

CODIFICATION COMMITTEE

Wednesday, October 6, 2021

UC Council Room | 2:00pm

MINUTES

Present: Rich, Satriana, Schuttler, Stoodly, Welsh

Absent: Berg, Welsh

Guest: Levin

Call to Order

The meeting was called to order at 2:09pm.

Approval of the Agenda

Approved without objection

Approval of the September 22, 2021 meeting minutes

Approved without objection.

Chair's Report/Announcements

Unfinished Business

- Senate Action 1113: Evaluation, Promotion, Tenure
- Review Committees, Boards, and Councils Bylaws
- Template for new policies

New Business

- **Monies for promotional increases**
 - The committee reviewed a single sentence addition to 3-3-701(1)(c)(I) from Salary Equity.
 - (I) The salary increase monies available for distribution (salary and benefits) will be determined through the annual budget setting process. **Monies to fund promotional increases will be budgeted separately and not deducted from the identified pay increase pool.**
 - The committee approved the language as presented; the policy addition is ready to send to Senate next Monday.
- **Faculty Senate bylaws**
 - The committee began review of the Faculty Senate bylaws.
 - Note: Senate committees will need to review and update (if needed) their individual bylaws when changes are made to the Faculty Senate bylaws.
 - Note: Committees *of* the Senate are those made up of Senate members. Committees *constituted by* the Senate are those whose membership includes faculty outside of Senate.
 - Change “will” to “shall” throughout.
 - Change gendered pronouns to gender neutral pronouns throughout.
 - Add hyphen to “ex-officio” throughout.
 - Use committee abbreviations (FSEC, APC, FWC, etc.) where appropriate throughout.
 - Article I, A. – Rename “Executive Committee” to “Faculty Senate Executive Committee”; remove Elections Committee.
 - Move Elections section to Article II; renumber Faculty Senate Executive Committee as Article III.
 - Article III – Change “EC” to “FSEC” throughout; additional edits for clarity.

- Article IV – Edits for clarity.
- Article V – Change “Vice President for Academic Affairs of the Student Representative Council” to “Student Senate Representative”; remove faculty evaluation and reduction in force policies from APC’s duties; additional edits for clarity.
- Article VI – Compare with Salary Equity’s recently updated bylaws; additional edits for clarity.
- The committee will continue review at a later meeting.

Adjournment

The meeting was adjourned at 3:21pm.

Mary Schuttler
Chair

Betsy Kienitz
Recording Secretary