



Honors Program  
honors@unco.edu | 970-351-2940

## UPPER DIVISION COURSE BY CONTRACT FORM

*Submit this form with the initial faculty signature by the fifth week of the semester, keeping a copy for end of semester signatures. After the course is completed, including the "enriched" work, submit the form the second time to the Honors office within one week of the end of the semester. Please contact the Honors Program office at (970) 351-2940 with any questions.*

Name: \_\_\_\_\_ Bear Number: \_\_\_\_\_

Major(s): \_\_\_\_\_ Email: \_\_\_\_\_

Course #/Title: \_\_\_\_\_

Professor: \_\_\_\_\_ Semester/Year: \_\_\_\_\_

- Please list the additional work to be completed in this Upper Division course in order for it to be counted as an Honors Course (attach an additional sheet if required):

### Initial Semester approvals (due by the 5th week of the semester):

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Faculty Signature: \_\_\_\_\_ Date \_\_\_\_\_

Honors Program: \_\_\_\_\_ Date \_\_\_\_\_

### End of Semester approval (due one week after end of semester):

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

*The student completed the additional work in a satisfactory manner.*

Faculty Signature: \_\_\_\_\_ Date \_\_\_\_\_

### STAFF USE ONLY:

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#### FOR OFFICE USE ONLY

- ☐ Logged Access Date: \_\_\_\_\_ ☐ Course Adjustment Submitted Date: \_\_\_\_\_
- ☐ Submitted by: \_\_\_\_\_
- ☐ Course Adj type: ☐ Elective ☐ Substitution ☐ Waiver
- ☐ Course Taken: \_\_\_\_\_ Course substituted for: \_\_\_\_\_ (if applicable)
- Credit Hours waived (for waivers): \_\_\_\_\_
- ☐ Comments: [circle HIP/UHP/HON] \_\_\_\_\_