

CODIFICATION COMMITTEE

Remote Meeting - Zoom

Wednesday, August 26, 2020

MINUTES

Present: Berg, Murza, Rich, Satriana, Schuttler, Welsh, Welsh

Absent: Fitzpatrick

Call to Order

The meeting was called to order at 2:02PM.

Approval of the August 26, 2020 Agenda

Approved without objection.

Approval of the April 8, 2020 meeting minutes

Approved without objection.

Chair's Report/Announcements

Unfinished Business

- Senate Action 1113: Evaluation, Promotion, Tenure
 - Board Policy Manual 1-1-307 Faculty Evaluation – Approved at a time before Codification had the oversight it currently has.
 - The committee worked from a document with last review dated 9.5.18.
 - In 1-1-307(1) change ‘teaching and learning centered on academic scholarship, research, and creative works’ to ‘instruction, professional activity, and service’.
 - Make this change where needed throughout.
 - Change ‘his or her’ to ‘their’ throughout.
 - In 1-1-307(1)(f) change ‘feedback’ to ‘procedures for discussion of improvement’.
 - In 1-1-307(3) remove superfluous uses of ‘at the University’ and ‘their’; list out ‘annual or biennial’ instead of using a slash.
 - Jump to 2-3-801 – move the Graduate Faculty Status Review section elsewhere; continue discussion of placement next time.
 - In 2-3-801 clarify the first sentence to read “A faculty member may request a comprehensive review in any year.”
 - In 2-3-801 change ‘collegiality’ to ‘professionalism’.
 - Clean up definition section, including the dossier section.
- Senate Action 1143: Part 12 Faculty Grievance – Satriana; *concurrent with 3-6-125*
- 3-6-125 Discrimination Complaint Procedures – Satriana; *will work on after Student Code of Conduct finalized*
- Review Add'l Senate Actions/Board Policy Manual and University Regulations Updates

New Business

- Review Committees, Boards, and Councils Bylaws: Undergraduate Council
 - Change references to board policy articles to ‘sections’ throughout.
 - Approved - Send back to UGC.
- Step Back Policy
 - Satriana will update and bring for review next time.
- 3-3-801(1)(a)(I) – Pre-tenure review reference
 - Mistaken reference to 3-3-801(2) (a) (III).; change to 3-3-801(1)(a)(III),
 - Ready for Senate review.

Adjournment

The meeting was adjourned at 3:18PM.

Mary Schuttler
Chair

Betsy Kienitz
Recording Secretary