



# Performance Management At UNC

Classified and Exempt Staff

Human Resources  
2018



UNIVERSITY OF  
**NORTHERN  
COLORADO**

# Performance Plan

## What is a Performance Plan?

- Outlines duties
- Aligns goals
- Facilitates conversation
- Documentation





# Goal Planning

## What is Goal Planning?

It is important to:

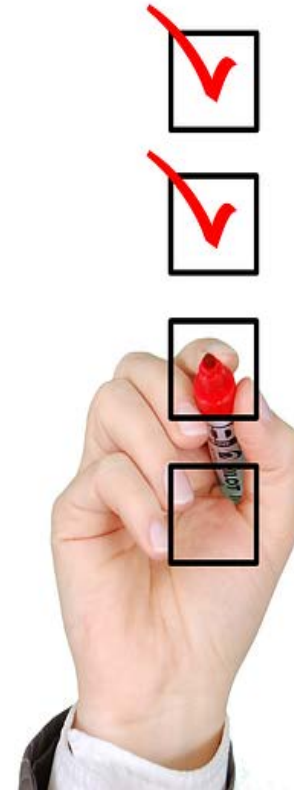
- The university
- The department
- The individual

*A goal without a  
plan is just a  
wish.  
-Red Hat JBOSS*



# Gathering

- Employee's documentation
- Notes from meeting
- Information from others
- Keep track of the negatives and positives



# Planning



- Plan the meeting
- Manage the meeting
- Prepare for the meeting

# Dates to Remember



**April 30<sup>th</sup> – Goal Planning Due**

**October – Mid year review**

**March 31- Evaluations due**



**THANK YOU!**

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