

Microsoft Teams Permission Details

Meeting type	Who clicked on Record?	Where does the recording land?	Who has access? R/W, R, or sharing
1:1 call with internal parties	Caller	Caller's OneDrive for Business account	<p>Caller is owner and has full rights.</p> <p>Callee (if in the same tenant) has read-only access. No sharing access.</p> <p>Callee (if in different tenant) has no access. Caller must share it to the Callee.</p>
1:1 call with internal parties	Callee	Callee's OneDrive for Business account	<p>Callee is owner and has full rights.</p> <p>Caller (if in the same tenant) has read-only access. No sharing access.</p> <p>Caller (if in different tenant) has no access. Callee must share it to the Caller.</p>
1:1 call with an external call	Caller	Caller's OneDrive for Business account	<p>Caller is owner and has full rights.</p> <p>Callee has no access. Caller must share it to the Callee.</p>
1:1 call with an external call	Callee	Callee's OneDrive for Business account	<p>Callee is owner and has full rights.</p> <p>Caller has no access. Callee must share it to the Caller.</p>
Group call	Any member of the call	Member who clicked on Record's OneDrive for Business account	<p>Member who clicked on Record has full rights.</p> <p>Other members from the same tenant have Read rights.</p> <p>Other members from different tenant have no rights to it.</p>
Adhoc/Scheduled meeting	Organizer	Organizer's OneDrive for Business account	<p>Organizer has full rights to the recording.</p> <p>All other members of the meeting have read access.</p>

Adhoc/Scheduled meeting	Other meeting member	Member who clicked on Record	<p>Member who clicked on Record has full rights to the recording.</p> <p>Organizer has edit rights and can share.</p> <p>All other members have read access.</p>
Adhoc/Scheduled meeting with external users	Organizer	Organizer's OneDrive for Business account	<p>Organizer has full rights to the recording.</p> <p>All other members of the meeting from the same tenant as the organizer have read access.</p> <p>All other external members have no access, and the Organizer must share it to them.</p>
Adhoc/Scheduled meeting with external users	Other meeting member	Member who clicked on Record	<p>Member who clicked on Record has full rights to the recording. Organizer has edit rights and can share.</p> <p>All other members of the meeting from the same tenant as the organizer have read access.</p> <p>All other external members have no access, and the Organizer must share it to them.</p>
Channel meeting	Channel Member	Teams' SharePoint location for that channel	<p>Member who clicked on Record has edit rights to the recording.</p> <p>Every other member's permissions are based off of the Channel SharePoint permissions.</p>