

## CODIFICATION COMMITTEE

Wednesday, March 30, 2022

UC Aspen A & B | 2:00pm

### MINUTES

**Present:** Berg, Johnson, Satriana, Schuttler, Stoody, Welsh, Welsh

**Absent:**

#### **Call to Order**

The meeting was called to order at 2:07pm.

#### **Approval of the Agenda**

Approved without objection.

#### **Approval of the March 9, 2022 meeting minutes**

Approved without objection.

#### **Chair's Report/Announcements**

#### **Unfinished Business**

- Senate Action 1113: Evaluation, Promotion, Tenure
- Review Committees, Boards, and Councils Bylaws
- **Faculty Senate bylaws**
  - The committee reviewed changes from APC and made minor edits for clarity.
    - Mirror changes in other committee sections where appropriate.
  - The committee will continue review after Faculty Welfare sends their recommendations.
- **Inclusive Pronoun implementation**
  - Betsy offered to review these and other BPM/UR updates over Summer.

#### **New Business**

- **Grade Replacement policy for the graduate catalog (APC)**
  - The committee reviewed the draft proposal from APC and the Graduate School.
  - Edits for clarity throughout.
  - Ask APC/Graduate School to clarify whether students can replace grades for courses taken prior to Fall 2022.
  - Remove the itemized list of courses excluded from the policy as the list is not exhaustive and course numbers may change over time.
  - Ask for clarification about the application deadline.
  - Standardize grading terminology and formatting.
  - Rewrite to remove second person ("you") language.
  - Return to APC.
- **Definitions**
  - The committee began discussion about how to create consistency and determine placement for definitions in BPM/UR.
    - Schuttler pulled a list of all BPM/UR definitions to aid in comparison/review.
  - Considerations include:
    - whether to house definitions in their own glossary section, in the respective/applicable policy, or perhaps in both.
    - what style/format to use for the definitions (there are a handful of different

styles in use in the current policy documents).

**Adjournment**

The meeting was adjourned at 3:12pm.

Mary Schuttler  
Chair

Betsy Kienitz  
Recording Secretary