

**CODIFICATION COMMITTEE**  
**UC ASPEN C**  
**Wednesday, February 5, 2020**  
**MINUTES**

**Present:** Berg, Murza, Satriana, Schuttler

**Absent:** Fitzpatrick, Welsh

**Call to Order**

The meeting was called to order at 2:00pm.

**Approval of the February 5, 2020 Agenda**

Approved without objection

**Approval of the January 22, 2020 meeting minutes**

Approved without objection

**Chair's Report/Announcements**

**Unfinished Business**

- Senate Action 1153: Article 8
  - 3-8-102(1)(g),(h) – Change the beginnings of the last sentences in these sections to “If a Conflict of Interest requires recusal of the...”
  - 3-8-102(1)(i) - Define “Investigatory Committee” and use “IC” in later references
  - Capitalize “Conflict of Interest” in each instance
  - Change ‘will’ to ‘shall’ throughout
  - Stopped after 3-8-102(6)(e); continue work at next meeting
- Senate Action 1113: Evaluation, Promotion, Tenure
- Senate Action 1143: Part 12 Faculty Grievance – Satriana; *concurrent with 3-6-125*
- 3-6-125 Discrimination Complaint Procedures – Satriana; *will work on after Student Code of Conduct finalized*
- Review Add'l Senate Actions/Board Policy Manual and University Regulations Updates
- Administrative Search Policy – with Welfare
- Salary Equity Bylaws
  - Reviewed the latest draft with resolved questions and suggested edits
  - Ready to send to Salary Equity
- Loan Policy
  - Examined the latest draft reviewed by Parks, Satriana, and outside law firm
  - Implemented gender neutral language
  - Inform Salary Equity it is ready to go forward

**New Business**

- AAP – question
  - Relationship to other appeals procedures - 2-1-202
    - AAP is designed to provide an avenue for students to appeal academic decisions considered to be arbitrary, capricious, or a violation of University policy.
    - The Student Code of Conduct handles instances of student violations of University policy; such decisions are not adjudicated by the AAP.
  - Ready to send to APC; include memo regarding the question about relationship to other appeals procedures.
- Course Purge Policy – catalog language
  - Language for the undergraduate and graduate catalog mirror each other

- Slight grammatical changes
  - Ready to send to APC
- PEC Bylaws
  - Reviewed latest draft from PEC
  - 3.a.ii. Advisory members shall be nominated by a voting member of the PEC and approved with a majority vote of the council membership. The final appointment is made by the Dean of CEBS.
  - Ready to send to PEC

### **Adjournment**

The meeting was adjourned at 3:20pm.

Mary Schuttler  
Chair

Betsy Kienitz  
Recording Secretary