



Job Description for Graduate Assistantships

I. POSITION IDENTIFICATION

University Title: Graduate/Teaching Assistant

Department: Department of Sociology

Position is: **Full-Time** ☐ **Part-Time** ☒

Supervisor: Rebecca Beals

Title: Faculty

Phone: 970-351-2108

II. POSITION SUMMARY

Graduate/Teaching Assistant from August 2022-December 2022

SOC 361 Social Research Methods: students will help grade. Help in the classroom is optional, but a great experience to learn about hands-on teaching in research methods.

T/R 9:30-10:45

Soc 237: Race, Racism, and Power, is a LAC course that serves students from a variety of backgrounds and majors. The TA will assist with in class activities, grading, and other tasks. In class help will be asked occasionally, but the TA is welcome and encouraged to regularly attend class.

T/R 2-3:15

Regular attendance is not required, but strongly recommended. You may be asked to occasionally assist during class time.

Qualifications:

This position is open to all students, regardless of prior training. Ability to provide positive, constructive feedback as it relates to inequality and racism is strongly preferred.

Proposed Timeline and Expected Outcomes for GTA

Lectures take place on MW from 12:20-1:00pm (Dr. Connell and TR 12:30-1:45 (Professor Harmon)

a. Other Conditions of Employment

- Must be currently enrolled in a Graduate program at the University of Northern Colorado.
- Must maintain FERPA rights and confidentiality of students.

III. DUTIES & RESPONSIBILITIES

Grading assignments (3 hours per week)

Attendance (3 hours per week)

Other duties as needed

IV. POSITION SPECIFICATIONS

1. Education

At least a BA degree and experience with Research Methods courses and prior knowledge of the sociology of race and ethnicity strongly preferred.

2. Ability

An ideal candidate for this position will have a strong background in undergraduate or graduate level research methods, and should be someone who is ready to work hands-on with students as they learn about and apply core concepts in race, racism and power.

V. LEARNING OUTCOMES - (Educational Component)

Through his or her work with undergraduate students, student will :

1. Effective, professional communication (written and oral) in the area of college teaching.
2. Demonstrate educational and professional/practical skills for success in a college classroom.
3. Utilize basic functions of Canvas for teaching and organizing class content.
4. Understand how to build a working classroom environment
5. Increase sensitivity to a variety of sociological phenomena that appear in college classrooms with regularity
6. Increase skill at a number of specific teaching activities including leading discussions, promoting rapport and motivation, and evaluating learning assessments.
7. Formulate personal values, approaches, and styles of classroom instruction that can grow and be refined over their teaching careers.

*These learning outcomes were adapted from the Department of Sociology Graduate Handbook MA Learning Objectives