

ACADEMIC POLICIES COMMITTEE

Monday, April 4, 2022
2:30p.m. | UC Council Room
MINUTES

Present: Benedict, Franklin (Dineen), Matchett, Vaughan, Wood, Yu, Zaghawan

Absent: Benavidez, Brewer, Couch, Kraver, Pullen (Han), Wieben

Guest: Levin, Somero

Call to Order

The meeting was called to order at 2:32pm.

Approval of the Agenda

Approved without objection.

Approval of the March 21, 2022 meeting minutes

Approved without objection.

Announcements/Chair's Report

Reports from Councils:

Graduate Council (Brewer) – No Report.

Liberal Arts Council (Wood) – We are continuing work on indirect assessment. We reviewed two LAC policy exemption requests. We are sending a call for proposals for direct assessment projects relating to the LAC and sending a call for self-nominations for LAC instructors for the Summer Bridge program. The Division of Academic Effectiveness is announcing three faculty assessment liaisons for 22/23, including one for LAC.

Professional Education Council (Kraver) – No Report.

Undergraduate Council (Dineen) – UGC will meet next week.

Student Senate (Benavidez) – No Report.

Special Reports

Unfinished Business

- **Permanent S/U Grading Policy** – *on hold*
- **Enrollment Status/Intensive English Program**
 - The committee reviewed a revised version incorporating previous feedback elements.
 - Members will ask Couch and CIE for clarification regarding classroom hours and clock hours.
- **Missed Classes/University-Sponsored Activities (BOAC)** – *on hold*
- **Grade Replacement policy for the graduate catalog**
 - The committee reviewed the latest policy draft from Wesley, which incorporates recommendations and addresses questions from Codification.
 - Members noticed a formatting discrepancy in the bullets that can easily be corrected.

MOTION: Benedict – It is moved to approve the policy with the amended format as discussed and send to Faculty Senate.

VOTE: Approved by voice vote.

New Business

- **Grade Submission policy**

- Financial Aid Director Marty Somero discussed the issues concerning the grade submission policy.
 - Grades need to be submitted within three days of the course end date to ensure timely review of student records and management of federal Financial Aid.
 - However, there are problems of late (and early) grade submission, especially with the proliferation of module/short-term courses.

DISCUSSION:

- It's important that courses are scheduled for the appropriate length of time so that engagement and grades can be monitored accurately.
 - Example: If a course meets in an intensive format for one week, but the final assignments are due at the end of the following week, this would be a two-week course (rather than a one-week course).
- The current grade submission policy resides in the catalog.
 - Most institutions do not list this type of policy in their catalogs.
 - Consider placement for the grade submission policy (catalog, website, other).
 - Keeping the policy in the catalog may be beneficial for students to know when to expect their final grades to be posted.
- Another related issue: UNC has over twice as many parts of term as most other universities.
 - Having so many parts of term adds to the complexity of what the Registrar's Office and Financial Aid Office must manage.
 - Reducing and standardizing the parts of term would help avoid potential compliance issues.
- **Officer nominations**
 - Nominations for APC 2022-2023 Chair and Vice-Chair are open.
 - Time commitment for the Chair includes APC, Faculty Senate, Faculty Senate Executive Committee, and Legislative Academic Compliance Committee.
 - The APC Chair receives one course release.
 - There are no nominees at this time.
 - Senators with continuing terms are encouraged to consider serving.

Comments to the Good of the Order

Adjournment

The meeting was adjourned at 3:24pm.

Angela Vaughan
Chair

Betsy Kienitz
Recording Secretary