

**INVESTMENT POLICY  
STATEMENT**

**For**

**University of Northern Colorado  
Foundation, Inc.**

November 1, 2002  
Amended and Revised August 2022

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## **PURPOSE**

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The University of Northern Colorado Foundation, Inc. (“Foundation”) Board of Directors (“Board”) establishes this Investment Policy Statement (“Policy”) to provide objectives, guidelines and restrictions for the management of the Foundation’s investment portfolio (“Investment Portfolio”). This governing policy defines how the Investment Portfolio is to be managed by:

- Stating the Board’s attitudes, expectations, objectives and guidelines for the Investment Portfolio.
- Setting forth an investment structure for managing the Investment Portfolio. This structure includes the use of various asset classes, investment management styles and asset allocation that are expected to provide prudent diversification and to maximize total investment return within prudent levels of risk over the long-term.
- Providing guidelines for the Investment Portfolio that control the level of overall risk and liquidity in the portfolio, so that all Foundation assets are managed in accordance with stated objectives.
- Encouraging effective communication between the Board, the Investment Committee (Committee), the investment consultant (Consultant) and the investment managers.
- Establishing formal criteria to monitor, evaluate and compare the performance results achieved by the investment managers on a regular basis.
- Complying with all applicable fiduciary requirements that experienced investment professionals would utilize, and with all applicable laws, rules and regulations from various local, state and federal political entities.

This Policy has been formulated based upon consideration by the Board of the financial implications of a wide range of policies and describes the prudent investment process that the Board deems appropriate.

## **MISSION**

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The investment management mission of the Foundation is:

- To support and augment University programs by responsible stewardship of the funds donated to the Foundation, and
- To promote growth of the funds in order to realize the greatest return on Foundation assets by building reserves and attracting new donors as a result of responsible management of the funds.

## **RESPONSIBILITIES**

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The Board is a fiduciary and is responsible for providing the overall investment policy for the Investment Portfolio. The Board provides for the prudent management of the Investment Portfolio through this Policy with the establishment of investment policy objectives and guidelines, guidelines for the prudent selection of investment managers, and procedures for ongoing monitoring and evaluation.

The Board approves the Policy and strategic and/or tactical asset allocations of the pooled investment portfolio, including upper and lower limits of the asset allocations. Such approvals are made with consideration of calculated expected return

and projected downside of the Investment Portfolio. Expected returns generally reflect an average return over a five-year period and projected downside generally reflects the maximum loss in any year during the five-year period within a specified level of confidence.

The Investment Committee is responsible for investment manager selection, removal and hiring. The Investment Committee approves the asset allocations of the SAFF and CIBEF portfolios managed by the Student and Foundation Fund class at the University.

## **STATEMENT OF OBJECTIVES**

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The objectives have been established in conjunction with a comprehensive review of the current and projected financial requirements. The objectives are:

- To maintain the purchasing power of the Investment Portfolio and all future contributions to it by producing positive real rates of return.
- To maximize return within reasonable and prudent levels of risk.
- To maintain an appropriate asset allocation based on a total return policy that is compatible with a flexible spending policy.
- To control costs of managing and administering the Investment Portfolio.

## **INVESTMENT GUIDELINES**

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### **Time Horizon**

The investment guidelines are based upon an investment horizon of greater than five years, so that interim fluctuations should be viewed with appropriate perspective. Similarly, the strategic asset allocation for the Investment Portfolio is based on this long-term perspective.

### **Liquidity**

Due to the long-term nature of the portfolio, some illiquidity of investments can be tolerated. However, in order to allow for rebalancing and Foundation operating needs, at least 50% of the portfolio should be liquid within a 7-day period, and 70% of the portfolio should be liquid within a 182-day period. Additionally, no more than 30% should be considered illiquid.

It is recognized that significant changes in investment market values could cause the portfolio to be positioned outside of the risk guidelines. Specifically, there may be periods of volatility where some of the alternative investments may deviate from the expected liquidity windows. If this occurs, the Advisor will communicate to the Staff and Investment Committee and will act to reposition the Portfolio consistent with these parameters as soon as practicable.

### **Risk Tolerances**

The Board recognizes the difficulty of achieving the investment objectives in light of the uncertainties and complexities of contemporary investment markets. The Board also recognizes that some risk must be assumed to achieve the long-term investment objectives.

In establishing and maintaining the risk tolerances of the Investment Portfolio, the ability to withstand short- and intermediate-term variability are considered. The Foundation's current financial condition, prospects for the future and several other factors suggest collectively that some interim fluctuations in market value and rates of return can be tolerated in order to achieve long-term objectives.

Through each of the strategic asset allocations, the Board has established a risk tolerance for the Investment Portfolio which is generally viewed as no more than twenty percent (20%). Risk tolerance will be reviewed periodically but no less than annually in light of changes in the capital markets.

### **Performance Expectations**

The desired investment objective is a long-term rate of return on the Investment Portfolio that is defined in Exhibits A, B and C. The rate of return has been based upon the assumption that future real returns will approximate the long-term rates of return experienced for each asset class in the Investment Portfolio.

The Board realizes that market performance varies and the defined real rate of return may not be meaningful during some periods. Accordingly, relative performance benchmarks for the managers are set forth in the "Control Procedures" section.

### **Asset Allocation**

The Board believes that return, risk, and liquidity are, in large part, a function of asset class mix. The Board has reviewed the long-term (5 years or greater) performance characteristics of various asset classes and, focusing on balancing risks and returns, utilizes a strategic asset allocation that includes a mix of traditional and alternative asset classes. A tactical allocation (5 years and less) is utilized by the Board.

Based on the time horizon, risk tolerances, performance expectations and asset class preferences, the tactical allocation is recommended by the Committee at least annually for approval by the Board of Directors of the Foundation. When approved by the board, the asset allocation is incorporated into the Policy as an exhibit. The asset allocations for the Pooled Investment Portfolio, SAFF Portfolio and CIBEF Portfolio are reflected in Exhibits A, B and C, respectively.

### **Rebalancing of Strategic Allocation**

Cash inflows and outflows will be used to maintain the asset allocation of the Investment Portfolio.

The actual allocation of the Investment Portfolio will be reviewed quarterly and will be discussed by the Committee.

## **SECURITIES GUIDELINES**

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The Board is implementing this Policy with separate account investment managers and mutual funds (referred to collectively as "Investment Managers"). The Investment Managers agree to be governed by these Securities Guidelines. Exceptions to these guidelines, if any, are in Exhibit D of this Investment Policy Statement.

### ***TRADITIONAL ASSETS***

#### **Money Market Funds**

Money market funds may be utilized for short-term and liquidity purposes provided that the money market fund invests in U.S. government securities and other obligations that are issued by the U.S. government, its agencies or instrumentalities. The money market fund investments are prohibited from having a requirement to impose liquidity fees and redemption gates.

#### **Mutual Funds**

Each mutual fund is expected to adhere to the terms and conditions set forth in its prospectus.

#### **Domestic Equity Mutual Funds**

**Large Cap Core Equity:** An investment strategy where the portfolio's characteristics are similar to that of the S&P 500 Index.

Mid Cap Core Equity: An investment strategy where the manager invests mainly in mid-capitalization companies that have both growth and value characteristics.

Small Cap Core Equity: An investment strategy where the manager invests mainly in small capitalization companies that have both growth and value characteristics.

## **International Equity Mutual Funds**

An investment strategy where the manager develops portfolio holdings of mostly mid cap and large cap issues in developed countries with liquid markets, resulting in characteristics similar to that of an index such as the MSCI EAFE Index.

Emerging Markets: An investment strategy where the manager typically invests its assets in securities of companies whose principal business activities are located in emerging market countries.

## **Fixed Income Mutual Funds**

Domestic Fixed Income: A fixed income (bond) strategy that constructs portfolios to approximate the investment results of the Bloomberg Barclays Aggregate Bond Index with a modest amount of variability in duration around the index. The objective is to achieve value added from sector or issue selection.

High Yield: Managers whose investment objective is to obtain high current income by investing primarily in non-investment grade fixed-income securities. Due to the increased level of default risk, security selection focuses on credit-risk analysis.

Floating Rate Corporate Loans: A fixed income investment strategy that invests in floating rate bank loans. The interest rates on these loans are typically reset on a periodic basis to account for changes in the level of interest rates.

Opportunistic Fixed Income: The objective of Opportunistic Fixed Income funds is to provide a diversified approach to traditional fixed income investments. These funds tend not to be benchmark sensitive (to the Bloomberg Barclays Aggregate Bond Index) and can invest in a wide range of debt securities of issuers from the U.S. and other markets, both developed and emerging as well as investment and non-investment grade securities.

## **Separate Account Investment Managers**

Every separate account investment manager (except alternative investment managers) selected to manage the Investment Portfolio must adhere to the following guidelines. The following securities and transactions are not authorized without prior Board approval:

- Letter stock and other unregistered securities; commodities or other commodity contracts; and short sales or margin transactions.
- Securities lending; pledging or hypothecating securities.
- Investments in the equity securities of any company with a record of less than three years of continuous operation, including the operation of any predecessor.
- Investments for the purpose of exercising control of management.

In addition, separate account investment managers must adhere to the following guidelines for the following asset classes.

## **Domestic Equities**

Guidelines:

- Equity holdings in any one company should not exceed 7% at current market value of the equity portfolio. Not more than 15% of the market value of the equity portfolio should be invested in any one industry and not more than 30% in any one sector.
- Equity holdings shall be restricted to readily marketable securities of corporations that are actively traded.
- The manager shall have the discretion to invest a portion of the assets in cash reserves when they deem appropriate. However, the manager will be evaluated against their peers on the performance of the total assets under their direct management.
- The manager may not invest more than 10% of the market value of the equity portfolio subject to their discretion in foreign equities.
- If the account's benchmark index has allocations to individual sectors in excess of 30%, the account's exposure to those sectors is capped at 3% above those sectors' respective percentages in the index.

## **International Equities**

### Guidelines:

- The portfolio is expected to be diversified across countries, with the majority of assets invested in countries represented in the benchmark of the Morgan Stanley Capital International, Europe, Australia & Far East index (MSCIEAFE). Equity holdings in any one company should not exceed 7% of the market value equity portfolio. The equity portfolio sector weightings should not exceed +/- 10% of the MSCI EAFE Index sector weightings.
- The manager may enter into foreign exchange contracts on currency provided that use of such contracts is limited to hedging currency exposure existing within the manager's portfolio. There shall be no direct foreign currency speculation or any related investment activity.

## **Investment Grade Fixed Income**

### Guidelines:

- At least 85% of the fixed-income securities held in the portfolio shall have an Investment Grade Moody's, Standard & Poor's and/or a Fitch's credit quality rating (Baa3, BBB-, or BBB-) or higher. U.S. Treasury securities and U.S. government agency securities, which are unrated securities, are qualified for inclusion in the portfolio.
- The exposure of the portfolio to any one issuer, other than securities of the U.S. government or U. S. agencies, shall not exceed 10% of the market value of the separate account's fixed income portfolio.
- The duration of the portfolio should fall within a 25% range around the benchmark index.
- To the extent possible, holdings of individual issues shall be large enough for easy liquidation.
- The manager shall have the discretion to invest a portion of the assets in cash reserves when they deem appropriate. However, the manager will be evaluated against their peers on the performance of the total funds under their direct management

## ***ALTERNATIVE ASSETS***

### **Mutual Funds**

#### **Commodity Mutual Funds**

Investment vehicles that gain exposure to commodity price movements (e.g. changes in the price of oil, corn, gold, etc.) primarily through the use of futures, swaps and other commodity-linked securities.

## **Real Assets Mutual Funds**

Investment vehicles backed by, or invested in securities backed by, physical assets including but not limited to timber, farmland, commodities, midstream energy and other infrastructure products.

## **Real Assets – Midstream Energy Mutual Funds**

Midstream Energy invests in MLP Master Limited Partnerships (“MLPs”) and pipeline companies (both C-corps and LLCs) that own and operate a network of asset systems that transport, store, distribute, gather and/or process crude oil, refined petroleum products, natural gas or natural gas liquids. Sectors in Midstream Energy may include natural gas/natural gas liquids pipelines, crude oil pipelines, gathering and processing, refined product pipelines, and diversified infrastructure. Despite their relatively steady cash flows, Midstream Energy assets have moderate to high volatility as measured by their standard deviation.

## **Separate Account Investment Managers**

### **High Yield**

Guidelines:

- The majority of the fixed income securities held in the portfolio shall carry a below investment grade rating from a NRSRO.
- No more than 10% of the market value of the portfolio may be invested in either U.S. Treasury or Government agency securities unless the manager has specific written authorization.
- No more than 10% of the market value of the portfolio may be invested in non-U.S. dollar denominated securities unless the manager has specific written authorization.
- No more than 10% of the market value of the portfolio may be invested in securities in bankruptcy at the time of purchase.
- Exposure to any one issuer, other than to securities of the U.S. Government or its agencies, may not exceed 10% of the market value of the portfolio.
- Allocation to any one economic sector should not be excessive and should be consistent relative to the High Yield market and to managers following similar style disciplines.
- Holdings of individual issues shall be large enough for easy liquidation.

### **Real Estate**

The purpose of investing in direct real estate is to provide both return potential and risk diversification by investing in a less liquid asset class that is not as correlated to the liquid markets. Direct Real Estate is an investment strategy where the manager invests in a well-diversified portfolio of direct real estate, the portfolio should be diversified both by geographic region and property type. Access to Direct Real Estate can be accomplished either through an open-ended Real Estate Limited Partnership or in a vehicle that is more similar to a Private Equity Limited Partnership fund with capital calls. If investment is through a structure similar to a Private Equity Limited Partnership fund, a programmatic investing structure may be considered to reduce exposure to a single vintage year. The benchmark is the NCREIF ODCE Index.

### **Illiquid Credit**

The purpose of investing in illiquid credit is to provide both return potential and risk diversification by investing in a less liquid asset class that is not as correlated to the liquid markets. Access to illiquid credit is through a structure similar to a



Private Equity Limited Partnership fund that is generally comprised of unrated or below investment grade securities including mezzanine, distressed securities, and other similar strategies.

Mezzanine is a sector that performs well during a contraction in the credit cycle because, as the senior lending and the high yield markets become more risk averse and contract, managers of companies look for other forms of financing that are less dilutive and expensive than pure equity. Within the mezzanine sector, higher yields and greater upside opportunity can often be found with managers that pursue middle market and lower middle market deals.

Distressed securities funds focus on trading strategies take advantage of dislocations in the debt markets by buying high-quality debt and loans, at significant discounts due to broad market fears or downturns, and then trading out of those positions once the markets have recovered. Illiquid Credit funds are often characterized as higher in the capital structure than traditional private equity holdings. In addition, they typically have a shorter investment period, shorter holding periods and higher rates of current income. A programmatic investing structure may be considered when investing in this asset class in order to reduce exposure to a single vintage year.

## **Private Equity**

The purpose of investing in Private Equity is to provide both return potential and risk diversification by investing in a less liquid asset class that is not as correlated to the liquid markets. Private Equity investments include direct, secondary, primary and listed private market investments, buyout, venture capital, mezzanine, distressed investments and other special situations. It can include investments focused in North America, Europe, Asia and or emerging markets. Investments will be sought which provide premiums over public market returns sufficient to compensate for the risk and illiquidity of private equity investments. Return expectations may vary greatly depending on the investment strategy.

Investments in private equity will include direct and fund of fund vehicles. The vehicles will be either limited liability partnerships, limited liability corporations or group trusts. The vehicle's manager will have discretion with respect to management of the investment program, operating within the parameters delineated in the fund's legal documentation. A programmatic investing structure may be considered when investing in this asset class in order to reduce exposure to a single vintage year.

### **Guidelines:**

- The securities guidelines for fund-of-fund vehicles will be determined by the fund-of-fund's legal documentation.
- Investment in the fund-of-funds vehicle should not represent more than 20% of the total market value of the fund-of-funds.
- The manager of the fund-of-funds vehicle shall be a Bank, or a registered advisor under the Investment Advisors Act of 1940.

## **Real Assets – Midstream Energy:**

Real Assets and Midstream Energy are described above in this policy.

### **Guidelines:**

- The strategic midstream strategy can own 100% C-Corps or 100% MLPs, and anywhere in between.
- No more than 10% of the market value of the separate account portfolio at the time of the investment purchase will be invested in any one issuer.
- The portfolio is expected to remain fully invested with maximum cash of 5%.
- The use of leverage by the MLP is permitted, however, the use of leverage and short selling by the investment manager is prohibited.

## **Low Correlated Hedge Fund Products**

The purpose of investing in Low Correlated Hedge Fund Products is to provide both return potential and risk diversification by investing in a less liquid asset class that is not as correlated to the liquid markets. The amount to invest in hedge fund products may be increased in times of low interest rates. The Investment Portfolio may include absolute return strategy products. The overall risk profile expected from absolute return strategies shall be maintained at a lower level than that of direct equity portfolios although individual absolute return vehicles may entail greater risk.

In such investments, leverage will be carefully monitored with the expectation to minimize the risks of leverage.

Investments in absolute return products will be through direct or fund-of-fund vehicles. They will be either limited liability partnerships, limited liability corporations or group trusts. The vehicle's manager will have discretion with respect to management of the investment program, operating within the parameters delineated in the fund's legal documentation.

Guidelines:

- The securities guidelines for hedge fund vehicles will be determined by the fund's legal documentation.
- Investment in the hedge fund vehicle should not represent more than 20% of the total market value of the hedge fund.
- The manager of the hedge fund vehicle shall be a Bank, or a registered advisor under the Investment Advisors Act of 1940.

### **Cash/Cash Equivalents**

Cash equivalent reserves shall consist of cash instruments having a quality rating of A-2, P-2 or higher. Eurodollar Certificates of Deposit, time deposits, repurchase agreements are also acceptable investment vehicles.

Any idle cash not invested by the investment managers shall be invested daily through an automatic sweep managed by the custodian.

## **SELECTION OF INVESTMENT MANAGERS**

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The Committee, with the assistance of the Consultant, will select appropriate Investment Managers to manage certain asset classes of the Investment Portfolio. The Investment Managers will be selected with adherence to the applicable asset allocation in the exhibits to the Policy. The minimum criteria for Investment Managers other than student fund managers are as follows:

1. The fund options will be managed by a bank, insurance company, investment management company, or investment adviser as defined by the Registered Investment Advisers Act of 1940.
2. Historical quarterly performance numbers calculated on a time-weighted basis, based on a composite of all fully discretionary accounts of similar investment style will be utilized for performance screening.
3. Performance evaluation reports that illustrate the risk/return profile of the manager relative to other managers of like investment style will be utilized.
4. Detailed information on the history of the firm, key personnel, and costs, will be analyzed.
5. The investment strategy that will be followed must be described and it must be documented that the strategy has been successfully adhered to over time.
6. Investment Managers must compare favorably against a comparable peer group for selection.

7. Each investment manager will acknowledge, through the fund prospectus or other operating guideline, the following duties and responsibilities:
- a. Exercise investment discretion, including holding cash equivalents as an alternative, within stated investment constraints, objectives, and guidelines.
  - b. Promptly inform, by prospectus or direct communication, all significant and/or material matters and changes pertaining to the investment of investment portfolio assets, especially as they relate to their stated investment philosophy and investment management decision process. These factors include, but are not limited to:
    1. Investment strategy
    2. Portfolio structure
    3. Tactical approaches
    4. Ownership
    5. Organizational structure
    6. Financial condition
    7. Professional staff
    8. Recommendations for guideline changes
    9. Internal expenses and management costs
    10. All legal material, SEC and other regulatory agency proceedings affecting the firm.
  - c. Utilize the same care, skill, prudence and due diligence under the circumstances then prevailing that experienced investment professionals acting in a like capacity and fully familiar with such matters would use in like activities for like retirement plans with like aims in accordance and compliance with IRS regulations and all applicable laws, rules and regulations from local, state, federal and international political entities as it pertains to fiduciary duties and responsibilities.

In addition to the minimum criteria above, the Committee and the Consultant will consider risks that could impact the performance of the investments. That includes the integration of environmental, social, and governance (ESG) factors in the investment process, along with industry recognized standards of principals of responsible investment. The Committee will consider whether an investment manager is a signatory of the Principles of Responsible Investment and / or has integrated ESG policies and practices in its investment process.

The Committee and its consultant will determine the appropriateness of each Investment Manager based on the criteria, objectives and guidelines stated in the Policy.

The Committee with the approval of the Foundation Board, may select University of Northern Colorado students as Investment Managers if they are enrolled in the appropriate class at the Monfort College of Business. The student managers will be subject to this Policy and specifically subject to the asset allocation and monitoring criteria defined in applicable exhibits to this Policy.

## **CONTROL PROCEDURES**

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### **Performance Objectives**

Investment performance will be reviewed at least annually by the Board to determine the continued feasibility of achieving the investment objectives and the appropriateness of the Policy for achieving those objectives.

It is not expected that the Policy will change frequently. In particular, short-term changes in the financial markets should not require adjustments to the Policy. The asset allocations outlined in the exhibits to the Policy are evaluated periodically and may change accordingly. With recommendation of the Committee and approval by the Board, the exhibits to this Policy may

be amended to reflect such changes. The amended exhibits are in effect with approval by the Board. Amendment of an individual exhibit does not require acceptance by all parties that have signed acceptance of the Policy overall.

### **Duties and Responsibilities of the Investment Managers**

Each investment manager, other than student managers, is expected to adhere to the terms and conditions set forth in its prospectus and/or other operating guidelines of the fund. Student managers are expected to adhere to the operating guidelines in the applicable exhibit to this Policy.

The duties and responsibilities of each investment manager selected by the Foundation include the following:

- (1) Managing the Foundation assets under its care, custody and/or control in accordance with the Policy objectives and guidelines set forth herein, and also expressed in separate written agreements when deviation is deemed prudent and desirable by the Board.
- (2) Exercising investment discretion within the Policy objectives and guidelines set forth herein.
- (3) Promptly informing the Committee and Consultant in writing regarding all significant and/or material matters and changes pertaining to the investment of Foundation assets, including, but not limited to:
  - a. Investment strategy
  - b. Portfolio structure
  - c. Tactical approaches
  - d. Ownership
  - e. Organizational structure
  - f. Financial condition
  - g. Professional staff
  - h. Recommendations for guideline changes
  - i. All legal material, SEC and other regulatory agency proceedings affecting the firm.
- (4) Promptly voting all proxies and related actions in a manner consistent with the long-term interests and objectives of the Foundation set forth herein. Each manager shall keep detailed records of said voting of proxies and related actions and will comply with all regulatory obligations related thereto.
- (5) Utilize the same care, skill, prudence, and due diligence under the circumstances then prevailing that experienced investment professionals acting in a like capacity and fully familiar with such matters would use in like activities for like Funds with like aims in accordance and compliance with applicable laws, rules and regulations from local, state, and federal entities as pertains to fiduciary duties and responsibilities.

Fund-of-funds reporting requirements will be governed by the fund's legal documentation, which at a minimum will provide for quarterly unaudited financial statements and other relevant investment holdings exhibits, and annual audited financial statements and relevant investment holding exhibits.

### **Monitoring of Investment Managers**

Performance will be evaluated and reported quarterly to test progress toward the attainment of longer-term targets. It is understood that there are likely to be short-term periods during which performance deviates from benchmarks. During such times, greater emphasis shall be placed on *peer*-performance comparisons with investment managers employing similar styles.

On a timely basis, but not less than four times a year, the Committee will meet to evaluate each investment manager according to the following categories:

- Investment manager's adherence to the guidelines, duties and responsibilities stated in this Policy;

- Material changes in the investment manager’s organization, people, philosophy & process, style consistency, asset base, performance and expenses; and,
- Comparisons of the investment manager’s results to appropriate indices and peer groups

The Board and the Committee is aware that the ongoing review and analysis of Investment Managers is just as important as the due diligence implemented during the investment manager selection process. Further review and analysis will be undertaken by the Committee and Consultant if material deviations are noted during the monitoring of Investment Managers.

Review and replacement guidelines for alternative investment managers may be established, in addition to or in place of the above criteria, reflecting their specific investment strategy.

The performance of the investment managers will be monitored on an ongoing basis by the Committee and Consultant and it is at the Committee’s discretion to take corrective action by replacing an investment manager if they deem it appropriate at any time.

Undersigned has read, understands and acknowledges its responsibilities, including its fiduciary status, as contained in this Investment Policy.

**{Signatures On File}**

**Signature Page** *(valid signed in counterpart)*

**Innovest Portfolio Solutions, LLC:**  
Accepted:

DocuSigned by:  
  
\_\_\_\_\_  
Innovest Portfolio Solutions, LLC  
Scott Middleton  
8/30/2022

**University of Northern Colorado Foundation, Inc. (UNCF):**  
Accepted:

DocuSigned by:  
  
\_\_\_\_\_  
UNCF President  
Rodney J. Esch  
8/30/2022

**EXHIBIT A**

**University of Northern Colorado Foundation, Inc.**  
**Asset Allocation and Monitoring Criteria**  
**Pooled Investment Portfolio**  
**Effective February 2021**

**Type of Fund:**.....Foundation  
**Current Assets:** .....Approximately \$120,000,000  
**Planning Time Horizon:**.....Greater than 5 years  
**Long-term Expected Return:**.....Sum of endowment distributions, fees and growth  
**Modeled Return:**.....CPI + 3.50% (6.00%)<sup>(1)</sup>  
**Risk Tolerance :**.....95% statistical confidence, losses will not exceed 18% in any year <sup>(1)</sup>  
**Custom Benchmark:** Weighted Average of the Benchmark multiplied by the Strategic Allocation. In addition, the Custom Benchmark will reflect historical changes in the Strategic Allocation.

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Asset Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
Domestic Equity Large Cap Equity Small/Mid Cap Equity	15% 4%	<b>18%</b> <b>7%</b>	21% 10%	S&P 500 Russell Midcap Growth Russell 2000 Value
International Equity	12%	<b>15%</b>	18%	MSCI:EAFE US\$ NR
Emerging Markets	2%	<b>5%</b>	8%	MSCI Emerging Markets NR
Domestic Fixed Income	1%	<b>4%</b>	7%	Blmbg US Aggregate Bond Index
High Yield	0%	<b>0%</b>	0%	Blmbg High Yield Credit Index
Floating Rate Corporate Loans	2%	<b>5%</b>	8%	CSFB Leveraged Loan Index
Commodities	0%	<b>0%</b>	0%	Bloomberg Commodity Index
Real Estate	3%	<b>6%</b>	9%	NCREIF ODCE Total Index / FTSE EPRA/NAREIT Developed Index
Private Equity	5%	<b>8%</b>	11%	Cambridge Assoc PE
Other Real Assets (including Midstream)	4%	<b>7%</b>	10%	Alerian Midstream Energy Index S&P Real Assets Index
Illiquid Credit	4%	<b>7%</b>	10%	Blmbg High Yield Credit Index +3%
Low Correlated Hedge Funds	15%	<b>18%</b>	21%	HFRI Fund of Fund Composite Index

<sup>(1)</sup> Expected return and risk tolerance are based on 2022 capital markets assumptions. There is a 5% probability that the 1-year modeled loss of 18% will be exceeded and the 1-year modeled loss will vary from year to year depending on future capital market assumptions.

*(This Exhibit A is incorporated into the Investment Policy Statement dated November 1, 2002 amended and revised August 2022)*

**EXHIBIT B**

**University of Northern Colorado Foundation, Inc.**  
**Asset Allocation and Monitoring Criteria**  
**Pooled Investment Portfolio - Student and Foundation Fund (SAFF)**  
**Effective March 2021**

**Type of Fund:**.....Foundation  
**Current Assets:** .....Approximately \$1,000,000  
**Planning Time Horizon:**.....Greater than 5 years  
**Long-term Expected Return:**.....Sum of endowment distributions, fees and growth  
**Modeled Return:**.....CPI + 1.75% to 2.75%<sup>(1)</sup>  
**Risk Tolerance :**.....95% statistical confidence, losses will not exceed 20% in any one year<sup>(1)</sup>  
**Custom Benchmark:**.....Weighted Average of the Benchmark expected return multiplied by the Strategic Allocation.

**Overall Asset Allocation**

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
Equity	60%	<b>65%</b>	70%	Russell 3000
Domestic Fixed Income	20%	<b>25%</b>	35%	Blmbg U.S. Aggregate Bond Index
Alternative Assets	5%	<b>10%</b>	15%	HFRI Fund of Funds Composite Index
Cash	0%	<b>0%</b>	5%	

**Equity Asset Class Allocation**

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
US Large Cap Equity	40%	<b>50%</b>	80%	Russell 1000
US Mid Cap Equity	2.5%	<b>7.5%</b>	12.5%	Russell MidCap
US Small Cap Equity	2.5%	<b>7.5%</b>	12.5%	Russell 2000
International Developed Equity	10%	<b>27.5%</b>	50%	MSCI EAFE
Emerging Market Equity	0%	<b>7.5%</b>	10%	MSCI EM

**Alternative Asset Class Allocation**

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
High Yield Fixed Income	0%	<b>25%</b>	30%	Blmbg High Yield Credit Index
Opportunistic Fixed Income	0%	<b>0%</b>	30%	Blmbg U.S. Aggregate Bond Index
Commodities	0%	<b>10%</b>	30%	Blmbg Commodity Index
Real Estate	0%	<b>30%</b>	50%	NCREIF Total Return Index
Listed Private Equity	0%	<b>15%</b>	30%	MSCI ACWI Index
Low Correlated Hedge Funds	0%	<b>20%</b>	50%	HFRI Fund of Funds Composite Index
Market Neutral, Derivative, and Short Equity Strategies	0%	<b>0%</b>	20%	Bloomberg US Agg

<sup>(1)</sup> Expected return and risk tolerance are based on 2022 capital markets assumptions. There is a 5% probability that the 1-year modeled loss of 20% will be exceeded and the 1-year modeled loss will vary from year to year depending on future capital market assumptions.

**Operating Guidelines for the SAFF Fund**

All investment decisions made by the Monfort College of Business (MCB) students must fall within the Investment Policy Statement. SAFF faculty and staff develop operating procedures, class structure and strategies to meet both academic and investment goals of the Foundation.

The Fund will be managed in a separate account. The investments, transactions, performance and reporting related to this account will be separate and distinct from other Foundation investments and will not be commingled unless it is deemed necessary by the Foundation.

All trades will be executed only by authorized faculty/staff in MCB.

Fund performance will be reported to the Investment Committee of the Foundation as required by the Foundation.

The Foundation authorizes MCB students and specifically authorized faculty to manage the investments of the Fund within the guidelines of this Investment Policy Statement. All aspects of fund management are subject to auditing procedures of the Foundation. The Foundation may terminate authorization at any time.

The Foundation has the authority to trade, transfer, deposit and withdraw on the accounts of the fund. If the Foundation exercises its authority to conduct any of these activities, the Foundation will notify the authorized individuals in MCB.

During the periods when the MCB class responsible for managing this fund is inactive, the fund will be passively managed. Authorized MCB faculty/staff will monitor the portfolio and take actions directed by MCB students during the immediately preceding semester as well as other actions deemed necessary to manage the fund.

At least annually, the Foundation will transfer an amount equal to 80 basis points of the market value of the fund assets. The transfer will be to a MCB SAFF class fund with the designated purpose of costs of technology, research and/or student costs related to travel and conference and competition registration fees and other costs associated with the class.

The MCB students shall adhere to the Investment Policy Statement when managing the SAFF fund with the following modifications:

- Alternative Assets – High Yield or other Non Investment-Grade Fixed Income: Investments in these assets will be done through the use of ETFs and mutual funds.
- Alternative Assets – Commodities: Investments in these assets will be done through the use of ETFs and mutual funds.
- Alternative Assets - Real Estate: Investments in real estate shall be done through the use of REITs.
- Alternative Assets – Private Equity: Investments in private equity shall be done through listed private equity or mutual funds that invest in listed private equity.
- Alternative Assets – Low Correlated Hedge Funds: Investments in these assets will be done through the use of ETFs and mutual funds.
- Alternative Assets – Market Neutral, Derivative, and Short Equity Strategies: These strategies are intended to produce returns uncorrelated with overall market movements. During periods when the MCB class responsible for managing this fund is inactive, these positions must be monitored or closed. No derivative positions may be established to create portfolio characteristics outside of the portfolio guidelines stated herein. Examples of appropriate applications of derivative strategies include hedging market, interest rate or currency risk; maintaining exposure to a desired asset class while making asset allocation changes; gaining exposure to an asset class or individual asset when it is more cost-effective or liquid than the cash markets; and adjusting duration within a fixed income portfolio. Macro hedges cannot exceed market exposure of this sub-asset class. Short equity strategies and individual equity derivative positions cannot exceed 2% of the market value of the equity portfolio.

When managing the SAFF fund, MCB students shall adhere to the following Investment Policy Statement exceptions:

- International Equities: managers may not enter into foreign exchange contracts on currency. There shall be no direct foreign currency speculation or any related investment activity.

*(This Exhibit D is incorporated into the Investment Policy Statement dated November 1, 2002 amended and revised August 2022)*



**EXHIBIT C**

**University of Northern Colorado Foundation, Inc.**  
**Asset Allocation and Monitoring Criteria**  
**CIBEF Student and Foundation Fund (CIBEF)**  
**Effective March 2021**

**Type of Fund:**.....Foundation  
**Current Assets:** .....Approximately \$880,000  
**Planning Time Horizon:**.....Greater than 5 years  
**Long-term Expected Return:**.....Sum of endowment distributions, fees and growth  
**Modeled Return:**.....CPI + 1.75% to 2.75%  
**Risk Tolerance :**.....95% statistical confidence, losses will not exceed 20% in any one year  
**Custom Benchmark:** Weighted Average of the Benchmark expected return multiplied by the Strategic Allocation.

**Overall Asset Allocation**

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
Equity	50%	<b>60%</b>	80%	Russell 3000
Domestic Fixed Income	10%	<b>22.5%</b>	30%	Blmbg U.S. Aggregate Bond Index
Alternative Assets	10%	<b>15%</b>	20%	HFRI Fund of Funds Composite Index
Cash	0%	<b>2.5%</b>	5%	

**Equity Asset Class Allocation**

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
US Large Cap Equity	40%	<b>50%</b>	80%	Russell 1000
US Mid Cap Equity	2.5%	<b>7.5%</b>	12.5%	Russell MidCap
US Small Cap Equity	2.5%	<b>7.5%</b>	12.5%	Russell 2000
International Developed Equity	10%	<b>27.5%</b>	50%	MSCI EAFE
Emerging Market Equity	0%	<b>7.5%</b>	10%	MSCI EM

**Alternative Asset Class Allocation (20% to 50% of overall portfolio)**

<u>Asset Class</u>	<u>Lower Limit</u>	<u>Strategic Allocation</u>	<u>Upper Limit</u>	<u>Benchmark</u>
High Yield Fixed Income	0%	<b>25%</b>	30%	Blmbg High Yield Credit Index
Opportunistic Fixed Income	0%	<b>0%</b>	30%	Blmbg U.S. Aggregate Bond Index
Commodities	0%	<b>10%</b>	30%	Blmbg Commodity Index
Real Estate	0%	<b>30%</b>	50%	NCREIF Total Return Index
Listed Private Equity	0%	<b>15%</b>	30%	MSCI ACWI Index
Low Correlated Hedge Funds	0%	<b>20%</b>	50%	HFRI Fund of Funds Composite Index
Market Neutral, Derivative, and Short Equity Strategies	0%	<b>0%</b>	20%	Bloomberg US Agg

<sup>(1)</sup> Expected return and risk tolerance are based on 2022 capital markets assumptions. There is a 5% probability that the 1-year modeled loss of 20% will be exceeded and the 1-year modeled loss will vary from year to year depending on future capital market assumptions.

**Operating Guidelines for the CIBEF Fund**

All investment decisions made by the Monfort College of Business (MCB) students must fall within the Investment Policy Statement. SAFF faculty and staff develop operating procedures, class structure and strategies to meet both academic and investment goals of the Foundation.

The Fund will be managed in a separate account. The investments, transactions, performance and reporting related to this account will be separate and distinct from other Foundation investments and will not be commingled unless it is deemed necessary by the Foundation.

All trades will be executed only by authorized faculty/staff in MCB.

Fund performance will be reported to the Investment Committee of the Foundation as required by the Foundation.

The Foundation authorizes MCB students and specifically authorized faculty to manage the investments of the Fund within the guidelines of this Investment Policy Statement. All aspects of fund management are subject to auditing procedures of the Foundation. The Foundation may terminate authorization at any time.

The Foundation has the authority to trade, transfer, deposit and withdraw on the accounts of the fund. If the Foundation exercises its authority to conduct any of these activities, the Foundation will notify the authorized individuals in MCB.

During the periods when the MCB class responsible for managing this fund is inactive, the fund will be passively managed. Authorized MCB faculty/staff will monitor the portfolio and take actions directed by MCB students during the immediately preceding semester as well as other actions deemed necessary to manage the fund.

At least annually, the Foundation will transfer an amount equal to 100 basis points of the market value of the fund assets. The transfer will be to a MCB SAFF class fund with the designated purpose of costs of technology, research and/or student costs related to travel and conference and competition registration fees and other costs associated with the class.

The MCB students shall adhere to the Investment Policy Statement when managing the CIBEF fund with the following modifications:

- Alternative Assets – High Yield or other Non Investment-Grade Fixed Income: Investments in these assets will be done through the use of ETFs and mutual funds.
- Alternative Assets – Commodities: Investments in these assets will be done through the use of ETFs and mutual funds.
- Alternative Assets - Real Estate: Investments in real estate shall be done through the use of REITs.
- Alternative Assets – Private Equity: Investments in private equity shall be done through listed private equity or mutual funds that invest in listed private equity.
- Alternative Assets – Low Correlated Hedge Funds: Investments in these assets will be done through the use of ETFs and mutual funds.
- Alternative Assets – Market Neutral, Derivative, and Short Equity Strategies: These strategies are intended to produce returns uncorrelated with overall market movements. During periods when the MCB class responsible for managing this fund is inactive, these positions must be monitored or closed. No derivative positions may be established to create portfolio characteristics outside of the portfolio guidelines stated herein. Examples of appropriate applications of derivative strategies include hedging market, interest rate or currency risk; maintaining exposure to a desired asset class while making asset allocation changes; gaining exposure to an asset class or individual asset when it is more cost-effective or liquid than the cash markets; and adjusting duration within a fixed income portfolio. Macro hedges cannot exceed market exposure of this sub-asset class. Short equity strategies and individual equity derivative positions cannot exceed 2% of the market value of the equity portfolio.

When managing the CIBEF fund, MCB students shall adhere to the following Investment Policy Statement exceptions:

- International Equities: managers may not enter into foreign exchange contracts on currency. There shall be no direct foreign currency speculation or any related investment activity.

*(This Exhibit D is incorporated into the Investment Policy Statement dated November 1, 2002 amended and revised August 2022)*

## **EXHIBIT D**

### **University of Northern Colorado Foundation, Inc. Exception to Securities Guidelines Effective September 2015**

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These exceptions restate the Securities Guidelines from the Investment Policy Statement above, with expanded allowances for the specified Investment Manager.

- Natixis Loomis Sayles should not have equity holdings in any one company exceed 8% at current market value of the equity portfolio. Natixis Loomis Sayles should not have more than 25% of the market value of the equity portfolio invested in any one industry and not more than 40% in any one sector.
- Natixis Loomis Sayles may not invest more than 20% of the market value of the equity portfolio subject to their discretion in foreign equities.
- Natixis Loomis Sayles is not subject to the guideline that if the account's benchmark index has allocations to individual sectors in excess of 30%, the account's exposure to those sectors is capped at 3% above those sectors' respective percentages in the index.

*(This Exhibit D is incorporated into the Investment Policy Statement dated November 1, 2002 amended and revised August 2022)*