



### LOST, STOLEN OR MISSING EQUIPMENT FORM

This form is used to report equipment with an original value of \$10,000 or more (\$5,000 or more if purchased FY17 or prior) that has been lost, stolen or is missing for any reason.

**Please provide all of the following information:**

Department reporting loss	ORG Number	Date	Authorized Signature (If signing electronically, please sign after form is complete)
Return form to General Accounting Office, Campus Box 44. For questions, please contact the Capital Accountant 1-1827.			IM&T authorized signature (for computer equipment)

Property Tag #	Description	Serial #	Date of disappearance	UNC Police report #

**\*A report must be filed with the UNC Police Department for all instances of missing equipment.**