

FACULTY SENATE CODIFICATION COMMITTEE BYLAWS

Article I - Purpose

The Codification Committee (Committee) is a committee constituted by the Faculty Senate. The Committee examines the Board Policy Manual and the University Regulations, identifies areas of concern, recommends further review, and develops and recommends changes to those documents.

Article II - Membership

- A. The Chair shall appoint three senators to the Codification Committee, subject to confirmation by the Senate. Those senators may continue to serve on the Committee after their Senate terms of office expire.
- B. An additional three members will be elected from the faculty at-large.
- C. One member of the administration will be appointed annually by the President.
- D. The term of office of all faculty members appointed by the Senate or elected shall be three years beginning July 1 of the year selected.
- E. At the last meeting of the academic year the Committee will elect its Chair and Vice Chair for the following academic year.
- F. All members will be voting members, except that the Chair will vote only in the case of a tie.

Article III - Meetings

The meeting schedule will be determined at the beginning of each academic year, and subsequently modified as necessary and proper.

Article IV - Responsibilities

- A. The Committee will assure that changes proposed to the Board Policy Manual and the University Regulations are in the appropriate format.
- B. The Committee may propose changes to the Board Policy Manual and the University Regulations by submitting them to the Faculty Senate for action.
- C. The Chair of the Committee will report at the regular meetings of the Faculty Senate.

Article V - Amendments

These bylaws may be amended by a majority vote of the members of the Committee.