

## **CODIFICATION COMMITTEE**

**Remote Meeting - Zoom  
Wednesday, April 28, 2021  
MINUTES**

**Present:** Berg, Murza, Satriana, Schuttler, Welsh, Welsh

**Absent:** Fitzpatrick, Rich

**Guest:** Levin

### **Call to Order**

The meeting was called to order at 2:02pm.

### **Approval of the Agenda**

Approved without objection.

### **Approval of the March 31, 2021 meeting minutes**

Approved without objection.

### **Chair's Report/Announcements**

### **Unfinished Business**

- **Senate Action 1113: Evaluation, Promotion, Tenure**
  - The committee picked up review at the Tenure Applications section under Comprehensive Review Procedures.
  - Break information in (A) into subsections: (i), (ii), (iii), (iv)
    - Further edits for clarity
  - Rename (B) as “Comprehensive Reviews without Tenure Applications”
    - Further edits for clarity
  - Further edits for clarity in sections (V) – (VI)
    - The committee gave special attention to how to word sections about the dean’s and CAO’s discretion to include confidential personnel information.
  - The committee will continue review next semester.
  
- Review Committees, Boards, and Councils Bylaws
- Template for new policies

### **New Business**

- **Officer nominations/elections**
  - Mary Schuttler is approved by acclamation as the 21/22 Chair.
  - Margaret Berg is approved by acclamation as the 21/22 Vice-Chair.

### **Adjournment**

The meeting was adjourned at 3:20pm.

Mary Schuttler  
Chair

Betsy Kienitz  
Recording Secretary