

## TRANSFER OF GRADUATE CREDIT FROM OTHER INSTITUTIONS

University of Northern Colorado Graduate School

Name \_\_\_\_\_ Bear Number (Last 4 only) \_\_\_\_\_

Bear Email Address \_\_\_\_\_ Degree Program \_\_\_\_\_

### UNC GRADUATE TRANSFER REQUIRMENTS:

- Transfer credit from another accredited institution must be graduate level and compatible with the student's program.
- Transfer credit must be “**B**” or better work.
- Transfer credit is not used in the calculation of the grade point average.
- Transfer credit must be within the time frame of the degree program. This is five calendar years for the master's degree, six calendar years for the specialist degree and eight years for the doctoral degree.
- Transfer credit cannot have been used to fulfill requirements for a previously earned degree.

COPY EXACT COURSE TITLE AS RECORDED ON TRANSCRIPT. UNC EQUIVALENCY OR ELECTIVE CREDIT MUST BE INCLUDED. **AN OFFICIAL TRANSCRIPT IS REQUIRED.**

Institution City/State	Course Title Prefix & No.	UNC Equivalency or Elective Credit	Term/Year Completed	Sem/Qtr Hours	Grade

Total transfer hours requested: \_\_\_\_\_

I request the above courses be accepted into my \_\_\_\_\_ **master's** \_\_\_\_\_ **specialist** \_\_\_\_\_ **doctoral** program.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### APPROVAL:

\_\_\_\_\_  
Program Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Graduate School

\_\_\_\_\_  
Date