

CODIFICATION COMMITTEE

UC Aspen C

Wednesday, October 23, 2019

MINUTES

Present: Joy, Satriana, Schuttler, Welsh

Absent: Berg, Fitzpatrick

Guests: Luedloff, Toewe

Call to Order

The meeting was called to order at 2:03pm.

Approval of the October 23, 2019 Agenda

The October 23, 2019 agenda was approved without objection.

Approval of the October 9, 2019 meeting minutes

The October 9, 2019 meeting minutes were approved without objection.

Chair's Report/Announcements

Brian Luedloff (Academic Appeals Board Chair) and Anne Toewe (APC Chair) are visiting to contribute to the Academic Appeals Policy discussion.

Unfinished Business

- Academic Appeals Policy – Satriana
 - Possible reference to the DCP in 2-1-203(a)
 - 2-1-204(3) – Add wording “or their respective designee” in reference to the Dean of the College/Dean of the Graduate School.
 - 2-1-204(4)(a) – Parse out Hearing Panel composition by UG and GR levels
 - Five faculty and five students for each depending on level (UG or GR)
 - Clarification of which bodies are making the appointments: Faculty Senate & Student Senate (UG) or Graduate Council & Graduate Student Association (GR)
 - Language of appointment for the Chair – “and a Chair who shall be appointed by the Chief Academic Officer/Provost (CAO) and confirmed by and confirmed by majority vote of each of the Faculty Senate and Student Senate.”
 - 2-1-204(4)(b) - Strikethrough section detailing Hearing Panel composition with three of five faculty/students.
 - Quorum will be addressed in a subsequent section.
 - 2-1-204(4)(d) – Recusal of the Chair - Move wording “from the membership of the AAB” from the end of the sentence to the middle.
 - 2-1-204(4)(e) – All members of the Hearing Panel *present at the hearing* shall be voting members.
 - 2-1-204(4)(h) – Determination of AAB Hearing Panel Proceedings During a Non-Contractual Period – Use “appropriate Dean” in reference to the Dean of a College (UG) or Dean of the Graduate School (GR).
 - ‘Calendar day’ language will be used where appropriate in this section when referencing non-contractual periods.
 - 2-1-204(5) – Preparations for the Hearing – This section refers to the Preliminary

Hearing.

- The Preliminary Hearing is just the Panel. The student and respondent(s) are not present; they are just made aware of the date to follow the prescribed timeline.
- 2-1-204(5)(a) – ‘Within twenty-one days’ refers to the allotted time *after the approval of the Hearing Panel* by which the parties shall provide information.
- Information listed in 2-1-204(5)(a)(ii.) is not needed for the Preliminary hearing.

Schuttler – We plan to finish the AAP at the next meeting. Anne and Brian, please return in two weeks if you are available.

- Senate Action 1153: Article 8
- Senate Action 1113: Evaluation, Promotion, Tenure
- Senate Action 1143: Part 12 Faculty Grievance – Satriana
- 3-6-125 Discrimination Complaint Procedures – Satriana
- Review Add'l Senate Actions/Board Policy Manual and University Regulations Updates

New Business

Adjournment

The meeting adjourned at 3:10pm.

Mary Schuttler
Chair

Betsy Kienitz
Recording Secretary