



Office of Human Resource

MEMORANDUM

DATE: 06/01/2023

TO: All UNC Faculty, Exempt Administrators, and Classified Staff

FROM: Sarah Chase, Interim Director of Human Resources

SUBJECT: Updated UNC Holiday Schedule for 2023

The State of Colorado identifies eleven holidays for all government institutions. Rules provide for agencies to adopt an alternate holiday schedule. The University of Northern Colorado has traditionally subscribed to an alternate holiday schedule. Below is the holiday schedule for all UNC Employees for calendar year 2023.

<u>Date</u>	<u>Day</u>	<u>Holiday</u>	<u>University Access</u>
1/1/2023	Sunday	New Year's Day	Closed
1/16/2023	Monday	Dr. Martin Luther King Jr., Day	Closed
2/20/2023	Monday	Presidents' Day	Open
5/29/2023	Monday	Memorial Day	Closed
6/19/2023	Monday	Juneteenth	Closed
7/3/2023	Monday	Governor's Holiday	Closed
7/4/2023	Tuesday	Independence Day	Closed
9/4/2023	Monday	Labor Day	Closed
10/2/2023	Monday	Frances Xavier Cabrini Day/ Indigenous Peoples Day	Open
11/10/2023	Friday	Veterans Day	Open
11/23/2023	Thursday	Thanksgiving Day	Closed
11/24/2023	Friday	Substitute Presidents' Day	Closed
12/25/2023	Monday	Christmas Day	Closed
12/26/2023	Tuesday	Substitute Frances Xavier Cabrini Day	Closed
12/27/2023	Wednesday	Substitute Veteran's Day	Closed
12/28/2023	Thursday	President Admin Leave Day	Closed
12/29/2023	Friday	President Admin Leave Day	Closed
01/01/2024	Monday	New Year's Day	Closed

Note: Departments that are required to maintain coverage during the above scheduled holidays may adopt an alternate holiday schedule for those employees required to work a holiday. Any variance from the designated University holiday schedule must be submitted to Human Resources. If you have any questions please contact Human Resources at 1-2718.