



GRADUATE LECTURER APPOINTMENT FORM

The criteria for a Graduate Lecturer as approved by the Graduate Council is as follows:

1. Has an earned doctorate, OR is a recognized authority and/or possesses demonstrable expertise in the appropriate discipline or assigned teaching area, OR possesses an appropriate master’s degree and a minimum of three years teaching experience or other experience relevant to the assigned course(s).
2. Shows evidence of successful completion of prior college teaching, relevant to course(s) assigned or ability/potential for college-level teaching. Course syllabi must be approved, prior to the initiation of teaching, by the director and/or faculty, for all courses assigned.
3. Demonstrates evidence of scholarly and professional activity with an emphasis on activities related to assigned courses, including, but not limited to, publications, professional papers, other research in the arts, exhibits, concerts or other professional presentations or creative compositions. Such scholarly and professional activity must be documented in the CV and/or other materials submitted with the Graduate Lecturer appointment request.

For more information check out the Guideline: <https://www.unco.edu/graduate-school/pdf/graduate-council/graduate-faculty-guidelines-09-24-2018.pdf>

NOTE: Graduate Lecturers are **not** eligible to serve on doctoral committees since their appointment is restricted and not approved by the President. Graduate Lecturer appointment terms are for **five** years, both for initial appointments and any re-appointments.

Applicant's Information

_____ First Name	_____ Last Name	_____ M.I.	_____ UNC Bear ID (if applicable)
_____ E-mail address			

Applicant's Degree Information

_____ Highest Degree earned	_____ Year	_____ Institution Awarding Highest Degree
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University of Northern Colorado Affiliation Information

_____ UNC Program Area	_____ UNC School	_____ UNC College
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Nominee is recommended to teach the following graduate course(s):

Course Number	Course Title	Scheduled Term

Class/es being taught will be : On Campus Off-Campus Both

Applicant's Name

Other responsibilities expected as a UNC Graduate Lecturer:

Describe **college teaching** experience or show evidence of graduate **level teaching POTENTIAL**.

Note: copy and paste evidence from nominee's curriculum vitae into the space below.

Please list evidence for **scholarly activity standards** including but not limited to publications, professional papers, or, in the arts, exhibits, concerts or other professional presentations or creative compositions.

Note: copy and paste evidence from nominee's curriculum vitae into the space below.

Please include the following for **Initial Appointment** request:

- Curriculum Vitae

Please include the following for **RE-Appointment** request:

- Curriculum Vitae
 - Date and letter of most recent graduate lecturer appointment
 - Copies of Syllabi for any graduate level courses taught in the prior 5-year period
 - School Director written evaluation of graduate teaching performance.
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Applicant's Name

Approval Signatures

Program Director/Coordinator

Comment only if criteria are not met, but you do support Graduate Lecturer status

Signature:

Date:

College Dean

Comment if you disagree with the recommendation or if you have additional comments in support of requested status.

Signature:

Date:

Graduate Dean

Comments:

Signature:

Date: