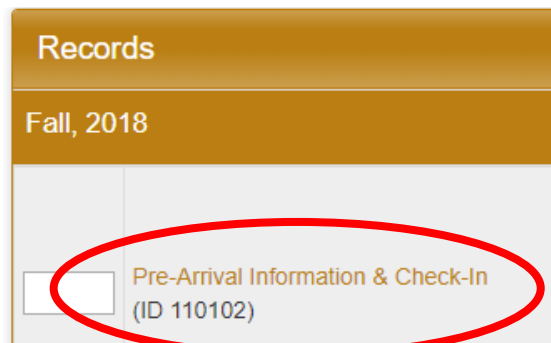


How to print/upload your I-94

Note: Before you begin, be sure you have your passport with you.

1. Log in to **UNC Global** – This can be found in Ursa under the Student Tab. Use your UNC student credentials to do this.
2. On the left, click on the **Pre-Arrival Information and Check In**



3. Under “Material to be Submitted” on the left, click on “I-94 Arrival Record”

The screenshot shows a section titled 'Material to be Submitted'. It contains a table with the following items:

Title	Received
I-20/DS-2019 Copy	<input type="checkbox"/>
I-94 Arrival Record	<input type="checkbox"/>
Submit Arrival Information	<input type="checkbox"/>
Visa Stamp Copy	<input type="checkbox"/>

A red arrow points to the 'I-94 Arrival Record' row.

4. This will open another page with instructions for retrieving your I-94 Arrival record. Click the link that will take you to *U.S. Customs and Border Protection*.
5. Read the information, then click the button to *Consent & Continue*
6. Enter the information that is requested
7. Click the “**next**” button to continue
8. Your I-94 arrival records should appear
9. Print/Save the page.
 - a. Change the printer to PDF
 - b. Save the document to your desktop so that you can find it easily



10. Go back to **UNC Global**
11. Under “**Attached Document**” click on “**Choose File**”
12. Browse out to the document and select it.
13. In the “**select document type**” drop-down menu, choose “**I-94 Arrival Information**”
14. Click the “**Upload**” button
15. CIE will review the document and mark it as received.

The screenshot shows a section titled 'Attached Documents'. It contains the following text:

The following files have been attached. Click the filename to download the attached document.

No documents have been attached.

You can attach documents to this application by choosing the file from your drive, selecting the type of document you are attaching, and clicking on the 'Upload' button.

Below the text, there is a file upload interface with a 'Choose File' button, a text field showing 'No file chosen', a dropdown menu showing '- select document type -', and an 'Upload' button.

16. CIE will review your document and mark it as received.