

GA Description for Volunteer Coordinator, Resource Communicator, AKD President

1. Communicate with faculty and students about volunteer opportunities, including but not limited to:
 - a. Global Refugee Center “Walk in Their Shoes”
 - b. Rodarte Center Partnership/Lectures and visits
 - c. Free Our Girls
 - d. Cans to Candelaria
 - e. Point in Time Count
 - f. Weld Connect
2. Communicate with faculty and students about resources for both undergraduate and graduate students, including but not limited to:
 - a. GSA funding for research and travel
 - b. Student Senate funding for research and travel (undergraduates)
 - c. AKD funding for research, speakers and travel
 - d. Graduate School resources for professional development
 - e. Getting our graduate students’ professional photos taken, potentially to include a photo and bio of each on our website (pending departmental approval)
3. Serve as president for Alpha Kappa Delta, which will include but is not limited to:
 - a. UNCO Club/Orgs application
 - b. Budget
 - c. Organize resource workshops/study sessions for students
 - d. Update the window box on the 1st floor of CAND
4. Hold office hours for this position