

CODIFICATION COMMITTEE

UC Aspen A & B

Wednesday, September 8, 2021

MINUTES

Present: Rich, Schuttler, Welsh

Absent: Berg, Satriana, Stoody, Welsh

Guest: Levin

Call to Order

The meeting was called to order at 2:00pm.

Approval of the Agenda

Approved without objection.

Approval of the August 25, 2021 meeting minutes

Approved without objection.

Chair's Report/Announcements

Unfinished Business

- Senate Action 1113: Evaluation, Promotion, Tenure
- Review Committees, Boards, and Councils Bylaws
- **Template for new policies**
 - The committee reviewed and finalized the policy proposal/motion template.
 - How to make available for use?
 - Post to the Codification webpage
 - Share with the committee/council chairs as needed

New Business

- **Liberal Arts Council bylaws**
 - The committee began review of the LAC bylaws, reading from the beginning and comparing to Board Policy for consistency.
 - Minor updates were made for grammar and readability.
 - We will continue review at the next meeting.

Adjournment

The meeting was adjourned at 3:14pm.

Mary Schuttler
Chair

Betsy Kienitz
Recording Secretary