UNIVERSITY OF NORTHERN COLORADO

Honors Interdisciplinary Program
Learning Portfolios
2015-16, 2016-17 & 2017-18 Cohorts

Required for HIP completion. Please turn in your portfolio as soon as you have completed HIP, and no later than the following deadline if you are graduating in that semester:

- **Fall Completion: December 1**
- **Spring Completion: May 1**
- **Summer Completion: August 1**

The Honors Learning Portfolio is an Honors Interdisciplinary Program requirement that helps you to reflect on your learning during your time in HIP and to track your honors curricular and co-curricular participation. Through this portfolio, you will be able to share your learning process and achievements as an HIP student. The portfolio must include documents from each of the classes that you completed for your HIP requirements, and should show evidence of your work in throughout the various student learning areas.

The portfolio itself should be in a three-ring binder, organized with a divider and label for each section and class. The portfolio project requires documentation from each of your HIP courses and your Honors Connect co-curricular activities, so you need to review the requirements immediately and begin collecting materials in your first semester!

Electronic Portfolios

You may create an electronic portfolio that includes all of these elements. Students may develop their own electronic portfolio format following these basic guidelines and including all sections. The e-portfolio can be submitted as either a single document (such as a pdf) or as a link to an internet based document. Students in the Fall2016 cohort tested the LiveText Portfolio format. If you are in the Fall 2016 cohort you may continue your LiveText Portfolio, continuing to add documents to that "assignment" and by the appropriate deadline may submit it through that system, and email the Honors Program when that submission is made.

Canvas Tool: Collecting and or/submitting your portfolio through the Canvas e-portfolio tool is encouraged. At the very least, it is the ideal location to store course work documents for later printing. Canvas portfolio tools are easy to use, and include templates and help guides.

Cover Page

Please create a Portfolio Cover Sheet and insert that page as the first page in your portfolio binder. A sample template has been provided.

Section 1: Achievements in Learning (Divider 1)

In this section, please include:

- Current unofficial transcript (print from URSA)
- Current resume/vita

Section 2: Evidence of Learning and reflection on courses (Dividers 2-6)

In this section, please include documentation of academic work from your honors classes that demonstrates your learning in each of the five Student Learning Outcome areas (see form.) You are required to include documents from each of your HIP classes (3 core classes plus your HON101 (or HON100 or MIND 100 for the FA2015 cohort) and your library course) with a separate tab for each class. Together, this collection of your work should include materials from each of your HIP classes AND address all five learning outcomes. Please use the form provided to organize your submission for this section, and place it behind the Evidence of Learning section divider, before the first divider for class. You may submit more than one document from a class in order to demonstrate the learning outcomes.

Examples of documents: Documents for this section could include research papers, any type of written assignment, reflections from a class, field experience logs, creative work (written, performance recordings, photos of visual work, etc.), discussion posts, data spreadsheets, tests, etc. If possible, also include feedback and/or outside assessment of your learning. This could include instructor feedback on an assignment, test scores, graded lab reports, feedback on a research project, peer review of your work, a supervisor's evaluation of your work in a practicum or other fieldwork, etc. If you are utilizing a course by contract for your HIP requirement, we highly recommend that you include the contracted additional coursework in your portfolio.

Reflection on Courses: Students who are in the Fall 2017 cohorts and beyond must write a reflection on each course in their 3 course track sequence. If you are completing the theme track, you should reflect upon how that particular course added to their understanding of the theme. If you are completing the Life of the Mind track, you may reflect broadly on how that course contributed to your understanding of the Life of the Mind (in other words, how did the course impact how you think about thinking). Each reflection should be no more than one page.

Section 4: Co-curricular Activity Documentation (Divider 7)

In this section, please create a document that lists the honors co-curricular activities in which you participated. The minimum would include one signature event each semester you are involved in HIP and six additional activities completed by the time you have completed the program (Note: the 15-16 and 16-17 cohorts require 2 activities per semester. The maximum required will be 6 for any student – in addition to the signature events or a replacement). A template is provided. Please include one reflection (2 pages in length) that articulates how these co-curricular activities supported your learning outcomes and learning environment. NOTE: The Honors co-curricular activities are highly recommended, are required to be eligible for honors scholarships, but are not mandatory to complete the program. Please document and reflect on the honors and community engagement activities you participated in, regardless of whether you achieved the minimum count required for honors awards and scholarships. This information will be important for your resume and professional portfolio development.

Section 4: Process Reflection (Divider 8)

In this section, choose any <u>two</u> of the following writing prompts to use as the basis for your reflection on the portfolio process. You will answer both prompts in 3-5 pages.

- **REQUIRED FOR THEME TRACK STUDENTS (Fall 2017 cohort & beyond):** If you are completing the Theme Based track in HIP (Fall 2017 cohort and beyond), you must reflect on how the courses and learning in the courses impacted your current concept of the theme you were exploring. In other words, please reflect on the theme itself and the relationship of the course work to the development of your thinking about the theme.
- What is the best example of your learning in this portfolio and why?
- What is the weakest example of your learning in this portfolio and why?
- What does this portfolio as a whole reflect about your learning?
- What were the most difficult parts of this process for you and why?
- In what ways is this learning portfolio unique? How does it capture your personal learning experience and voice?
- What was most meaningful about this process for you and why?
- What did you learn about yourself and your own relationship to learning through the process of creating, collecting, selecting, and connecting your work?
- How has the portfolio process enhanced your Honors experience?

Section 5: Learning and professional Goals (Divider 9)

In this section, you are asked to identify and explain a few of your future learning or professional goals. In 2-3 pages, please identify two or more learning and/or professional goals, explain why those goals are important to you, and share your thoughts about how you might go about working toward those goals. Here are some general topic areas to get your thinking started (suggestions, not required):

- Plans to increase learning in certain areas
- Expand ways of learning
- Apply learning differently
- Connect learning in other ways
- Plans to develop yourself as a professional in your field
- Use learning in other areas like volunteer work, hobbies, or an internship