good syllabi examples to use on LAC's webpage.



MOTION: Accept SBS findings.

VOTE: Holman moves, Geisendorfer seconds. The motion passes unanimously.

- GTP-requirement for LAC - Vote of Recommended Language – The only additional requirement is adding the statement: “This course is approved by the CDHE.” Eight courses that are not gtPathway courses include: GER 116 (closed), PSY 247 (offered once every two years), ANT 292 and ELIT 290 (offered once every two years).
- Couch asked about private colleges not part of gtPathways listing, since currently UNC’s Registrar’s Office does not assign an LAC lab attribute to students who transfer in with a science class with a lab, and this is correct.

MOTION: By Academic Year 2024-2025, all courses approved for the Liberal Arts Curriculum must also satisfy gtPathways requirements. Existing LAC courses not currently meeting the gtPathways requirements must be resubmitted to the curriculum workflow and reach the Liberal Arts Council stage by November 1, 2023. Courses that are not approved by the Liberal Arts Council for LAC/gtPathways inclusion in time for the AY 2024-2025 catalog will be removed from the Liberal Arts Curriculum as of that catalog year, but units may resubmit courses at any future date.

VOTE: Casey moves, McClatchey seconds. The motion passes unanimously.

- Variable Title Courses in LAC - Vote on Recommended Language –

MOTION: Beginning in Academic Year 2024-2025, Variable Titles may not be proposed for inclusion in the Liberal Arts Curriculum. Units with existing Variable Title courses that were grandfathered in from the old Core have three options:

1. Change the course status to a non-variable title course type that can be offered at least once every two years, and submit it for LAC/gtP inclusion by the November 1, 2023 LAC deadline. *Note: individual faculty still have considerable flexibility to determine the specific content of any course, so long as they are fulfilling the required course content and competency guidelines, so many of the existing offerings under a variable title could still be offered under a regular course number. However, students would not be able to take the course multiple times for credit*
2. Identify ONE of the subtitles and change it to be a standalone course (with its own course number) that can be offered at least once every two years, and submit it for LAC/gtP inclusion by the November 1, 2023 LAC deadline. Keep the remaining subtitles in the variable title course as additional (non-LAC) offerings in the unit. *Note: units could consider requiring students in the major to take both the LAC course and at least one offering of the variable title course if there is sufficient demand for seats; they could also consider renumbering the variable title at the 300 level if it is primarily designed to serve as an elective for majors only.*
3. Change nothing about the course, which means its LAC status will end by the AY 2024/2025 catalog. The course can continue to serve as a major requirement, major elective, or university wide elective.

VOTE: Casey moves to vote, Kraver seconds. The motion passes unanimously.

- Revisit Indirect Assessment Report – History, Literature and Humanities
- Discussion: Follow-Up Indirect Assessment Findings and Process Post Syllabus Re-Review – Memo wording: We need to increase communications, develop best practices, schedule in-person workshop training opportunities, possibly also a hybrid workshop, review of syllabi, short videos and create a checklist for every teaching syllabi.



- It was suggested that all re-reviews (on Year2) will be grandfathered to instead be Year1.
- Draft one memo including Year1 reviews and re-review information.
Deans asked to be included on memos. Some unit leaders look over every new syllabi.

Comments for the Good of the Order

- Casey announced Vincent Gardner will be playing in the Performance Hall tonight at 6:30pm.
- McClatchey said she will be driving two cars at Bandimere Speedway on April 1st!

Adjournment

The meeting was adjourned at 4:58pm.