



## **Job Description for Graduate Assistantships**

### **I. POSITION IDENTIFICATION**

**University Title:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Position is:**            **Full-Time**            **Part-Time**

**Supervisor:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### **II. POSITION SUMMARY**

#### **a. Other Conditions of Employment**

- Must be currently enrolled in a Graduate program at the University of Northern Colorado.
- Must maintain FERPA rights and confidentiality of students.

### **III. DUTIES & RESPONSIBILITIES**

### **IV. POSITION SPECIFICATIONS**

#### **1. Education**

#### **2. Ability**

### **V. LEARNING OUTCOMES - (Educational Component)**